

**Notice to Architects and Engineers
Request for Qualifications**

Regional School Unit 74 wishes to procure architectural and engineering services for a Carrabec High School renovation project.

The scope of design work will include exterior envelope and roofing upgrades and new HVAC, plumbing and electric systems to ensure code compliance, energy efficiency and student security. The estimated construction cost is \$2,000,000.

Interested firms must submit nine (9) copies of a letter of interest and qualifications information to:

Regional School Unit 74
Attn: Superintendent Kenneth L. Coville
56 North Main Street
North Anson, ME 04958

Letters of Interest and qualifications will be accepted until 1:00 p.m. on November 3, 2014 at the Superintendent of School's office.

In addition to the letter of interest, the firm should consider including the following:

- The firm's qualifications to undertake the project,
- A list of school projects completed by the firm in the last 10 years,
- A list of key professional personnel who would work on the project in both design and engineering services,
- A list of the firm's current work load,
- A list of references relating to design work on schools, and
- Additional information that may be useful to those making the selection.

If the firm plans to undertake the project jointly with another firm, include detailed information on the firm including the firm's history and experience.

Responding firms will be screened and interviewed on the basis of qualifications. Fees and specific design concepts will not be discussed at the interview.