

DEPARTMENT OF ADMINISTRATION

Bureau of Human Resources

October 15, 1991

**HUMAN RESOURCES MEMORANDUM 40-91**

**TO:** All Commissioners, Agency Directors, Directors of Administrative Services, Personnel Officers, Personnel Support Staff, Payroll Officers and Payroll Support

**SUBJECT:** Current Salary Schedules

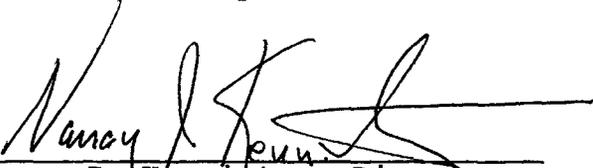
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The Bureau of Human Resources will publish in the near future new current salary tables. Last year we published salary tables which were to be in effect on October 1, 1991. Many changes have been made to these schedules. In addition, not all schedules were advanced effective October 1991.

The new schedules will have the current rates for **ALL** salary schedules. For salary schedules which were not advanced in October, we will publish the July rates. For others, we will publish the October rates.

We feel the current number of schedules in existence may lead to confusion among experienced users and will surely confound the inexperienced.

We will only print a minimum number of schedules. In order to make sure you have as many copies as you need, it will be necessary for you to place your order prior to printing. Please forward to the Bureau of Purchases Warehouse a Form BP-4 which contains your order for these schedules. Orders must be received prior to 5:00 p.m. on October 23.

  
Nancy J. Kenniston, Director  
BUREAU OF HUMAN RESOURCES

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