

**Maine Board of Dental Practice
Subcommittee of Dental Hygienists
October 12, 2018 - Meeting Minutes**

The Subcommittee meeting convened at 8:30 a.m.

Members Present: Ms. Nancy Foster, RDH, EFDA; Dr. Lisa Howard; and Dr. Stephen Morse

Member Absent: Ann-Marie Grenier, RDH, IPDH

Also Present: James Bowie, Assistant Attorney General; Andrew Black, Assistant Attorney General; Teneale Johnson, Executive Secretary; and Penny Vaillancourt, Executive Director

Subcommittee Minutes – September 14, 2018: Following their review, Dr. Morse made a motion to approve the minutes as drafted. Dr. Howard seconded the motion and it passed with Dr. Howard recused.

Secretary’s Desk:

- Preliminary Agenda for Upcoming Meetings – The information was reviewed and accepted as an FYI.

Application for Local Anesthesia Permit – Barbara Hanson, RDH: Following their review of the course information, Dr. Howard made a motion to recommend that the Board approve Ms. Hanson’s application for a local anesthesia permit upon receipt of proof that she has successfully completed the Board’s local anesthesia examination. Dr. Morse seconded the motion and it passed unanimously.

Application for Local Anesthesia Permit Renewal – Meghan Packard, RDH: Following their review and discussion, Dr. Morse made a motion to recommend that the Board table Ms. Packard’s local anesthesia permit renewal application until after the administrative proceedings with regards to her pending hygiene license renewal application have concluded. Dr. Howard seconded the motion and it passed with all members in favor.

Review of Public Health Supervision Notification – Liza Hight, RDH: Following their review of the notification form, including Ms. Hight’s explanation for providing public health supervision services outside of the timeframe originally provided to the Board, Dr. Morse made a motion to recommend that the Board send a letter of guidance to Ms. Hight reminding her of the obligation to file a notification with the Board pursuant to Board Rules, Chapter 2. The letter of guidance will remain on file for five years. Dr. Howard seconded the motion and it passed unanimously.

Compliance Reporting

Review of Consent Agreement Compliance Documentation – Jennifer Mulholland,

RDH: Ms. Mulholland entered into a consent agreement in order to resolve a failed continuing education audit. Following their review of the documentation, Dr. Howard made a motion to recommend that the Board accept the compliance documentation provided by Ms. Mulholland. Dr. Morse seconded the motion and it passed unanimously.

Review of Consent Agreement Compliance Documentation – Stephanie Mains, RDH:

The Board issued a Decision and Order dated October 16, 2015, and required Ms. Mains to complete and submit continuing education credits. Following their review of the documentation received, Dr. Howard made a motion to recommend that the Board offer Ms. Mains a consent agreement based on her non-compliance with a consent agreement, and her failure to respond to the Board. The agreement would include an admission, a warning, and would require that she pay a civil penalty of \$250.00 within 60 days of the executed agreement, and that she complete 3.5 hours of continuing education (which cannot be re-used) that has been pre-approved by the Board within 60 days of the executed agreement. Dr. Morse seconded the motion and it passed unanimously.

Dr. Morse made a motion to adjourn at 8:55 a.m. Dr. Howard seconded the motion and it passed unanimously.

Respectfully Submitted,

Teneale E. Johnson
Executive Secretary