

STATE OF MAINE
DEPARTMENT OF PERSONNEL

August 4, 1978

PERSONNEL MEMORANDUM 23-78

TO: All Department/Agency Heads

SUBJECT: Request for New Positions

Submit your request for new positions on Form FJA 3 in duplicate directly to the Department of Personnel.

The Department of Personnel will coordinate request for the Governor's approval with review by the Department of Personnel and the Bureau of the Budget prior to submission to the Governor for final review.

ROBERT J. STOLT
COMMISSIONER

MAY BE REPRODUCED LOCALLY TO MEET DISTRIBUTION NEEDS