

STATE OF MAINE
DEPARTMENT OF PERSONNEL

July 19, 1978

PERSONNEL MEMORANDUM 22-78

TO: All Agency/Department Heads
SUBJECT: Requests for Application Information/Exam Scores

As of July 24, 1978, staff will not be assigned to provide the following services:

Telephone inquiries pertaining to application information (status).

Telephone inquiries pertaining to exam scores.

Explanation: An individual's Application for Examination must pass through several phases of the total examination process (initial review for acceptance/rejection, scheduling for written and/or oral board, requesting service ratings, computing training and experience score, etc.) as determined by the examination procedure established for each classification.

Examinees are given their scores at the time of examination (written and performance) whenever possible. All examination results including service ratings, training and experience and oral examination are computed and sent out by mail as quickly as possible.

A considerable amount of time has been spent in providing this information for approximately 250 different employment classifications open to continuous recruitment each of which involves two to four evaluation phases. The uninterrupted processing of individual applications through the entire examination and notification process will allow everyone to receive their examination results more rapidly.

Your cooperation in discontinuing calls of this nature is appreciated.

ROBERT J. STOLT
COMMISSIONER

MAY BE REPRODUCED LOCALLY TO MEET DISTRIBUTION NEEDS