

School Administrative District No. 3

Received

JUN 13 2008

74 School Street
Unity, Maine 04988-9734
Phone: (207) 948-6136
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www.msad3.org

June 11, 2008

Maine Department of Education

Susan Gendron
Commissioner of Education
Maine Department of Education
23 State House Station
Augusta, Maine 04333-0023

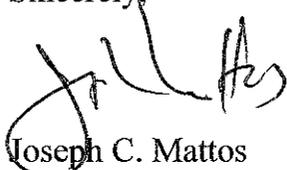
Dear Commissioner Gendron,

As per your correspondence of April 11, 2008, MSAD 3 respectfully submits to you the following documents:

- Detailed Estimated Projected Expenditures and Cost Savings for FY 2008/2009;
- An updated Submittal Sheet;
- An updated Cover Sheet Checklist;
- A copy of your April 11, 2008 Response from the Commissioner.

Please contact me if you require any additional information or have any questions.

Sincerely,



Joseph C. Mattos
Superintendent of Schools – MSAD 3

Enclosures

*Providing the communities of Brooks,
Montville, Thorndike, Troy, Unity and Waldo*



*Freedom, Jackson, Knox, Liberty, Monroe,
with quality educational services since 1958*

ALTERNATIVE PLAN SUBMITTAL SHEET

School Administrative Unit Submitting Alternative Plan:

- Maine School Administrative District 3

Contact Information:

Name: Joseph C. Mattos

Address: 74 School Street

Unity, Maine

04988

Telephone: 948-6136

email: jamttos@msad3.org

Date Plan Submitted by SAU: 6-12-08

The intent to submit an alternative plan has been approved by the Commissioner in the approval of the Notice of Intent?

YES NO

(If NO, please explain.)

MSAD 3 #3 Alternative Plan
Estimated Projected Expenditures and Cost Savings in FY 09

Since the submission of the Alternative Plan in December 2007, the MSAD 3 School Board in cooperation with a community Budget Advisory Committee have invested considerable time developing a school budget that will achieve cost savings in system administration, special education, transportation, and facilities and maintenance, while, at the same time, improve student learning. As a result of these collective efforts, the total budget increase for the 2008-09 school year is projected to be \$240,246 (1.43%).

MSAD 3 has found that projected expenditures for FY 2008-2009 in system administration, special education, transportation, and facilities and maintenance will not have an adverse impact on the instructional programs for MSAD 3 students.

Below is a summary of projected expenditures and cost savings for system administration, special education, transportation, and facilities and maintenance.

System Administration

A total of \$37,100 in reductions were achieved due to a reduction in a central office staff position, secretarial hours, supplies, and liability insurance. There are ongoing discussions with the Kennebec Alliance for the regionalization of purchases and services.

Transportation

A total of \$52,000 in reductions were achieved due to a reduction in ½ bus driver position due to increase bus route efficiency (using Edulog- bus routing software), reduction in one vocational driver position, reduction in private transportation services, and reduction in liability insurance. We expect future reductions in transportation costs as we implement recent recommendations from a contracted transportation consultant.

Special Education

A total of \$165,200 in reductions were achieved due to a reduction in three ed tech positions, reduction in OT and Speech services, and reduction in one special education secretary.

Facilities and Maintenance

A total of \$19,000 in reductions were achieved due to a reduction in supplies, liability insurance, and energy savings due to anticipated reductions in electrical consumption. The school board is in the process of exploring options for closing the present central office and relocating operations into a nearby elementary school for 09/10.

MSAD 3 Alternative Plan
Estimated Projected Expenditures and Cost Savings in FY 08/09

Program	Approved 07/08 Budget	Projected 08/09 Budget	Increase/ Decrease	Cost savings
System Administration	628,277	592,635	(35,642)	Reduction in secretarial hours (\$10,300) Reduction of central office receptionist position (\$4,600) Reduction in supplies(\$1200) Reduction in liability insurance(\$21,000)
Transportation	1,387,750	1,467,886	80,336 **	Reduction in 1/2 regular bus driver position due to increased route efficiency (\$13,000) Reduction in 1 vocational bus driver position (\$24,000) Reduction in liability insurance (\$11,000) Reduction in private transportation (\$4,000)
Special Education	2,272,762	2,113,178	(159,594)*	Reduction in 3 Ed Techs positions (\$65,000) Reduction in OT and Speech services (\$60,100) Reduction of one secretary (\$40,100)
Facilities and Maintenance	1,691,739	1,676,091	(15,658)**	Reduction in supplies (\$5,000) Reduction in property liability insurance (\$4,000) Reduction in electricity consumption (\$10,000)

* Includes \$10,000 for contingency

** Includes \$20,000 for contingency

Alternative Plan Cover Sheet
(Please attach Alternative Plan as Exhibit A)

Plan Requirements				
Item	Complete	In Progress	Not Yet Started	Need Assistance ¹
Plan addresses how the SAU will reorganize administrative functions, duties and noninstructional personnel so that projected expenditures of RSU in fiscal 2008-2009 for the following areas will not have an adverse impact on the instructional program.				
system administration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
special education	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
facilities and maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plan addresses how cost savings will be achieved in fiscal 2008-2009 for the above four areas.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parameters for Plan Development				
Enrollment meets requirements (2,500 except where circumstances justify an exception)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
When viewed in conjunction with surrounding proposed units, may not result in one or more municipalities being denied the option to join an RSU	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Includes at least one publicly supported high school	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consistent with policies set forth in section 1451	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No displacement of teachers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No displacement of students	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No closures of schools existing or operating during school year immediately preceding reorganization, except as permitted under section 1512	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborative Agreements				
			Yes	No
Does your plan currently include information/documentation on collaborative agreements? <i>(not required, but encouraged)</i>			<input checked="" type="checkbox"/>	<input type="checkbox"/>

¹ Please explain what assistance you need to complete this portion of your plan, and state from whom you need assistance, on the next page.



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0023

JOHN ELIAS BALDACCI
GOVERNOR

SUSAN A. GENDRON
COMMISSIONER

April 11, 2008

Joseph Mattos, Superintendent
MSAD 3
74 School Street
Unity, ME 04988

Dear Superintendent Mattos:

Thank you for the revised Alternative Plan that you submitted on behalf of MSAD 3 on April 1, 2008 for Department review for compliance with the school reorganization law, P.L. 2007, chapter 240, Part XXXX.

I recognize how much time, effort and thoughtful work is required to complete an alternative plan and appreciate the efforts made, to date, by all those involved.

Members of my staff and I have reviewed the submission and offer the comments and notes listed below to assist you in completing the plan. If you make any substantive change(s) to any part of the plan beyond those listed below, please be sure to note those on the Updated Alternative Plan Cover Sheet Checklist, along with notation of those items that have changed per the notes contained in this response.

General Documentation (Submittal Sheet)

- All information submitted as required.

Checklist/Plan Text Items

Items Checked "Complete"

With respect to the items you checked as "complete", please note the following:

** Required Items*

Each alternative plan must provide detailed estimated projected expenditures and cost savings in FY 2008-2009 for system administration, transportation, special education, and facilities and maintenance in accordance with P.L. 2007, chapter 240, Part XXXX-36(6)(F). When providing these estimated projected

expenditures and cost savings, you may want to consider using the guidance offered in the Drummond Woodsum workshop materials. If you have questions concerning this requirement, please email Karla Miller or Suzan Beaudoin at karla.miller@maine.gov or suzan.beaudoin@maine.gov for assistance.

We will review all items on the checklist again, upon your completion of the plan.

SUBMISSION OF REVISIONS:

Please provide the additional materials to complete your plan by June 13, 2008. Please include:

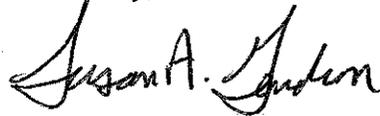
- Any additional data required
- An updated Submittal Page
- An updated Cover Sheet Checklist
- A copy of this Response from the Commissioner.

I will respond no more than 14 days after the revisions/additional materials are refiled with the Department. As you are the contact person identified on the Submittal Sheet, this response is addressed to you but with the understanding that you will share it with your school administrative unit board members.

Finally, what I am reviewing for approval is a plan (or a submission, if the plan is incomplete) which is by its very nature prospective, with steps yet to be taken or finalized; and any review comments or approval given are in relation to the elements required under P.L. 2007, chapter 240, Part XXXX but not the legality of all the activities proposed. Thus, I strongly recommend that you have your own legal advisor(s) review the details of any particular transaction proposed in your plan (particularly with respect to the disposition of property, to debt, and to employee contracts/relations) as you proceed, to ensure the legality of the steps you'll be taking to implement the plan. If that review leads to any substantive changes in any parts of your plan, please be sure to submit an amended plan to the Department for our review and our file.

Again, my sincere thanks for your efforts.

Sincerely,



Susan A. Gendron
Commissioner of Education