

# Instruction Guide for Claimants

Weekly Claim Filing:  
Earnings, Jury Duty, Bonus Pay, Pensions



3/1/2021



# Earnings, Bonus Pay, Jury Duty Pay and Pensions

*On the Weekly Certification Detail screen there are several questions regarding any monies earned by the claimant during the week being claimed.*



ME-WC-004

Filing for week of Sunday, January 31, 2021 To Saturday, February 06, 2021

2 of 3 steps

**Weekly certification details**

Some questions have been automatically answered based on your work search responses for this week.

# Earnings

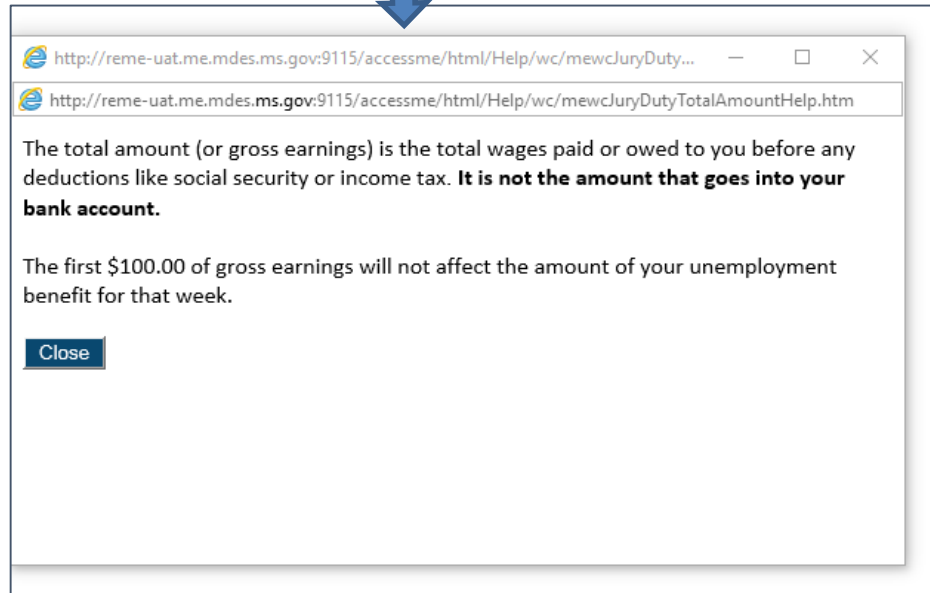
- If you answer Yes to Question 6, 6a will display for you enter the amount earned.

6. Did you have any earnings from an odd job or self-employment during the week? (required)

Yes  No [What does this mean?](#)

a. Please enter the total amount earned through an odd job or self-employment for the week. (required)

\$  [What does this mean?](#)



The screenshot shows a help window titled "http://reme-uat.me.mdes.ms.gov:9115/accessme/html/Help/wc/mewcJuryDutyTotalAmountHelp.htm". The text inside the window reads: "The total amount (or gross earnings) is the total wages paid or owed to you before any deductions like social security or income tax. **It is not the amount that goes into your bank account.** The first \$100.00 of gross earnings will not affect the amount of your unemployment benefit for that week." At the bottom of the window is a "Close" button.

## Jury Duty Pay


- If you answer Yes to Question 8, 8a will display for you enter the jury stipend amount paid to you.

8. Did you attend jury selection or serve as a member of a jury during the week? (required)

Yes  No [What does this mean?](#)

a. Please enter the amount of your jury duty stipend excluding mileage reimbursement. (required)

\$  [What does this mean?](#)



http://reme-uat.me.mdes.ms.gov:9115/accessme/html/Help/wc/mewcJuryDuty... — □ ×

http://reme-uat.me.mdes.ms.gov:9115/accessme/html/Help/wc/mewcJuryDutyTotalAmountHelp.htm

The total amount (or gross earnings) is the total wages paid or owed to you before any deductions like social security or income tax. **It is not the amount that goes into your bank account.**

The first \$100.00 of gross earnings will not affect the amount of your unemployment benefit for that week.

[Close](#)

# Bonus Pay, Wages in lieu of Notice, Severance

- If you answer Yes to Question 9, 9a will display for you enter Bonus pay, Wages in lieu of Notice, or Severance pay.

9. Did you receive bonus pay, wages in lieu of notice, or severance pay from any employer for the week?  
(required)

Yes  No [What does this mean?](#)

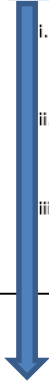
a. Please enter the amount you received for each type of pay. If you did not receive any of that type of pay, enter 0. (required)

[What does this mean?](#)

i. Bonus pay  
\$

ii. Wages in lieu of notice  
\$

iii. Dismissal Wages or Severance or Terminal Pay  
\$



http://reme-uat.me.mdes.ms.gov:9115/accessme/html/Help/wc/mewcAdditionalPayAmountHelp.htm

Report bonus pay, wages in lieu of notice, or severance pay from your employer when paid, not when earned.

[Close](#)

# Pension

- If you answer Yes to Question 10, the “Pension Questionnaire” screen will display.
- There are a total of 9 questions. Fill out all required fields and then click Next.

10. Did you begin receiving a pension other than social security or did a previously reported pension change? (required)

Yes

No

[What does this mean?](#)

Filing for week of Sunday, Feb 14, 2021 To Saturday, Feb 20, 2021

2 of 3 steps

## Pension Questionnaire

1. Employer Name (required)

LL BEAN INC

Search

2. Employer Address (required)

a. Address Line 1

ATTN: PAYROLL

b. Address Line 2

15 CASCO ST

c. City

FREEPORT

d. State

Maine

e. Zip Code

04033

3. Employer Telephone (required)

555 555 5555

4. Gross monthly amount of pension from this employer: (required)

\$ 1,200.00

5. Date of first payment (required)

02 / 01 / 2021

6. Did you contribute to pension? (required)

Yes

No

This concludes the Earnings, Jury Duty, Bonus Pay and Pensions tutorial