

**Maine Board of Dental Practice  
Subcommittee on Dental Hygienists  
December 8, 2017**

The Subcommittee meeting convened at 8:04 a.m.

**Subcommittee Members Present:** Tricia Spearin, RDH, EFDA; Nancy Foster, RDH, EFDA; Lisa Howard, DDS; and Stephen Morse, DMD

**Subcommittee Member Absent:** Ann-Marie Grenier, RDH, IPDH

**Also Present:** Andrew Black Assistant Attorney General; Teneale Johnson, Executive Secretary; and Penny Vaillancourt, Executive Director

**Minutes – November 17, 2017:** Following their review, Dr. Morse made a motion to approve the Subcommittee minutes of November 17, 2017. Dr. Howard seconded the motion and it passed unanimously.

**Secretary's Desk:**

- Continuing Education Approval List – The information was accepted as an FYI.
- Preliminary Agenda for Upcoming Meetings – The information was accepted as an FYI.

**Executive Director's Report:**

- Legislative Update: Ms. Vaillancourt is drafting an Informational Letter that will be distributed to licensees reporting on the newly enacted legislation during the 128<sup>th</sup> First Regular Session. The Board and its legal counsel discussed the applicability of the new law requiring dentists who are authorized to prescribe medications to develop an opioid prescribing policy by January 1, 2018. Ms. Vaillancourt reminded members that the legislative session will soon convene, and will update members regarding legislative activity that is being monitored.
- Rulemaking Update: Ms. Vaillancourt reported that the Board is waiting to receive proposed rule, chapter 13 back from the Governor's which is under review; along with the other licensing chapters. She also reported that the Rules Committee is scheduled to meet in January 2018.
- Adjudicatory Hearing Update: There are two dates scheduled for adjudicatory hearing in December 2017.

- Statute Review: Ms. Vaillancourt will provide the Subcommittee members with an overview of the Board's authorizing statute as it relates to dental hygiene.
- Requests for licensees to go from Inactive status to Active status: Ms. Vaillancourt went over Board rule, Chapter 13 as it relates to requests to convert an inactive license to an active license. She also reviewed the proposed changes to this rule. The request is to delegate the review and consideration of these requests to Board staff who would utilize the proposed rule as guidance. Ms. Foster made a motion to recommend to the Board that these requests be delegated to Board staff. Dr. Morse seconded the motion. Board staff will work with legal counsel to develop a detailed matrix outlining the delegation.

Following further discussion, Board staff will bring the delegation chart back to the Subcommittee and Board to revisit and ensure it is prescriptive in nature, and will have the chart revisited every two years.

**Review of Public Health Supervision Notification and Letter dated October 23, 2017 – Judith Jones, RDH:**

Ms. Jones submitted a letter to the Subcommittee and Board to inform them that through an oversight, she did not file a public health supervision notification form for activities performed. Dr. Morse made a motion to recommend that the Board send letter of guidance to the licensee, outlining the requirements of Chapter 2, Section III (D). The letter will remain on file for two years. Ms. Foster seconded the motion. The motion was amended to send a copy of the letter of guidance to the supervising dentist. The motion as amended passed unanimously.

**Application for Dental Hygiene License and Local Anesthesia Permit –**

**Kristine Kennedy:** Following their review of Ms. Kennedy's applications, Dr. Morse made a motion to recommend that the Board table the applications in order to request further information from the applicant. Dr. Howard seconded the motion and it passed unanimously.

Ms. Spearin made a motion to adjourn at 8:58 a.m. Dr. Morse seconded the motion and it passed unanimously.

Respectfully Submitted,

Teneale E. Johnson  
Executive Secretary