

DATE & LOCATION

Thursday, May 11
8:30 a.m.
Augusta Civic Center

76 Community Drive
Augusta, Maine 04330

From the South:
Off I-95 Exit 112A

From the North:
Off I-95 Exit 112

QUESTIONS? CALL:

Mike Laberge, LPA Coordinator, at
(207) 557-2443 or email
Michael.Laberge@maine.gov

Registration deadline is
April 28, 2023

Spring 2023 Training

For Locally Administered Projects

- 7:45 Sign-in begins
- 8:30 Start: Overview
- Hiring Consultants
- Project Development
- Environmental Review
- Right of Way Process
- Working with Utilities
- 12:00 Lunch
- 12:45 Civil rights
- Davis - Bacon Act
- Construction Administration
- 4:30 Adjourn



LOCAL PROJECT ADMINISTRATION CERTIFICATION

REGISTRATION FORM (please duplicate if necessary)

Please mail this form and payment to the
following (not the State Treasurer's Office):

Municipality/Firm: _____

Full Name & Title

Phone #

MULTIMODAL PROGRAM
Maine Department of Transportation
16 State House Station
Augusta, ME 04333-0016

ATTN: JAMIE DUNN

REGISTRATION FEE:
\$40 per person.

Payment should accompany registration.

Email: 1. _____

2. _____

Questions?

E-mail: Michael.Laberge@maine.gov

Make checks payable to:
TREASURER, STATE OF MAINE

SPRING 2023

Certification Training

Local Project Administration certification is **REQUIRED** for cities and towns to manage projects granted federal money from MaineDOT. This applies to projects funded through the Active Transportation Program or a Metropolitan Planning Organization.

Certification is **recommended** for consultants assisting cities and towns with locally administered projects through MaineDOT.

LPA Certifications
EXPIRE after **FOUR (4)** years

Visit MaineDOT's LPA website to check your certification status:

www.maine.gov/mdot/lpa/certification/



WHO SHOULD ATTEND?

- * Town/City Managers
- * Public Works Directors
- * Road Commissioners
- * Town/City Engineers
- * Consultant Engineers

If you are interested in managing improvements funded by MaineDOT - such as highway work, sidewalks and trails, and waterfront projects - please consider this training opportunity.

WHAT WILL BE COVERED?

This training will introduce you to the many requirements for developing public works projects granted funding through MaineDOT, such as:

- Hiring engineering consultants;
- Designing projects to MaineDOT's standards;
- Setting a realistic schedule;
- Meeting environmental regulations;
- Acquiring right-of-way;
- Working with utilities;
- Putting projects out to bid;
- Complying with federal civil rights and labor laws;
- Managing the construction portion of a project once a contractor is hired - otherwise known as "construction administration."

In completing the program, you will earn the certification necessary to manage transportation projects with federal and state money.