

DEPARTMENT OF ADMINISTRATION

Bureau of Human Resources

July 25, 1991

**HUMAN RESOURCES MEMORANDUM 24-91**

**TO:** Agency/Department Heads/Personnel Officers and  
Directors of Administrative Services

**SUBJECT:** Federal Tax Levies

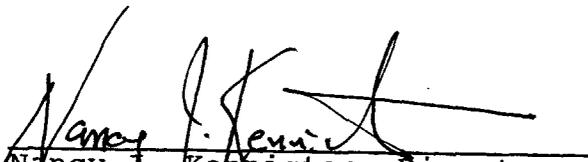
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The Internal Revenue Service is preparing to process several hundred levies against Maine taxpayers, some of whom are State employees.

Because of the financial hardships realized by Maine State employees as the result of the July closedowns, the Internal Revenue Service is willing to make special arrangements for State employees who are affected by this action. However, the Internal Revenue Service does not have any way to single out taxpayers who are State employees from other taxpayers.

Therefore, State employees who receive a notice from the Internal Revenue Service concerning a levy against their bank accounts or wages should contact the Internal Revenue at 1-800-829-1040 to explain that they are State employees and discuss a possible alternative arrangement.

Please post this memorandum as soon as possible.

  
Nancy J. Kenniston, Director  
BUREAU OF HUMAN RESOURCES

**PLEASE POST**