

STATE OF MAINE  
BUREAU OF HUMAN RESOURCES

March 28, 1988

**HUMAN RESOURCES MEMORANDUM 3-88**

**TO:** All Agency/Department Heads/Personnel Officers/  
Directors of Administrative Services

**SUBJECT:** MEMO ON SALARY MATRICES

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We have prepared three comprehensive sets of salary matrices which include regular, non-standard and longevity pay.

Set #1: For the period from July 1, 1987 through  
June 30, 1988.

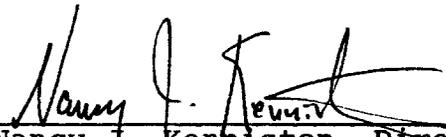
Set #2: For the period from July 1, 1988 through  
December 30, 1988.

Set #3: For the period from January 1, 1989 through  
June 30, 1989.

These sets will be available at your cost through the State Bureau of Purchases Warehouse in the very near future. Each set contains a large number of matrices and the Bureau of Purchases needs to know how many copies are needed to be printed prior to printing. To be guaranteed a copy in the first series to be printed, submit your requisition to the Bureau of Purchases Warehouse prior to 5:00 P.M. on April 8, 1988.

Each set you receive will be three hole-punched and printed back-to-back on 8 1/2 x 11 plain white paper. An index with the name of the salary specification and the page numbers accompanies each set for your ease in locating a specific matrix.

It may be advisable to purchase only a few master copies of each set for your agency, and to extract a copy of the matrices which apply to your agency for further printing and internal dissemination.

  
Nancy J. Kenniston, Director  
BUREAU OF HUMAN RESOURCES