

MAINE DEPARTMENT OF LABOR
Bureau of Unemployment Compensation

Telephone: 1-800-593-7660 TTY Users Call Maine Relay 711

NOTICE OF ATTEMPTED RECALL OR JOB REFUSAL

Individual's Name, Address, and Social Security No.

Rule 2.7(F) states "Whenever an employing unit offers employment to an individual and such offer is refused, or when an employer is unable to contact a former employee at last known or given address for purpose of recall to suitable employment, the employing unit shall immediately notify the administrative office of the bureau as to the details of the offer and refusal or attempted recall."

Check one block and enter specific information below:

☐ **The individual named above has been offered employment by this firm and the offer was refused.**

☐ **We have been unable to contact the above named former employee at last known or given address for purpose of recall to employment.**

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1. Date offer or attempted recall was made _____
 2. Job title of employment _____
 3. Date individual was to start work / job _____
 4. Location of the job _____
 5. Expected duration of work _____
 6. Rate of pay for work _____
 7. Offer for work was for full or part time? ☐ Full time ☐ Part time
 8. Reasons for refusal were _____

 9. Method of offer, i.e., letter, phone, etc. _____
 10. Comments _____

Employer's Name		Phone No.
By	Title	Date

Please mail or fax this form to the Unemployment Claim Center closest to you.

Unemployment Claim Center Mailing Addresses / Fax Numbers

97 State House Station
Augusta, ME 04333-0097

P.O. Box 450
Bangor, ME 04402-0450

P.O. Box 1088
Presque Isle, ME 04769-1088

Fax No. (207) 287-5905

Fax No. (207) 561-4665

Fax No. (207) 764-2142