

What is a Work Search Audit?

-MDOL is required to conduct random Work Search Audits to validate job search activities provided with weekly claims. You should maintain documentation of your work search activities. If you are randomly selected for a Work Search Audit and are unable to document your work search activity for that week, benefits may be denied for that week and may result in an overpayment, which you must repay.

-If you are randomly selected for a Work Search Audit, the Work Search Activity Audit message will display after you have completed your work search entries. You can complete your Work Search Audit by selecting the Upload Documents for Work Search Audit link or you can return later and select the Upload Documents for Work Search Audit tab at the top of your ReEmployME dashboard. **You have 14 calendar days to provide your documentation and complete the Work Search Audit Questionnaire.**

The screenshot displays the ReEmployME dashboard interface. At the top, there is a navigation bar with the Maine.gov logo and search options. Below this, the ReEmployME logo and the Maine Department of Labor logo are visible. A navigation menu contains various service links, with 'Upload Document for Work Search Audit' highlighted by a blue arrow. The main content area shows a notification for a 'Work Search Activity Audit' for the week of Sunday, May 01, 2022, to Saturday, May 07, 2022. The notification includes a warning icon, a title, and a detailed message explaining the audit process and providing a link to 'Upload Documents For Work Search Audit', which is also highlighted by a blue arrow. The dashboard also shows a progress bar for the current week and a 'Complete' status.

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ReEmployment Services View & Print 1099 Provide PUA Proof of Earnings **Upload Document for Work Search Audit** Provide PUA Proof of Employment

MEUC Application Identity Verification with ID.me PUA Identity Documents Online Interview

ME-WC-011

Filing for week of Sunday, May 01, 2022 To Saturday, May 07, 2022

Complete

Work Search Activity Audit

You have been selected for a work search audit covering your work search activities for the week of **Sunday, May 01, 2022 - Saturday, May 07, 2022**. You may be contacted by a representative to review your work search activities.

If you either emailed or submitted online your application or resume to the employer, you can upload your proof by selecting the below link.

Examples:

- Copy of Email to Employer sending Application/Resume
- Picture of Application
- Copy of Online Confirmation

[Upload Documents For Work Search Audit](#)

You have the option to upload the document if available. If you are unable to do it now, you may do it later. You have until **Wednesday, May 25, 2022** to upload the requested information.

If you do not have any documentation to support your work search, you may be scheduled for a fact-finding interview to discuss your work search efforts.



Welcome | [Redacted]

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CIN-256

Upload Documents For Work Search Audit

* Required Information

Please answer questions 1 through 5, related to your work search efforts for the week identified in the Work Search Audit.

1. * Is there any reason you cannot accept full-time work now? Yes No
If "Yes," explain
2. * Have you refused any jobs since becoming unemployed? Yes No
If "Yes," explain
3. * Do you attend or plan to attend a school or training program? Yes No
If "Yes," give name of school, starting date, and hours of attendance

3. * Do you attend or plan to attend a school or training program? Yes No
If "Yes," give name of school, starting date, and hours of attendance
4. * Does your regular occupation require shift work? Yes No
If "Yes," what shifts are you available to work?
5. * a. Name the occupation in which you have had the most experience
- * b. What kind of work are you willing to accept and trying to find?
- * c. Will you accept the wages paid for work in the area?
- * d. What means of transportation do you have to get to a job?

Work Search Date	Employer Name	Contact Mode	Upload
05/01/2022	[Redacted]	Website	<input type="button" value="+ Browse"/>

Upload Help: To upload documents click the +Browse button displayed for each document type. Select the file you wish to upload or drag and drop the file into the box below the browse button.

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