March 31, 2014

Present: Board members present were: Mandy Holway Olver, PE, Chair; Clifton W. Greim, PE, Vice Chair; George W. Ames, PE; Lawrence E. Bartlett, PE; Joyce Noel Taylor, PE and Knud Hermansen, PE, PS, Esq., PhD. Also present were: Judith Peters, Assistant Attorney General, and David Jackson, Executive Director.

Call to Order: The meeting was called to order at 9:15 a.m. by Chair Mandy Holway Olver in the First Floor Conference Room at 295 Water Street in Augusta.

1. Call to Order, Minutes of prior meetings and other preliminaries

The minutes of the board meeting held on January 16, 2014 were approved as distributed.

2. Committee Reports

   A. Executive Committee (Chair)
      1. Introduction of board member Knud Hermansen.
      2. NCEES Zone Meeting, May 8-10, White Sulpher Springs, West Virginia – Board members George Ames and Larry Bartlett, and Executive Director David Jackson will represent the Board at the Zone Meeting and report at the June meeting.
      3. NCEES Annual Meeting, August 20-23, Seattle, Washington. On motion by Mr. Greim and second by Mr. Hermansen, the Board voted 5-0 to approve all board members and the Executive Director to attend the Annual Meeting in Seattle, Washington. This vote is intended to allow attendance only by the number of individuals entirely funded by NCEES, based on the availability of individual board members.

   B. Finance Committee (Greim)
      1. Book balance on March 7, 2014 was $523,798 compared to a balance of $593,298 on March 1, 2012.
      2. The number of active licensees on March 11, 2014 was 5711, compared to 5530 on March 1, 2012.

   C. Rules Committee (Ames)
      1. Report on Rulemaking. The rule revisions will be submitted to the Secretary of State.
      2. Early PE examination. After discussion the Rules Committee was charged
with drafting language for the Board to review at the June meeting.
3. Consideration of statute revisions. After discussion the Rules Committee 
was charged with drafting proposed language for the Board to review at 
the June meeting.

D. Examinations Committee (Hermansen)
On motion by Mr. Hermansen and second by Mr. Greim, the Board voted 6-0 to 
concur with the following results and actions:

1. Results of the computer-based Fundamentals of Engineering (FE) 
2. There are 55 approved candidates registered for the April PE exam.

E. Information Committee (Olver)
1. Spring Newsletter
2. The Board has proposed the following articles for the Spring Newsletter:
   a. Thoughts While Driving (Olver)
   b. Renewals/Audits (Exec Dir)
   c. Rulemaking (Exec Dir)
   d. Report on the CBT process
   e. PDH courses – sources of inexpensive or free PDHs (Bartlett)
   f. How to set up lunch and learn programs for PDH credit
   g. Results of October 2013 exams
   h. Areas of competence (Ames)
   i. Sealing drawings (Ames)
   j. Notes from Engineers Week at UMaine Orono
   k. Report on MBA Meeting in Scottsdale (Exec Dir)
   l. Introduction of new board members
   m. Links to professional organizations

F. Complaint Committee (Ames)
1. Licensee
   a. E13-001 -- On motion by Ms. Taylor and second by Mr. Greim the 
      Board voted 5-0, with the Complaint Officer Mr. Ames recused, to 
      issue a preliminary denial of the renewal application and offer as an 
      alternative a Consent Agreement that would allow the licensee to 
      maintain a license with the condition that all work performed in Maine 
      be submitted for peer review.

   b. E13-003 – After review of the letter submitted by the Licensee and on 
      motion by Mr. Bartlett and second by Mr. Greim, the Board voted 5-0, 
      with the Complaint Officer Mr. Ames recused, to deny the motion to 
      reconsider and reissue a preliminary denial.

2. Unlicensed
   a. None
3. Complaints filed by other jurisdictions against Maine PE's
   a. None

G. Continuing Education Committee (Bartlett)
   1. Audits and audit reviews to be scheduled at the board office.
   2. PDH course development will continue after the Rules are approved.

H. Special Committees
   1. Retired Status Committee report. After discussion and on motion by Mr.
      Hermansen and second by Ms. Taylor, the Board voted 4-2 to charge the
      Special Committee with drafting proposed language for statutory revision
      regarding the retired status for review by the Board at the June meeting.

3. Communications
   A. Email from PE about use of the term “Engineer” on a business card.
   B. Email from NCEES about observers for April PE exam.
   C. OIT Cyber Security Memo.
   D. Notice of program entitled “Integrating Immigrant Professionals into Maine’s
      Economy.”

4. Applications
   A. Review and concurrence of Chair/Executive Director actions
      On a motion by Mr. Hermansen and a second by Mr. Ames, the Board voted 6-0 to
      concur with the following items 1 through 5:
      1. Temporary certificates issued.
      2. Comity licenses authorized for NCEES Model Law Engineers.
      3. Comity licenses authorized by the Executive Director and Chair.
      4. Licenses by written examination.
      5. Re-examinations authorized by the Executive Director.

   B. New Engineer Intern (EI) Applications
      1. Walter Shannon – After review of the application and on motion by Mr.
         Hermansen and second by Ms. Taylor the Board voted 6-0 to deny the
         application.

   C. Recently certified Engineer Interns

   D. New PE Applications (Exec Dir)
      1. Michael Grilli – After review of the application and on motion by Mr. Ames
         and second by Ms. Taylor, the Board voted 5-0 to approve the application.
      2. Marc Tardif – After review of the application, and on motion by Mr. Ames and
         second by Mr. Bartlett the Board voted 4-0 to deny the application. Mr. Greim
         recused himself from the vote.
E. Tabled and previously considered

F. Reexamination Requests

G. Other applications or requests

5. Pending Business
   A. None

6. New Business
   A. Supervisor of Licensing position advertisement closed on March 19, 2014.

7. Adjournment
   A. Next scheduled meetings are June 19, 2014 and August 14, 2014
   B. Meeting adjourned at 12:25pm.

Respectfully submitted,

David W. Jackson Jr.
Executive Director