

STATE OF MAINE
DEPARTMENT OF PERSONNEL

February 7, 1978

PERSONNEL MEMORANDUM 1-78

TO: All Agency Heads
SUBJECT: Early Release - 2/7/78

Due to adverse weather conditions, and to reduce traffic congestion and travel hazards, state agencies may release employees one (1) hour prior to their normal release time today.

Compensatory time off will not be authorized for those not released early, nor to those required to report for shift duty.

Employees absent due to authorized vacation or sick leave will be charged for the type of leave previously authorized.

ROBERT J. STOLT
COMMISSIONER

MAY BE REPRODUCED LOCALLY FOR DISTRIBUTION NEEDS