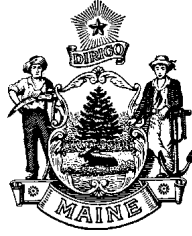


# Maine Secretary of State



## Board or Commission Annual Report Covering calendar year 2024

TELECOMMUNICATIONS RELAY SERVICES COUNCIL  
BENJAMIN FRECH, Clerk of the Board  
P.O. BOX 2229  
SOUTH PORTLAND, ME 04116

SOS Tracking #: 538  
Title 5, Chapter 379: 5 MRSA § 12004-G, sub-§ 30-C

Name of Person Completing the Report: BENJAMIN FRECH  
Estimate of the number of hours that the Clerk spent working for the board or commission: 1500.00  
Date Report Filed: December 19, 2024

Is your board or commission active?: Yes  
Did your board or commission meet in 2024?: Yes

Total number of meetings in 2024?: 5  
Average number of members attending: 7.80  
Average length of meeting: 1.70

Summary of the activities of the board or commission related to accomplishing its mission in 2024:

The Telecommunications Relay Services Council, as established by Title 5, section 12004 G, subsection 30 C, evaluates telecommunications relay services in this State and implements the Maine telecommunications relay services program as certified by the Federal Communications Commission pursuant to 47 Code of Federal Regulations, Part 64, Subpart F. The Council meets at least four times a year. The Council administers contracts, facilitates payments to vendors, assists with outreach and educational events, and fulfills State and Federal reporting requirements.

## **538 - TELECOMMUNICATIONS RELAY SERVICES COUNCIL**

### **Detailed Meeting Information for 2024**

#### **1 - Meeting or Other Activity**

Description of meeting or other activity: QUARTERLY MEETING

Date of meeting or other activity: 03/08/2024

Location of meeting or other activity: VIA ZOOM, ME

Number of members attending: 8 of 11

Length of meeting or other activity: 2.00

Total Reimbursement to board members other than for per diem or expenses such as a stipend.: \$0.00

Total Per diem compensation received by board members for each meeting or other activity of the board. This expense category includes per diem payments only.: \$0.00

Total Expense related to the functioning of the board for public hearing costs for a meeting or other activity of the board.: \$0.00

Total Expense related to the functioning of the board for facility rental costs for a meeting or other activity of the board. This expense category may also include, but is not limited to, the cost associated with internet connections, audio visual equipment or telecommunication connections and equipment.: \$0.00

Total Expenses for which board members were reimbursed for each meeting or other activity of the board. This expense category includes, but is not limited to, mileage, lodging, tolls and meals and incidentals.: \$0.00

Total Expense related to the functioning of the board for other expenses not classified in 5 MRSA Section 12005-A, sub-section 6-A, paragraph D. This expense category may include, but is not limited to, the cost of professional services. This expense category (as well as the other expense categories) does NOT include State employee (personal services) costs to support the board; this information does not need to be reported.: \$636.25

Funding Source: OTHER SPECIAL REVENUE: \$636.25

Total Expense related to the functioning of the board for refreshment costs for a meeting or other activity of the board.: \$0.00

## **538 - TELECOMMUNICATIONS RELAY SERVICES COUNCIL**

### **Detailed Meeting Information for 2024**

#### **2 - Meeting or Other Activity**

Description of meeting or other activity: QUARTERLY MEETING

Date of meeting or other activity: 06/14/2024

Location of meeting or other activity: VIA ZOOM, ME

Number of members attending: 8 of 11

Length of meeting or other activity: 2.50

Total Reimbursement to board members other than for per diem or expenses such as a stipend.: \$0.00

Total Per diem compensation received by board members for each meeting or other activity of the board. This expense category includes per diem payments only.: \$0.00

Total Expense related to the functioning of the board for public hearing costs for a meeting or other activity of the board.: \$0.00

Total Expense related to the functioning of the board for facility rental costs for a meeting or other activity of the board. This expense category may also include, but is not limited to, the cost associated with internet connections, audio visual equipment or telecommunication connections and equipment.: \$0.00

Total Expenses for which board members were reimbursed for each meeting or other activity of the board. This expense category includes, but is not limited to, mileage, lodging, tolls and meals and incidentals.: \$0.00

Total Expense related to the functioning of the board for other expenses not classified in 5 MRSA Section 12005-A, sub-section 6-A, paragraph D. This expense category may include, but is not limited to, the cost of professional services. This expense category (as well as the other expense categories) does NOT include State employee (personal services) costs to support the board; this information does not need to be reported.: \$721.25

Funding Source: OTHER SPECIAL REVENUE: \$721.25

Total Expense related to the functioning of the board for refreshment costs for a meeting or other activity of the board.: \$0.00

## **538 - TELECOMMUNICATIONS RELAY SERVICES COUNCIL**

### **Detailed Meeting Information for 2024**

#### **3 - Meeting or Other Activity**

Description of meeting or other activity: QUARTERLY MEETING

Date of meeting or other activity: 09/06/2024

Location of meeting or other activity: VIA ZOOM, ME

Number of members attending: 7 of 11

Length of meeting or other activity: 2.00

Total Reimbursement to board members other than for per diem or expenses such as a stipend.: \$0.00

Total Per diem compensation received by board members for each meeting or other activity of the board. This expense category includes per diem payments only.: \$0.00

Total Expense related to the functioning of the board for public hearing costs for a meeting or other activity of the board.: \$0.00

Total Expense related to the functioning of the board for facility rental costs for a meeting or other activity of the board. This expense category may also include, but is not limited to, the cost associated with internet connections, audio visual equipment or telecommunication connections and equipment.: \$0.00

Total Expenses for which board members were reimbursed for each meeting or other activity of the board. This expense category includes, but is not limited to, mileage, lodging, tolls and meals and incidentals.: \$0.00

Total Expense related to the functioning of the board for other expenses not classified in 5 MRSA Section 12005-A, sub-section 6-A, paragraph D. This expense category may include, but is not limited to, the cost of professional services. This expense category (as well as the other expense categories) does NOT include State employee (personal services) costs to support the board; this information does not need to be reported.: \$636.25

Funding Source: OTHER SPECIAL REVENUE: \$636.25

Total Expense related to the functioning of the board for refreshment costs for a meeting or other activity of the board.: \$0.00

## **538 - TELECOMMUNICATIONS RELAY SERVICES COUNCIL**

### **Detailed Meeting Information for 2024**

#### **4 - Meeting or Other Activity**

Description of meeting or other activity: EXECUTIVE SESSION MEETING

Date of meeting or other activity: 11/06/2024

Location of meeting or other activity: VIA ZOOM, ME

Number of members attending: 7 of 11

Length of meeting or other activity: 0.50

Total Reimbursement to board members other than for per diem or expenses such as a stipend.: \$0.00

Total Per diem compensation received by board members for each meeting or other activity of the board. This expense category includes per diem payments only.: \$0.00

Total Expense related to the functioning of the board for public hearing costs for a meeting or other activity of the board.: \$0.00

Total Expense related to the functioning of the board for facility rental costs for a meeting or other activity of the board. This expense category may also include, but is not limited to, the cost associated with internet connections, audio visual equipment or telecommunication connections and equipment.: \$0.00

Total Expenses for which board members were reimbursed for each meeting or other activity of the board. This expense category includes, but is not limited to, mileage, lodging, tolls and meals and incidentals.: \$0.00

Total Expense related to the functioning of the board for other expenses not classified in 5 MRSA Section 12005-A, sub-section 6-A, paragraph D. This expense category may include, but is not limited to, the cost of professional services. This expense category (as well as the other expense categories) does NOT include State employee (personal services) costs to support the board; this information does not need to be reported.: \$85.00

Funding Source: OTHER SPECIAL REVENUE: \$85.00

Total Expense related to the functioning of the board for refreshment costs for a meeting or other activity of the board.: \$0.00

## **538 - TELECOMMUNICATIONS RELAY SERVICES COUNCIL**

### **Detailed Meeting Information for 2024**

#### **5 - Meeting or Other Activity**

Description of meeting or other activity: QUARTERLY MEETING

Date of meeting or other activity: 12/06/2024

Location of meeting or other activity: VIA ZOOM, ME

Number of members attending: 9 of 11

Length of meeting or other activity: 1.50

Total Reimbursement to board members other than for per diem or expenses such as a stipend.: \$0.00

Total Per diem compensation received by board members for each meeting or other activity of the board. This expense category includes per diem payments only.: \$0.00

Total Expense related to the functioning of the board for public hearing costs for a meeting or other activity of the board.: \$0.00

Total Expense related to the functioning of the board for facility rental costs for a meeting or other activity of the board. This expense category may also include, but is not limited to, the cost associated with internet connections, audio visual equipment or telecommunication connections and equipment.: \$0.00

Total Expenses for which board members were reimbursed for each meeting or other activity of the board. This expense category includes, but is not limited to, mileage, lodging, tolls and meals and incidentals.: \$0.00

Total Expense related to the functioning of the board for other expenses not classified in 5 MRSA Section 12005-A, sub-section 6-A, paragraph D. This expense category may include, but is not limited to, the cost of professional services. This expense category (as well as the other expense categories) does NOT include State employee (personal services) costs to support the board; this information does not need to be reported.: \$636.25

Funding Source: OTHER SPECIAL REVENUE: \$636.25

Total Expense related to the functioning of the board for refreshment costs for a meeting or other activity of the board.: \$0.00

**538 - TELECOMMUNICATIONS RELAY SERVICES COUNCIL**

**Members of the Board or Commission as recorded in the Secretary of State's office as of the date of filing:**

**Seat 01**

TERRY MORRELL

45 COMMERCE DR, 150 SHS, AUGUSTA, ME 04333

Appointment Date: 01/01/2020

Expiration Date:

**Seat 02**

ERIC CONRAD

45 COMMERCE DR, 150 SHS, AUGUSTA, ME 04333

Appointment Date: 01/01/2020

Expiration Date:

**Seat 03**

MICHAEL JOHNSON

26 KATHERINE DR, HALLOWELL, ME 04347

Appointment Date: 01/01/2020

Expiration Date:

**Seat 04**

SYLVIA J. MOST

SHS 112, AUGUSTA, ME 04333

Appointment Date: 08/29/2024

Expiration Date:

**Seat 05**

Vacant

**Seat 06**

Vacant

**Seat 07**

Vacant

**Seat 08**

Vacant

**Seat 10**

Vacant

**Seat 11**

Vacant

**Seat 14**

KIERA REARDON

PO BOX 817, PORTLAND, ME 04104

Appointment Date: 01/04/2024

Expiration Date:

**Total seats vacant as of December 31, 2024: 6**