



Telecommunications Relay Service Council of Maine

*John Post, Chair
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Telecommunications Relay Service Council

Remote Meeting Policy

Approved June 6, 2025

The Telecommunications Relay Service Council (the Council) allows participation in its public meetings by remote methods in accordance with 1 M.R.S. §403-B(1).

"Remote methods" means telephonic or video technology allowing simultaneous reception of information and may include other means when such means are necessary to provide reasonable accommodation to a person with a disability.

In-person participation by individual Council members is encouraged but not required. A Council Member may attend a meeting of the Council by a remote method when a member determines that their physical presence is not practicable.

Members of the public will be provided a meaningful opportunity to attend by remote methods when members of the Council participate by remote methods, and reasonable accommodations may be provided when necessary to provide access to individuals with disabilities. When the Council allows or is required to provide an opportunity for public input during a meeting, an effective means of communication between the members of the Council and the public will be provided, such as access to microphone, chat feature, or other method.

Notice of the meeting will be provided as required in Section 406 of the Freedom of Access Act. When the public may attend by remote methods, the meeting notice will include the means by which members of the public may access the meeting using remote methods. For individuals with disabilities seeking a reasonable accommodation, the notice will identify the specific individual to contact about arranging for the accommodation. The notice will also identify a location for members of the public to attend in person.

The Council will make all documents and other materials considered by the Council available, electronically or otherwise, to the public who attend by remote methods to the same extent customarily available to members of the public who attend the proceedings of the public body in person.

**The Council's meetings are "public proceedings" within the meaning of the Freedom of Access Act (see [1 MRS sec. 402\(2\)\(F\)](#)) and must comply with [1 MRS sec. 403](#) and [1 MRS sec. 406](#). It also must comply with [1 MRS sec. 403-B](#), governing remote participation.*

Please send an email to metelcomrelaysvc@maine.gov to RSVP, request a link to participate via zoom, or request a specific auxiliary service other than CART. ASL interpreters will be available.