

Workday Maine E-Minder



12/23/2019

ALL EMPLOYEES...

The Workday Maine team wishes you all a very happy and safe holiday and we look forward to launching Workday Maine in the New Year.

DID YOU KNOW.....

You will be able update your personal information in the new Workday Maine system.

Good news! Once Workday Maine is live you will no longer have to complete and turn in multiple forms to change your home address, telephone number and emergency contact information. You will not have to call multiple offices or people to make sure your personal information has been changed/updated in Workday Maine.

In Workday Maine you can update your personal information yourself and view the changes immediately after you have made them online. Visit the Workday Maine website and learn how to make changes to your Employee Profile: <https://www.maine.gov/workday/training/employee-training>

Explore the training materials for employees, where you can learn about the following:

- Navigation Basics
- Enter Time
- Enter Time Off (Absence)
- Review/Update Benefit Elections
- Review/Update Withholding
- View and Print Payslips
- And much more!

Questions? [Contact Us](#) or visit the [FAQs](#) page at www.maine.gov/workday.
Workday Maine E-MINDER is provided by the Workday Maine project team.