

05-071 DEPARTMENT OF EDUCATION

Chapter 181: CHILD DEVELOPMENT SERVICES SYSTEM:
REGIONAL PROVIDER ADVISORY BOARDS

Summary: The rule governs the establishment of advisory boards, to regional Child Development Services Boards of Directors, consisting of representatives of catchment area service providers to advise on matters related to service provision to children and families within the regions served by the Child Development Services sites.

1. Establishment and Purpose

The Child Development Services (CDS) Boards of Directors must establish advisory boards consisting of representatives of catchment area service providers to advise the CDS regional Boards on matters related to the provision of services to children and families within their respective catchment areas.

2. Membership

- A. Membership on a regional provider advisory boards is by invitation of the CDS regional Board and is for a term of one fiscal year. Terms may be renewed for one fiscal year by mutual agreement between the regional Board of Directors and the provider.
- B. Members may include representatives of contracted and noncontracted catchment area providers, and may not include regional CDS Board employed providers, except that if any regional CDS Board employed providers were serving on regional provider advisory boards on April 1, 1998, they may continue to serve in that capacity until July 1, 1999.
- C. Each advisory board must include at least five members. Membership may be limited by the regional Board of Directors but only in a manner that ensures equitable geographic and service representation of the Board's catchment area.

3. Meetings

Advisory boards must meet at least quarterly and must report, at least quarterly, by nonvoting liaison or by report, to the regional CDS Board of Directors.

4. Costs

Costs associated with the meetings and the advisory role of the provider advisory boards are the responsibility of, and must be approved by, the CDS regional Board of Directors. These costs must not exceed \$150.00 per year per site and must be reflected in the annual proposed budget in the annual entitlement application submitted to the Department by each regional site Board of Directors.

STATUTORY AUTHORITY: 10-A MRSA §7732-A(10).

EFFECTIVE DATE: May 15, 1998