

# Instruction Guide for Claimants

Weekly Claim Filing:  
Self-Employed Work Search Screens



2/24/2021



# Self-Employed Claimants

## Weekly Claims - Work Search Screens

If you answer **Yes** to being self-employed prior to applying for unemployment insurance -

ME-WC-750

Filing for week of **Sunday, January 31, 2021** To **Saturday, February 06, 2021**

1 of 3 steps

### Report work search

1. Were you self-employed before you applied for unemployment benefits? *(required)*

**Yes**  **No** [What does this mean?](#)

The following screens shown in this tutorial will show you what will be displayed for you to complete the **Report work search** portion of your weekly claim.

# Self-Employed Claimants Weekly Claims Work Search Screens

- After you answer Yes to question 1 – questions 2 & 3 will display.

Filing for week of **Sunday, January 31, 2021** To **Saturday, February 06, 2021**

1 of 3 steps

### Report work search

1. Were you self-employed before you applied for unemployment benefits? **(required)**

**Yes**  **No** [What does this mean?](#)

2. Do you plan on returning to self-employment? **(required)**

**Yes**  **No** [What does this mean?](#)

3. What activities did you participated in during the week of 31 January to 06 February. You will have the opportunity to log additional Work Search related activities later on. **(required)**

[What does this mean?](#)

I have partially or wholly opened my business

I started or continued preparations to reopen my business (advertising, hiring, etc.)

I did none of the activities listed above

# Self-Employed Claimants Weekly Claims Work Search Screens

- Question 3 – If you select the last option, **I did none of the activities listed above**, question 4 will display.
- You will need to complete question 4.
- If you do not complete a work search activity each week you may not be eligible to receive unemployment benefits for that week.

Filing for week of **Sunday, January 31, 2021 To Saturday, February 06, 2021**

1 of 3 steps

### Report work search

1. Were you self-employed before you applied for unemployment benefits? **(required)**

Yes  No [What does this mean?](#)

2. Do you plan on returning to self-employment? **(required)**

Yes  No [What does this mean?](#)

3. What activities did you participated in during the week of 31 January to 06 February. You will have the opportunity to log additional Work Search related activities later on. **(required)**

[What does this mean?](#)

I have partially or wholly opened my business

I started or continued preparations to reopen my business (advertising, hiring, etc.)

I did none of the activities listed above

Unless Waived, you must participate in at least one Work Search activity each week to get unemployment benefits. To find out more about work search waivers, click below:

[Checkout the Work Search FAQ.](#)

4. Why did you not partially or wholly open your business OR start or continue preparations to reopen your business? **(required - do not exceed 1000 characters)**

# Self-Employed Claimants Weekly Claims Work Search Screens

Filing for week of **Sunday, January 31, 2021 To Saturday, February 06, 2021**

1 of 3 steps

### Report work search

1. Do you have additional Work Search related activities to report for the week? **(required)**

Yes  No [What does this mean?](#)

- You will now continue to follow the normal Report work search flow.

This concludes the Self-Employed Claimants  
Work Search Screens tutorial