Maine Emergency Management Agency
Notice of Funding Opportunity
Hazard Mitigation Grant Program (HMGP)
Disaster 4367

Hazard Mitigation Grant Program (HMGP) – Application Period Open
Maine will be receiving mitigation grant funding from the Federal Emergency Management Agency (FEMA) as a result of the Federal Disaster Declaration (DR-4367) Maine received following the York County Severe Storm that occurred between March 3rd and March 8th.

Approximately **$900,000** will be available in hazard mitigation grant program (HMGP) funds for eligible projects that will help the communities avoid future damages from natural disasters.

Applications must be received by 5:00 pm March 29, 2019. The State Review Council will evaluate applications during April 2019.

Mitigation Program Overview
Hazard mitigation measures are sustained actions taken to reduce or eliminate long term risk to people and property from natural disasters.

Hazard Mitigation Grant Program
The purpose of HMGP is to help communities implement hazard mitigation measures to reduce the risk of loss of life and property from future disasters. HMGP is a post-disaster grant opportunity that becomes available following a Presidential Major Disaster Declaration.

** Please note there is a 25% local cost share requirement that is the responsibility of the sub-applicant. Cost share can also be provided by in-kind resources such as municipally owned and operated equipment. **

Maine Emergency Management Agency administers the Federal Emergency Management Agency (FEMA) funded HMGP on behalf of the state. HMGP applications are competitive statewide.

Projects
Common HMGP project types in Maine include but are not limited to the following:
- Generators for critical facilities
- Culverts and drainage upsizes
- Bank Stabilization
- Acquisition and demolition of hazard (flood) prone structures
- Road upgrades
- Seawall/Levee Improvements
Sub-applicant Eligibility
Eligible sub-applicants include:
- Local governments (*includes municipality sanitation, water, utility, & public safety facilities*)
- Native American tribes
- Private non-profit organizations (*must be sponsored by local government*)

Please be aware of the following eligibility pre-requisites:

1. **Participation in County Hazard Mitigation Plan**
   Local jurisdiction must be a part of a FEMA-approved multi-jurisdictional county hazard mitigation plan. MEMA will accept applications from communities located in a county that is in the process of updating a multi-jurisdictional hazard mitigation plan, but FEMA will not release awarded project funds until the mitigation plan is approved by FEMA and adopted. *Communities that opted to not participate in and adopt their county’s most recent hazard mitigation plan update are not eligible to apply for this HMGP opportunity.*

2. **Cost Beneficial**
   To be funded, a project’s potential savings must be more than the cost of implementing the project, as quantified by FEMA’s Benefit-Cost Analysis (BCA) software. That is, the cost of the project must be roughly equal to or less than the historical costs of repairing previous damages at the site.

3. **Compliance**
   The proposed project must comply with environmental and historic preservation laws.

Lastly, communities must be compliant with the National Flood Insurance Program (NFIP).

**Application Requirements**
Applications must be complete and include the following information to be considered by the review council:

1. Contact Information
2. Problem Description
3. Alternative Analysis / Decision Making
4. Scope of Work (SOW) and Budget
5. Project Description and Design(s)
6. Benefit Cost Analysis (BCA attachment)
7. Goals / Objectives
8. Legal Considerations
9. Application cover page with cost summary and two signatures

Application Materials can be found on MEMA’s website at [https://www.maine.gov/mema/hazards/mitigation-grants](https://www.maine.gov/mema/hazards/mitigation-grants)
Program Timeline

June 2018: Notification of grant availability
July 2018 – March 2019: Application development
29 March 2019: Deadline to submit all application materials to MEMA
April 2019: State Review Council reviews and scores eligible applications
30 May 2019: MEMA submits eligible, top scored applications to FEMA for review

Resources

MEMA Mitigation Grants: https://www.maine.gov/mema/hazards/mitigation-grants

FEMA HMGP Overview: https://www.fema.gov/hazard-mitigation-grant-program

FEMA Hazard Mitigation Assistance: https://www.fema.gov/hazard-mitigation-assistance


Benefit Cost Toolkit Version 5.3: https://www.fema.gov/media-library/assets/documents/128334