

STATE OF MAINE
DEPARTMENT OF PERSONNEL

October 28, 1982

PERSONNEL MEMORANDUM 4-82

TO: All Agency/Department Heads and Personnel Officers

SUBJECT: 1983 HOLIDAY SCHEDULE

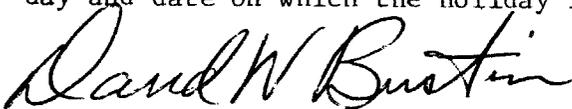
This memorandum is issued under the provisions of Chapter 11, §1, of the Personnel Rules and applies only to those employees not covered by negotiated contract.

<u>LEGAL HOLIDAYS</u>	<u>DAY/DATE TO BE ALLOWED</u>
New Year's Day	Friday - December 31
Washington's Birthday	Monday - February 21
Patriot's Day	Monday - April 18
Memorial Day	Monday - May 30
Independence Day	Monday - July 4
Labor Day	Monday - September 5
Columbus Day	Monday - October 10
Veteran's Day	Friday - November 11
Thanksgiving Day	Thursday - November 24
*Day Following Thanksgiving	Friday - November 25
Christmas	Monday - December 26

*The Governor has granted this day as a leave day in order to treat non-bargaining unit members fairly, even though it is not an official holiday.

Employees, the nature of whose jobs requires them to work on any of these days will, insofar as possible, be granted compensatory time off at the mutual convenience of the employer and employee. If the holiday falls on a normal day off, an additional compensatory day will be granted. Cash payments shall be made only in the instance of departmental policy established in conformance with Chapter 11, §1, of the Personnel Rules.

Employees shall be eligible for holiday pay only if they were in pay status on the normal work day immediately preceding and the normal work day following the day and date on which the holiday is observed.


DAVID W. BUSTIN
COMMISSIONER