



**child
development
services**

State Intermediate Educational Unit-146 State House Station, Augusta, ME 04333
Telephone (207) 624-6660-Fax (207) 624-6661-TTY-1-888-577-6690

CDS Administrative Letter Number # 12

DATE: September 11, 2008

TO: CDS Regional Board Chairs, CDS Site Directors, CDS State Level
Advisory Board

FROM: David Noble Stockford, Policy Director and Team Leader
Debra Hannigan, CDS State Director

RE: Maine Care Collateral Contact

Collateral Contact is a Maine Care term that was included in the definition section of Chapter 101 for clarification as we transitioned from the previous Chapters 180 and 101 to the new regulations.

Collateral Contact is not included in the federal IDEA regulations as an IDEA service. CDS sites have historically included collateral contacts as a service on IFSPs/IEPs. As of the date of this letter, regional CDS sites may no longer include collateral contacts on IFSPs/IEPs as early intervention, special education or related services or include such services in contracts with our providers.

Collateral contact has been included on IFSPs/IEPs where consultation may have been more appropriate. CDS sites may utilize consultation services along with the other IDEA services wherever appropriate to assure that children's needs are met.

For children Birth to 2, consultation is defined as follows:

Consultation Services. Consultation services may be provided in the natural environment to families and teachers of children B-2 to assist them in modifying and/or adapting their natural learning activities to enable children to appropriately advance toward achieving the goals set out in their IFSP. Consultation services shall be provided by an appropriately licensed or certified early intervention professional employed or contracted by an SAU. MUSERS, Chapter 101, Section X,1.A (1)

For children 3 to 20 consultation is defined as follows:

Consultation Services. Consultation services may be provided to general education teachers of children with disabilities to assist them in modifying and/or adapting their general education curriculum to enable children to appropriately progress in the

general curriculum and to appropriately advance toward achieving the goals set out in their IFSP/IEP. Consultation services shall be provided by an appropriately certified and or licensed special education professional employed or contracted by an SAU. MUSERS Chapter 101, Section X. 2. A (1)

For CDS, general education teachers referred to above may include individuals who work with children in their LRE such as child care providers, head start teachers, and preschool teachers.

CDS regional sites may require the presence of contracted providers as required members of IFSP/IEP teams for the purposes of team meetings or discussions. When this is the case, CDS regional sites may arrange to pay for the attendance when it is not covered by state or private insurance under the provisions of those entities. It would then be covered as a service subsumed within the provision of the contracted IDEA services and CDS sites may pay providers at the typical individual therapy /hourly rate using state funds.

For further information, please contact Debra Hannigan, State Director, Child Development Services, at 207/624-6660, or email her at debra.hannigan@maine.gov