

**Request for Reimbursement
Snowmobile Club Trail Maintenance Grant
2008-2009**

Please use this form when applying for reimbursement of expenditures incurred according to terms specified in the Club Trail Maintenance Grant. Submit prior to **April 30, 2009**, to the Bureau of Parks and Lands, Snowmobile Program, 22 State House Station, Augusta, ME 04333-0022.

USE REVERSE SIDE OF THIS FORM FOR COMPUTATIONS AND ADDITIONAL SPACE

Please briefly explain charges for labor, repairs to drags & snowmobiles

GROOMING EQUIPMENT HOURS:
(see reverse side for details) _____ hrs @ \$ _____ per hr Cost: \$ _____

LABOR: TRAIL MAINTENANCE:
(see reverse side for details) _____ hrs @ \$ _____ per hr Cost: \$ _____

TRAIL EQUIPMENT HOURS:
(see reverse side for details) _____ hrs @ \$ _____ per hr Cost: \$ _____

PLOWING PARKING: _____ hrs @ \$ _____ per hr Cost: \$ _____

REPAIRS TO DRAG (INCLUDE REPAIR LABOR): Cost: \$ _____

MISCELLANEOUS (PLEASE ITEMIZE):

MISCELLANEOUS COST: \$ _____
GRAND TOTAL: \$ _____

Retain all supporting materials (bills & invoices) for these expenditures to permit us to substantiate them should it become necessary. **MUST SEND A COPY OF THE TRAIL MAINTENANCE/GROOMER WORKSHEETS WITH THIS APPLICATION.**

We, the undersigned, hereby certify that the costs reported on this form are true and accurate expenses incurred by this organization and are in compliance with the terms of the Snowmobile Club Trail Grant-In-Aid Agreement.

NAME OF ORGANIZATION

DATED

PRESIDENT SIGNATURE

WITNESS SIGNATURE

TRAILMASTER SIGNATURE

FOR OFFICIAL USE:

REIMBURSEMENT CHECK AMOUNT: \$ _____ APPROVED BY: _____

