

9/23/09

Chemicals in Schools: Inventory Reminder

INFORMATIONAL LETTER: 29
POLICY CODE: EBAB

TO: Superintendents of Schools
FROM: Susan A. Gendron, Commissioner
DATE: September 22, 2009
RE: Chemicals in Schools: Inventory Reminder

The Department of Education regulates chemicals in schools under Chapter 161, "Purchase and Storage of Hazardous Chemicals". In order to comply with the hazardous materials requirements of the Annual School Approval Report (#63) all school administrative units must ensure that materials in their middle schools and high schools with laboratories are stored in accordance with requirements and also are inventoried on an annual basis.

Annual inventories must be reported to the Department using the Scientific Lab Chemical Inventory Form available at http://www.maine.gov/dep/mercury/chemical_inventory_list.xls.

Inventories must be submitted electronically by October 30, 2009 to <mailto:ann.pinnette@maine.gov>. For general requirements, see Administrative Letter #33 (June 9, 2005).

Additional information regarding Chemicals in Schools is available at <http://www.maine.gov/education/const/chem.htm>

If you have questions please contact Ann Pinnette: ann.pinnette@maine.gov or 624-6885.

Anita Bernhardt