

STATE OF MAINE
BUREAU OF HUMAN RESOURCES

November 2, 1988

HUMAN RESOURCES MEMORANDUM 9-88

TO: All Agency/Department Heads/Personnel Officers

SUBJECT: 1989 HOLIDAY SCHEDULE FOR EMPLOYEES NOT COVERED BY A
COLLECTIVE BARGAINING AGREEMENT

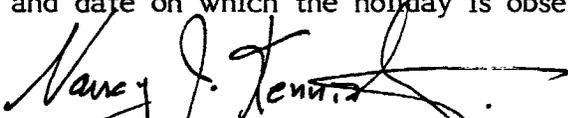
The 1989 Holiday Schedule is issued under the provisions of Chapter 11, §1 of the Civil Service Rules and the Benefit Package for Confidential Employees (blue booklet).

<u>LEGAL HOLIDAYS</u>	<u>DAY/DATE TO BE OBSERVED</u>
New Year's Day	Monday - January 2
Martin Luther King, Jr. Day	Monday - January 16
Washington's Birthday	Monday - February 20
Patriot's Day	Monday - April 17
Memorial Day	Monday - May 29
Independence Day	Tuesday - July 4
Labor Day	Monday - September 4
Columbus Day	Monday - October 9
Veteran's Day	Friday - November 10
*Thanksgiving Day	Thursday - November 23
Thanksgiving Friday	Friday - November 24
Christmas	Monday - December 25

*The Governor has granted this day as a leave day for State agency employees in order to treat non-bargaining unit members fairly, even though it is not an official holiday.

An employee who is required to work on any of these days will be granted compensatory time off at the mutual convenience of the employer and employee. If the holiday falls on a normal day off, an additional compensatory day will be granted. Cash payments shall be made only in the instance of departmental policy established in conformance with Chapter 11, §1 of the Civil Service Rules.

Employees shall be eligible for holiday pay only if they were in pay status on the normal workday immediately preceding and the normal workday following the day and date on which the holiday is observed.


NANCY J. KENNISTON, DIRECTOR
BUREAU OF HUMAN RESOURCES