

# MAINE BUREAU OF VETERANS' SERVICES

## HOURS OF OPERATION

### Northern Maine (Caribou)

**207-492-0577**

**Office Hours:**

Monday - Friday  
7:30 a.m. - 4:00 p.m.

**Burial Hours:**

Monday - Friday  
9:00 a.m.; 10:00 a.m.; 11:00 a.m.;  
12:00 p.m.; 1:00 p.m. and 2:00 p.m.

### Central Maine (Augusta)

**207-287-3481**

**Office Hours:**

Monday - Friday  
7:30 a.m. - 4:00 p.m.

**Burial Hours:**

Monday - Friday  
9:00 a.m.; 10:00 a.m.; 12:00 p.m.;  
1:00 p.m. and 2:00 p.m.

### Southern Maine (Springvale)

**207-490-4612**

**Office Hours:**

Monday - Friday  
7:30 a.m. - 4:00 p.m.

**Burial Hours:**

Monday - Friday  
9:00 a.m.; 10:00 a.m.; 11:00 a.m.;  
12:00 p.m.; 1:00 p.m. and 2:00 p.m.

## Maine Veterans' Memorial Cemetery System

### CEMETERY OVERVIEW



**Caribou**

**Augusta - Mt. Vernon Road**

**Augusta - Civic Center Drive**

**Springvale**

**Phone: 207-287-3481**

**Cemetery: [MVMCS@maine.gov](mailto:MVMCS@maine.gov)**

**Website: [www.maine.gov/veterans](http://www.maine.gov/veterans)**

## A MESSAGE FROM STAFF

Maine is home to four veterans' cemeteries: Two in Augusta (Civic Center Drive & Mt. Vernon Rd.), one in Caribou, and one in Springvale.

We pride ourselves on the rich tradition of military service in our great state. Hundreds of thousands of Mainers have raised their right hand in service to their country, and it's our commitment to ensure they are honored and memorialized for their sacrifices.

We hope that this brochure provides you with all the information you need to plan your, or your loved one's burial. Please don't hesitate to contact us with any questions.



## PREPARING FOR BURIAL

### Eligibility

Persons eligible for burial include:

1. Individuals who have served on Active Duty in the United States Armed Forces (any branch).
2. Individuals who served and died as a result of injury, disease or illness sustained while serving (any component).
3. Individuals who served in the National Guard or Reserve for at least 20 years.

Spouses, widows, widowers, and dependent children are also eligible to be buried. Dependent children include:

1. Unmarried minor children
2. Unmarried dependent children enrolled in secondary school.
3. Unmarried adult children who became incapable of self-support before reaching the age of 18.

**\*Call your local cemetery for questions regarding eligibility**

### Pre-Registration

To apply for pre-registration please provide the following:

1. Active Duty - Please submit a certified copy of your DD214 or equivalent.
2. National Guard/Reserve - Please submit a copy of your 20-year retirement letter and a DD214, NGB22, or equivalent.

Registration forms can be found on the Bureau's website:

[www.maine.gov/veterans](http://www.maine.gov/veterans)

**\*Pre-registration is free and encouraged**

## HEADSTONES, MARKERS, & MEDALLIONS

The Department of Veterans Affairs (VA) will provide a free Government headstone, marker, or niche cover for any deceased eligible Veteran, as well as eligible spouses and dependents.

Our staff will order a headstone, marker, or niche cover based on the inscription information provided by the next of kin or authorized representative. There is no charge for the setting of the stone or the placement of the niche cover.



## MILITARY FUNERAL HONORS

Family members of a deceased veteran should notify the Funeral Director of their desire to have Military Funeral Honors rendered at the interment of their loved one.

The Funeral Director should contact the appropriate military branch Casualty Assistance Center (CAC) of the deceased veteran.



## FLOWER POLICY

### Day of Internment

Floral displays utilizing natural flowers (in non-glass containers) may be placed on the day of internment to remain for a period not to exceed three (3) days. Flowers may be placed on the ground in front of the niche.

### Flowers on Existing Gravesites

Fresh cut flowers may be placed year round, either on the grave or the in-ground vase. For niche wall burials, flowers may be placed on the ground in front of or in the attached flower vase. Attached flower vases may be purchased through the cemetery association.

Artificial flowers are permitted only during winter months for the period of 10OCT-15APR either on the grave or in-ground vase. For the niche wall, flowers may be placed on the ground in front of or in the attached flower vase.

### Memorial Day

Floral displays and/or potted plants in non-breakable containers are permitted seven (7) days before and after Memorial Day. Potted plants must be in containers and may not exceed eight (8) inches in diameter. Plants left on graves will be planted throughout the cemetery grounds by personnel.

### Holiday Wreaths

Fresh or artificial wreaths may be placed on the gravesites beginning November 1st and will be removed at the discretion of cemetery personnel. Wreaths may not be secured to the headstones and wreath stands greater than 26" are not permitted.

### U.S. Flags

U.S. Flags will be placed on graves and at the niche walls for Memorial Day. U.S. Flags are not permitted on graves at any other time. The Cemetery's flags provide year round honor to all veterans buried in the cemetery.

**\*Any item(s) not listed above as floral tributes are not permitted on gravesites. At no time may items be affixed to headstones, markers, or niche covers.**