STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS
MEETING MINUTES

Thursday, August 14, 2014

Present: Board members: Mandy Holway Olver, PE, Chair; Clifton W. Greim, PE, Vice Chair; George W. Ames, PE; Lawrence E. Bartlett, PE; John Guimond, Public Member; and Knud Hermansen, PE, PS, Esq., PhD. Also present were: Judith Peters, Assistant Attorney General, and David Jackson, Executive Director. Members of the public were also present.

1. Call to Order, Minutes of prior meetings and other preliminaries
The meeting was called to order at 9:02 a.m. by Chair Mandy Holway Olver in the First Floor Conference Room at 295 Water Street in Augusta.

On motion by Mr. Ames and second by Mr. Greim, the Board voted 5-0 to approve the minutes of the board meeting held on June 19, 2014 as distributed.

2. Committee Reports

   A. Executive Committee (Chair)
      1. NCEES Annual Meeting, August 20-23, Seattle, Washington. Mr. Ames, Mr. Guimond, and Mr. Jackson will attend the annual meeting to represent the Board. Agenda Items were reviewed.

   B. Finance Committee (Greim)
      1. Book balance on August 1, 2014 was $457,142 compared to a balance of $476,239 on August 6, 2012.

      2. The number of active licensees on August 1, 2014 was 5906, compared to 5807 on August 6, 2012.

   C. Rules Committee (Ames)
      1. New Rule 02-322 approved by the Office of the Attorney General. The Rule will be submitted to the Secretary of State.

      2. Minutes of the meeting of the Rules Committee were distributed.

   D. Examinations Committee (Hermansen)
      1. Proposed EI pin design approved. Motion by Mr. Ames and second by Mr. Bartlett and a vote 5-0 to purchase EI pins.

   E. Information Committee (Olver)
      1. Spring/Summer Newsletter report
      2. Proposed articles for the Fall Newsletter:
a. Thoughts While Driving (Olver)
b. PDH course development
c. Results of April 2014 exams
d. Report on NCEES Annual Meeting in Seattle (Exec Dir)
e. Links to professional organizations

F. **Complaint Committee** (Ames)
   1. Licensee
      a. E10-003
         On motion by Mr. Bartlett and second by Mr. Greim, the Board voted 4-0-1 to dismiss the complaint due to insufficient evidence of a violation of statute or board rules.
      
      b. E13-002
         On motion by Mr. Greim and second by Mr. Bartlett to reject the Licensee's proposed language and offer the Consent Agreement.
   
   2. Unlicensed
      a. None
   
   3. Complaints filed by other jurisdictions against Maine PE's
      a. None

G. **Continuing Education Committee** (Bartlett)
   1. First audit – Board directed the Complaint Committee to file complaints against the remaining individuals not in compliance.
   
   2. Second Audit report.
   
   3. PDH course development. Mr. Bartlett and the Executive Director will work to supply questions to provider.

H. **Special Committees**
   1. None

3. **Communications**

   A. Email from licensee about board response to questions regarding Programmable Logic Controller (PLC) and Supervisory Control and Data Acquisition (SCADA) programming. Executive Director was instructed to respond.

   B. Email from licensee regarding small generator interconnections. Mr. Ames to address the Board's concerns with PUC.
C. South Dakota Board “Points of Concern over Early PE Testing.” No response.

D. Letter from Kean Engineering. Executive Director instructed to respond.

4. Applications

A. Review and concurrence of Chair/Executive Director actions
   1. Temporary certificates issued.
   2. Comity licenses authorized for NCEES Model Law Engineers.
   3. Comity licenses authorized by the Executive Director and Chair.
   4. Licenses by written examination.
   5. Re-examinations authorized by the Executive Director.

On motion from Mr. Bartlett and second by Mr. Greim, the Board voted 5-0 to concur with the licensing actions above.

B. New Engineer-Intern (EI) Applications

C. Recently Certified Engineer-Interns

D. New PE Applications (Exec Dir)

E. Tabled and Previously Considered

F. Reexamination Requests

G. Other applications or requests

5. Pending Business

6. New Business

7. Adjournment

A. Next scheduled meetings are November 20, 2014 and January 15, 2015

B. Meeting adjourned by the Chair at 12:20PM.

Respectfully submitted,

David Jackson
Executive Director