AGENDA
MAINE STATE HARNESS RACING COMMISSION
MEETING

**MINUTES**

December 21, 2015
Winner’s Circle Room
Scarborough Downs Grandstand Building
90 Payne Road, Scarborough, Maine
Starting Time 9:00 a.m.

Commissioners Present: Dresser, Reed and McFarland

HRC Staff Present: Jennings

1. Call the Meeting to Order and Introductions: Barbara Dresser, Chair.
   - Chairperson Dresser called the meeting to order at 9:05 a.m. The Commissioners and Acting Executive Director Jennings introduced themselves.

2. Adoption of Proposed Amendments to CMR 01-017, Chapter 9, Section 5
   - Chairperson Dresser asked Jennings to provide an overview of the rulemaking documents and the Commission’s responsibilities.

   - Jennings stated that there are four distinct documents that the Commission must approve and adopt as part of a rulemaking adoption. He stated that no comments had been received by the close of the comment period on December 18, 2015. The four documents that the Commission must adopt include: 1) the amended rule in legislative format, 2) the Basis Statement, 3) the Commission’s Response to Comments (there were none) and, 4) the Statement on Impact to Small Businesses. Jennings stated that the Commission could change any of the four documents prior to adoption, provided that all three Commissioners were clear on what the final language was before voting.

   - Chairperson Dresser asked if there were any questions or discussion. There were none.

   - Reed/McFarland: Moved and seconded adoption of 1) the amended rule, 2) the Basis Statement, 3) the Commission’s Response to Comments, and 4) the Statement of Impact on Small Business

   - In Favor: Reed, McFarland and Dresser
   - Opposed: None

3. Adjourn
   - Reed/McFarland: Moved and seconded to adjourn at 9:10 a.m.

   - In Favor: Reed, McFarland and Dresser
   - Opposed: None