

STATE OF MAINE
DEPARTMENT OF PERSONNEL

January 18, 1979

PERSONNEL MEMORANDUM 5-79

TO: All Department/Agency Heads
SUBJECT: Early Release - January 18, 1979

Due to adverse weather conditions, and to reduce traffic congestion and travel hazards, State agencies may release employees on a staggered basis at 15 minute intervals starting at 1:45 p.m. and ending at 2:30 p.m. today.

Compensatory time off will not be authorized for those not released early, nor to those required to report for shift duty.

Employees absent due to authorized vacation or sick leave will be charged for the type of leave previously authorized.

ROBERT J. STOLT
COMMISSIONER

PLEASE REPRODUCE LOCALLY TO MEET YOUR DISTRIBUTION NEEDS