



INVITATION FOR BIDS

SECTION 2-A
NOTICE TO VENDORS
SHORT FORM
PUBLIC SCHOOL PROJECT
(Advertisement)

Sealed bids, plainly marked on the outside of ONE sealed envelope shall be addressed as follows:

TO: HAMPDEN ACADEMY FURNITURE, FIXTURES + EQUIPMENT BIDS

DELIVERED TO: RSU #22 Superintendent's Office (the Awarding Authority)
24 Main Road North
Hampden, ME 04444

until 12:00 noon, local time, on Tuesday March 13, 2012 at which time all bids will be publicly opened and read aloud. No bid may be withdrawn after the time set for bid opening except by written notice received by the Awarding Authority prior to the time and date set for bid opening as set forth in the advertisement. Bids received after the time set for bid opening, will not be considered and will be returned unopened.

The name of Bidder, Bid Category and Title shall be noted on the lower left corner of the sealed envelope.

EXAMPLE: ACME FURNITURE COMPANY
Bid Category A: Student Seating-1
Bid Category B: Student Seating-2

Each Category bid shall be submitted in DUPLICATE copies. Number Bid Forms "Copy #1" and "Copy #2" in the upper right corner of the Bid Form and insert company name where indicated. Staple each copy separately along with related information and literature. The Bid Summary page should be on top of both copies.

Brief Job Description:

The Work includes all labor, materials, appliances and services to furnish and deliver Furniture, Fixtures + Equipment to the new Hampden Academy, of approximately 191,000 square feet.



Bids must be accompanied by certified or cashier's check for 5% of the proposal, or a satisfactory bid bond (Refer to Form titled *Section 2-C1*) in a similar amount. The owner reserves the right to waive all formalities, and reject any and all bids, or to accept any bid. Bid surety shall be returned within thirty (30) days to all unsuccessful bidders. The Bid Security of each successful bidder shall be retained by the RSU #22, until such time as fully executed contracts have been submitted.

The successful bidder will be required to furnish a 100% contract performance bond (Refer to Form titled *Section 2-C2*) and a 100% contract payment bond (Refer to Form titled *Section 2-C3*) to cover the execution of the work which shall be in conformity of the specifications and for the contract amount.

Any bid that contains an escalation clause will be invalid.

On or about 12:00 noon on Tuesday February 7, 2012 Specifications and Bid Documents may be obtained for the following categories of Furniture, Fixtures + Equipment:

- Bid Category A: Student Seating-1
- Bid Category B: Student Seating-2
- Bid Category C: Student Desks
- Bid Category D: Classrooms, Cafeteria and Staff Support
- Bid Category E: Specialty Classrooms and Equipment
- Bid Category F: Performing Arts Specialties
- Bid Category G: Library

Bidders may obtain bidding documents electronically from WBRC Architects-Engineers via email to donna.allen@wbrcae.com. Provide company name, company address, phone, fax, contact full name and email address in requesting email.

Printed sets of bidding documents may be obtained from FMC Cadd Engineering Resource Center, 141 Preble Street, Portland, ME 04101. Telephone (207) 878-8511. Bidders requesting copies by mail must make arrangements directly with FMC Cadd.

Before submitting any bids, bidders shall fully inform themselves in regard to all conditions pertaining to the invitation for bids and all required terms and conditions for carrying out the contract. By filing a bid the bidders do thereby represent that they have so informed themselves. Any estimates, plans or other information relating to the goods, services, labor or materials or work required by the contract documents are to be considered for the purpose of comparing the bids. Neither RSU #22, its officers, agents or employees shall be responsible for the accuracy of, or bound by, such estimates, plans, or information.