

**Maine Board of Dental Practice  
Subcommittee on Dental Hygienists  
Meeting Minutes – May 17, 2019**

The meeting convened at 8:00 a.m.

**Members Present:** Nancy Foster, RDH, EFDA; Ann-Marie Grenier, RDH, IPDH; Dr. Stephen Morse, and Dr. Glen Davis

**Also Present:** Andrew Black, Assistant Attorney General; Teneale Johnson, Executive Secretary; and Penny Vaillancourt, Executive Director

**Minutes – April 5, 2019:** Following their review, Dr. Davis made a motion to approve the minutes as drafted. Dr. Morse seconded the motion and it passed unanimously.

**Review of Public Health Supervision Notification – Barbara C. LaVallee, RDH:** Following their review of the notification form, including a written explanation from Ms. LaVallee, Ms. Grenier made a motion to recommend that the Board send a letter of guidance to Ms. LaVallee reminding her of the obligation to file a notification prior to providing services with the Board pursuant to Board Rules, Chapter 2. The letter of guidance will remain in the licensee's file for a period of five (5) years. Dr. Morse seconded the amended motion and it passed unanimously.

**Secretary's Desk:** The following items were reviewed and accepted as an FYI:

- Continuing Education Approval Report
- Preliminary Agenda for Upcoming Meetings

**Dental Hygiene Renewal Application Review:**

- Jennifer Smart, RDH: Ms. Smart submitted a request to withdraw her renewal application, which was preliminarily denied at the subcommittee's April 5, 2019 meeting. After a review and consideration of the request, a motion was made by Ms. Grenier to deny the request and to offer Ms. Smart an alternative consent agreement. The terms of the alternative consent agreement are: a. an admission to the violation of failing to report a conviction within 10 days, b. surrender her dental hygiene license; and c. not seek relicensure for a period of five years. Dr. Morse seconded the motion and it passed with all members in favor.

**Case Items:**

- **Case No. 19-23:** A complaint was filed by the Board based on the licensee's disclosure on a local anesthesia reinstatement application that she continued to administer local anesthesia after the permit expired. Following a thorough review and discussion of the complaint materials, Dr. Davis made a motion to recommend that the Board accept the proposed consent agreement which includes an admission to administering local anesthesia beyond the date of her expired permit. The terms of the consent agreement include: 1. an admission, 2. a warning, and 3. a civil penalty in the amount of \$50.00 to be paid within ninety (90) days of the fully executed consent agreement. Dr. Morse seconded the motion and it passed with all members in favor.

Dr. Davis made a motion to adjourn at 8:24 a.m. Dr. Morse seconded the motion and it passed unanimously.