I. AUTHORITY

The Commissioner of Corrections adopts this policy pursuant to the authority contained in Title 34-A MRSA Chapter 9 Subchapter 7.

II. APPLICABILITY

Juvenile Community Services

III. POLICY

It is the policy of the Department of Corrections Division of Juvenile Services that all cases subject to the provisions of the Interstate Compact on Juveniles be processed and managed in accordance with the following procedures.

IV. CONTENTS

Procedure A: Communication Requirements between States
Procedure B: Return of Runaway, Escapees, Absconders and Juveniles Charged Delinquent - Voluntary Return
Procedure C: Requisition Process for Runaways - Involuntary Returns
Procedure D: Requisition Process for Escapees, Absconders, of Juvenile Charged Delinquent - Involuntary Return
Procedure E: Interstate Supervision of Probationers and Parolees
Procedure F: Case Management of Interstate Compact Cases
Procedure G:Violation Procedures
Procedure H: Administration of Pending Compact Cases
Procedure I: Out of State Travel Procedures

V. ATTACHMENTS

Attachment A: Consent for Voluntary Return of Out of State Juvenile(s) (ICJ Form III)
VI. PROCEDURES:

Procedure A. Communication Requirements between States

1. All communication between states, whether verbal or written, on Interstate Compact issues, shall be transmitted between the respective Interstate Compact Offices.

2. Communication may occur between local jurisdictions with the prior approval of the Interstate Compact Offices in both states. Documentation of all conversations and copies of any documents or e-mails shall be sent to their respective Interstate Compact Office.

3. Communication regarding Interstate Compact business shall respect the confidentiality rules of the sending and receiving states.

Procedure B: Return of Non Delinquent Runaways, Escapees, Absconders and Juveniles Charged Delinquent - Voluntary Returns

1. Youth Returning to Maine from other States - Voluntary Return

Upon notification that a juvenile who has run away, escaped or absconded from Maine has been detained in another state, the Compact Administrator, or designee, shall contact the compact office in the state where the runaway is located to determine:
• If there are criminal charges pending against the juvenile in the holding state.

• Will the juvenile consent to return voluntarily?

• Do circumstances indicate a need for an escort?

• If the juvenile is not willing to return voluntarily, what are the reasons? Has neglect or abuse been alleged by the juvenile?

• Where is the juvenile being held, i.e., city and facility, and, if air travel is indicated, what is the nearest major airport?

   a. If the juvenile, after being informed of his/her rights under the Compact by the court, is willing to return voluntarily, the juvenile must sign the Consent for Voluntary Return by Runaway, Escapee or Absconder (Form III) (Attachment A). The form must also be signed by a judge.

   b. Upon notification from the holding state that the youth has signed the Form III, the Compact Administrator, or designee, shall make travel arrangements to return the youth within five (5) business days.

   c. The Compact Administrator, or designee, shall arrange for any surveillance/supervision needed at layovers and shall provide the holding state with a complete physical and clothing description of the youth and a full travel itinerary.

2. Youth Found in Maine Returning to another State - Voluntary Return

   a. Upon verifiable information that a juvenile found in Maine has run away, escaped, absconded or has been charged delinquent in another state, the juvenile may be taken into custody by any law enforcement officer without a requisition. The law enforcement officer shall immediately notify the area Juvenile Community Corrections Officer who shall be responsible for processing the case.

   b. The Juvenile Community Corrections Officer shall interview the juvenile to obtain as much information regarding the situation as possible. Information shall include the juvenile’s name, date of birth and status, parent’s or guardian’s name and address, reasons for running away, and whether the juvenile is willing to return voluntarily to the home/demanding state.

   c. The Juvenile Community Corrections Officer shall arrange to have the juvenile brought before the Court. Optional Form C (Attachment B) may
be used to initiate the court review. If, after being informed of his/her rights, the juvenile is willing to return voluntarily, the Juvenile Community Corrections Officer shall ensure that a Consent for Voluntary Return by Runaway, Escapee or Absconder (Form III) is completed and signed in court by the juvenile and Judge. The Compact Administrator, or designee, shall then notify the Compact Office in the home/demanding state. The home/demanding state shall make arrangements for the juvenile's return within five (5) business days.

Procedure C: Requisition Process for a Runaway - Involuntary Return

1. Requisition for a Runaway from Maine Found in another State

   a. When a Maine runaway refuses to return voluntarily, the parent(s) or legal guardian, with the assistance of the Juvenile Community Corrections Officer or Regional Correctional Administrator, must petition the Maine Court for a requisition demanding the return of the juvenile by completing the Petition for Requisition to Return a Runaway Juvenile and Affidavit of Verification (Form A) (Attachment C) and the Requisition for Runaway Juvenile (Form 1) (Attachment D).

   b. Two (2) certified copies of documents establishing custody, e.g., birth certificate, custody decree, etc., must be included with the Petition and Requisition and filed with the Court.

   c. The Court, with or without a hearing, shall review the validity of the petition. If the Court determines that the petitioner is entitled to legal custody of the juvenile and it is in the best interest of the juvenile to compel his/her return, the Judge shall sign and issue the Requisition for Runaway Juvenile (Form 1).

   d. The signed requisition and one (1) certified copy, with supporting documentation, shall be forwarded to the Compact Administrator, or designee, for review and distribution to the Compact office in the holding state.

   e. Upon receipt of the requisition by the holding state, the juvenile shall be afforded a court hearing within thirty (30) calendar days informing the juvenile of the demand for his/her return. The Court may elect to appoint counsel or a Guardian ad Litem. If the Court finds the requisition in order, the judge shall order the juvenile returned to Maine. If the requisition is denied, the judge shall issue written findings detailing the reasons(s) for denial.
f. Once it is determined that the juvenile is to be returned to Maine, the Compact Administrator, or designee, shall make the necessary travel arrangements within five (5) business days of receipt of the order granting the requisition. All requisitioned juveniles shall be accompanied in their return unless both Interstate Compact offices determine otherwise.

2. Requisition for Runaways from another State Found in Maine

a. If, after hearing a juvenile runaway from another state is unwilling to return voluntarily, the Compact Administrator, or designee, shall notify the Compact Office in the home/demanding state. The appropriate person or authority in the home/demanding state shall prepare a written requisition within sixty (60) calendar days of notification.

b. Upon receipt of the requisition and supporting documentation from the home/demanding state, the Maine Court shall hold a hearing within thirty (30) calendar days to determine if the petitioner is entitled to legal custody of the juvenile and it is in the best interest of the juvenile to compel his/her return to the home/demanding state. If the Court finds the documentation to be in order, it shall authorize the return of the juvenile to the demanding state. The Compact Administrator, or designee, shall notify the home/demanding state's Compact Office, which shall make arrangements for the juvenile’s return within five (5) business days.

c. All pending charges in Maine must be disposed of prior to the youth’s return to the home/demanding state.

Procedure D: Requisition Process for Juvenile Escapees, Absconders, or Charged with Being Delinquent - Involuntary Return

1. Return of Maine Escapees, Absconders or Delinquents Found in another State - Involuntary

a. Upon notification that a Maine juvenile, who has escaped from a Maine correctional facility, absconded from supervision, or has been charged delinquent in Maine, has been detained in another state, and refuses to return voluntarily, the requisition process shall be initiated.

b. The procedural steps for preparing the requisition for an escapee, absconder or juvenile charged delinquent are similar to those described in Procedure C.1, for the return of a non delinquent runaway except that no petition for a requisition is necessary.

c. A Requisition for Escapee, Absconder or Juvenile Charged with Being a Delinquent and Affidavit (Form II) (Attachment E), and supporting
documentation shall be prepared by the appropriate Maine official. For juvenile escapees, the Maine official is the Superintendent of the correctional facility, in consultation with the Compact Administrator, or designee. The Requisition and supporting documentation shall be reviewed and signed by the Compact Administrator, or designee. Supporting documents shall include certified copies of a Judgment & Commitment; Conditions of Probation/Community Reintegration Agreement; Juvenile Petition alleging delinquency, etc.

d. For juveniles on probation or community reintegration status, the requisition shall be prepared by the Regional Correctional Administrator, or designee, and reviewed and signed by the Compact Administrator, or designee. For juveniles charged with being delinquent, the requisition shall be prepared by the appropriate attorney for the state and signed by the judge of jurisdiction. All Requisitions, certified copies and supporting documentation shall be forwarded to the Interstate Compact office for review and distribution to the holding state.

e. Upon receipt of the Requisition by the holding state, the procedure shall be the same as when a state receives a Requisition for Runaway Juvenile outlined under Procedure C.1.

2. Return of an Escapee, Absconder, or Delinquent from Other State Found in Maine - Involuntary

a. When a juvenile escapee, absconder, or a juvenile who has been charged with being a delinquent in another state is found in Maine and refuses to return voluntarily, the requisition process shall be initiated by the demanding state.

b. Upon receipt of the Requisition from the demanding state, the procedures shall be the same as outlined under Procedure C.2.

c. If there are charges pending in any Maine court, the juvenile shall not be returned to the demanding state without the consent of the holding state or until all charges are resolved.

3. Custodial Detention

Within ten (10) business days after the failure of a home/demanding state to return the juvenile, a judicial hearing shall be provided in the holding state to hear the grounds for the juvenile’s detention. This hearing shall determine whether the grounds submitted justify the continued detention of the juvenile subject to the provisions of these rules. A juvenile may be discharged from custodial detention to a parent or legal guardian, or their designee, if the holding
state’s court determines that further detention is not appropriate, or the holding state has failed to provide such a hearing within the time provided under this section.

**Procedure E: Interstate Supervision of Probationers and Parolees**

1. Transferring Maine Juveniles under Supervision to Other States

In order for a juvenile on probation or aftercare to be eligible for transfer from Maine to another state or jurisdiction under the terms of the Interstate Compact, the juvenile must have a plan for relocating to another state for a period of ninety (90) consecutive days in any twelve (12) month period; and has more than ninety (90) days or an indefinite period of supervision remaining at the time of submitting the transfer request.

   a. The Juvenile Community Corrections Officer shall complete a referral packet consisting of the following:

      - Parole or Probation Investigation Request (Form IV)(Attachment F)

      - Application for Compact Services, and Memorandum of Understanding and Waiver (Form 1A/VI) (Attachment G). For probation cases, this form must be signed by the Judge. For Community Reintegration (Parole) cases it must be signed by the Compact Administrator or designee. All Interstate Compact forms must be reviewed and explained to the youth and family, completed and signatures obtained prior to the youth and family leaving the State of Maine.

      - Cover memo from the supervising Juvenile Community Corrections Officer detailing the circumstances for the transfer and supervision request.

      - Juvenile Court Petition(s)

      - Judgment and Commitment

      - Probation Order/Conditions, if applicable

      - Pre-dispositional Report, if available

      - Department of Corrections Risk Assessment & Case Plan

      - Juvenile Offense History
• Aftercare Agreement, if applicable

• Release of Information forms, as applicable

• Educational/Medical/Psychological evaluations/reports, if available

• Institutional clinical reports, to include a statement of overall institutional adjustment, if appropriate

• Arrest or Police Reports, if available

• Report of Sending State upon Probationer/Parolee being Sent to the Receiving State (Form V) (Attachment H) shall be forwarded to the receiving state prior to placement in the receiving state.

• Any other pertinent information deemed to be of benefit to the receiving state.

b. The Regional Correctional Administrator, or designee, shall review the packet and ensure that it is complete and in order, and shall forward the original to the Maine Compact Administrator who, after review, shall forward the original and one copy to the receiving state. A copy shall be maintained in the Maine Interstate Compact on Juveniles’ Office.

c. If the placement is found to be suitable, the receiving state shall forward a report on the results of the home study to the Maine Compact Administrator’s Office that the request for placement and supervision has been accepted. The Compact Administrator, or designee, shall forward the report to the Regional Correctional Administrator, or designee. If supervision is rejected, the juvenile shall not be sent to the receiving state without the approval of the Compact Administrator.

d. The receiving state is obligated to accept supervision of the juvenile if the parent or legal guardian resides in the receiving state and the juvenile has no custodian parent or legal guardian remaining in the sending state. However, the receiving state shall be given an opportunity to conduct an investigation prior to the juvenile being sent.

e. State Committed (Community Reintegration/Parole) Cases: Requests for supervision must be forwarded to the receiving state’s Interstate Compact office forty-five (45) calendar days prior to the juvenile’s anticipated arrival.
f. The Report of Sending State upon Parolee or Probationer Being Sent to the Receiving State (Form V) (Attachment H) shall be forwarded to the receiving state prior to placement if the juvenile is not already in the receiving state.

2. Emergency Home Evaluation Requests

a. When it appears necessary to request an emergency transfer of supervision, the Interstate Compact office is responsible for verifying that an emergency actually exists. If so, referral information shall be provided to the receiving state’s Interstate Compact office, as expeditiously as possible, with an explanation of the nature of the emergency.

b. The Application for Compact Services/Memorandum of Understanding and Waiver (Forms IA/VI) and an Out-of-State Travel Permit (Attachment I) shall be completed and signed by the juvenile and guardian and the conditions reviewed with the youth prior to leaving the state. The youth shall be required to report to his/her Maine Juvenile Community Corrections Officer by telephone until accepted for supervision by the receiving state.

c. The Juvenile Community Corrections Officer shall also complete a Report of Sending State upon Parolee or Probationer Being Sent to the Receiving State (Form V) and forward it with the Travel Permit to the Compact Administrator for distribution to the receiving state.

3. Transfer of Juvenile Adjudicated of a Sex Offense

a. A juvenile adjudicated of a sex offense shall not be allowed to transfer to another state until the transfer of supervision has been approved by the receiving state, unless it is determined that an emergency transfer is necessary.

b. In addition to the documentation required under Procedure D 1, the transfer packet shall include a Risk Assessment, Safety Plan, legal and social history, victim information and the current or recommended supervision and treatment plan.

c. Prior to departing, the juvenile and family shall be informed that the juvenile may be subject to registration, notification, DNA, other statutory requirements and additional supervision requirements in the receiving state.

4. Transfer of Students

<table>
<thead>
<tr>
<th>POLICY NUMBER/TITLE</th>
<th>CHAPTER NUMBER/TITLE</th>
<th>PAGE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.2 Interstate Compact on Juveniles</td>
<td>9. Supervision and Case Management</td>
<td>Page 9 of 16</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3/8/11R</td>
</tr>
</tbody>
</table>
Juveniles eligible for transfer under the compact, who have been accepted as full-time students at a secondary school, or accredited university, college, or state licensed specialized training program and can provide proof of enrollment, shall be considered for supervision by the receiving state.

5. Transferring a Maine Juvenile Directly from a Youth Development Center to another State

   a. Once a proposed out-of-state placement for a juvenile who is in residence at a Youth Development Center is confirmed and agreed upon, the Director of Classification, in collaboration with the Juvenile Community Corrections Officer and Regional Correctional Administrator, or designee, shall complete the required forms and supporting documentation specified under Procedure E1 and obtain the required signatures from the juvenile and legal guardian. The Director of Classification shall then forward the completed packet to the appropriate Regional Correctional Administrator.

   b. The Regional Correctional Administrator, or designee, shall ensure that the supervision request is complete and in order then forward the original to the Compact Administrator, or designee. After review, the Compact Administrator shall forward the original and one (1) copy of the request to the Interstate Compact office in the receiving state. A copy shall also be maintained in the Regional and Compact offices.

   c. Upon notification of acceptance or rejection by the receiving state, the Compact Administrator, or designee, shall notify and forward the Home Study to the Regional Correctional Administrator and Director of Classification.

   d. If supervision is accepted by the receiving state, the Form V shall be forwarded to the receiving state prior to departure notifying the receiving state of his/her pending arrival.

6. Receiving Juveniles from Other States

   a. Upon receipt of the Placement Investigation and Supervision Request from another state, the Compact Administrator, or designee, after review, shall forward the request to the appropriate Regional Correctional Administrator, or designee. The Regional Correctional Administrator, or designee, shall assign the case for investigation. The Juvenile Community Corrections Officer shall complete an investigation to determine the suitability of the proposed placement. The investigation shall require a home visit to ascertain the following:

<table>
<thead>
<tr>
<th>POLICY NUMBER/TITLE</th>
<th>CHAPTER NUMBER/TITLE</th>
<th>PAGE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.2 Interstate Compact on Juveniles</td>
<td>9. Supervision and Case Management</td>
<td>Page 10 of 16</td>
</tr>
</tbody>
</table>
• Location and description of residence. Is it an apartment located in a metropolitan area or a single family dwelling in the country?

• Condition of residence. Is it well kept, structurally sound? Adequate living/sleeping room.

• Others in residence. List others residing in home, relationship to subject, age and employment or school, and any other pertinent information, such as any criminal history, substance abuse, etc.

• Financial situation. Is the income adequate to handle the extra expenses or would the transfer create a hardship?

• Employment/School. What school is available and what are the employment possibilities?

• Suitability. Does it appear that the juvenile is wanted by the sponsor and does the sponsor appear capable of providing the necessary supervision and support for the juvenile?

• Treatment Needs. Does the juvenile require specialized treatment? Is it available in the community and can the sponsors cover the costs?

b. The Juvenile Community Corrections Officer shall complete the Home Evaluation Report (Attachment J) within thirty (30) calendar days of receipt and submit the completed report to the Regional Correctional Administrator, or designee, for review. After review, the Regional Correctional Administrator, or designee, shall forward the report to the Compact Administrator, or designee, for final review, signature and distribution to the sending state.

c. If, after investigation, the Juvenile Community Corrections Officer feels the supervision request should be rejected, he/she shall review the case with the Regional Correctional Administrator, or designee, prior to submission of the report to the Compact Administrator. Every effort shall be made to resolve the problem before making a recommendation for rejection. All recommendations for rejection must be forwarded to the Compact Administrator for final disposition.

d. A request for supervision may not be rejected when the juvenile will be residing with a custodial parent or legal guardian and the juvenile has no custodial parent or legal guardian remaining in the sending state.
Procedure F: Case Management of Interstate Compact Cases

1. At the time of the first interview, the Juvenile Community Corrections Officer shall inform the juvenile of Maine’s regulations, conditions of supervision, including any special conditions imposed by the sending state. Juveniles transferred under the Compact shall be supervised in the same manner as Maine juveniles under supervision and are subject to the same case management requirements authorized under all applicable department policies and procedures. Risk Assessment and Case plans shall be completed and updated in accordance with department policies.

2. On a quarterly basis, the Juvenile Community Corrections Officer shall complete a Quarterly Progress or Violation Report (Attachment K) for all Interstate Compact cases on his/her caseload. The reports shall be forwarded to the Regional Correctional Administrator, or designee, for review. The Regional Correctional Administrator, or designee, shall forward the report to the Compact Administrator, or designee, for final review and distribution to the sending state.

3. If, during the course of supervision and after an assessment of risk, a Juvenile Community Corrections Officer believes that the need for continued supervision no longer exists, a Quarterly Progress Report requesting an early termination may be prepared and forwarded to the Regional Correctional Administrator, or designee, for review. If the Regional Correctional Administrator, or designee, concurs with the recommendation, the report shall be forwarded it to the Compact Administrator for final review and distribution. The appropriate authority in the sending state shall review the request and notify the Maine Interstate Compact office whether or not the early termination request was granted.

4. When a juvenile reaches the maximum period of supervision, the Juvenile Community Corrections Officer shall complete a final progress report and forward the report to the Regional Correctional Administrator, or designee, for review within five (5) business days. After review, the Regional Correctional Administrator, or designee, shall forward the report to the Compact Administrator, or designee, for distribution to the sending state. The final report shall be forwarded to the sending state notifying them that, unless otherwise notified within five (5) business days, the case will be closed due to the expiration of the court order.

Procedure G: Violation Procedures

Technical Violations

1. In the event that a Juvenile Community Corrections Officer determines that the juvenile has committed a significant violation(s), he/she shall review the matter.
with the Regional Correctional Administrator, or designee. The Regional Correctional Administrator, or designee, shall consult the Compact Administrator, or designee, and make one of the following decisions:

a. The juvenile shall be reprimanded, a Notice of Warning (Attachment L) issued, and the sending state so notified.

b. The Juvenile Community Corrections Officer may impose appropriate graduated sanction(s) in accordance with applicable department policies.

c. The Juvenile Community Corrections Officer shall prepare a violation report detailing the specific circumstances surrounding the violations and any recommendation(s) for actions the sending state may take. The report shall be reviewed by the Regional Correctional Administrator, or designee, and forwarded to Compact Administrator, or designee, for distribution to the sending state. The sending state shall determine what action shall be taken in response to the violation report.

2. If it is determined that the juvenile has absconded or cannot be located, the Juvenile Community Corrections Officer, after review by the Regional Correctional Administrator, or designee, shall notify the Compact Administrator, or designee, within five (5) business days and prepare a violation report. The Compact Administrator, or designee, shall notify the sending state that the juvenile has absconded or can’t be located. In the event that the sending state issues a warrant of arrest, it shall be retained on file and local law enforcement shall be notified.

3. If it is determined that the juvenile has left the State of Maine without permission, but the juvenile has not absconded (i.e., the juvenile did not have the intent to avoid legal process or authorized control) and the juvenile can be located, the Juvenile Community Corrections Officer, after review by the Regional Correctional Administrator, or designee, shall immediately notify the Compact Administrator or designee. The Compact Administrator, or designee, shall notify the sending state and shall document the notification in the department’s information management system (CORIS). The sending state shall determine whether to order the juvenile to return to the State of Maine or take other action.

Criminal Offense Violations

1. When a juvenile who is being supervised under provisions of the Interstate Compact is arrested or charged with a new criminal offense in Maine, the Juvenile Community Corrections Officer shall process the case as a new
offense, subject to the provisions of the Maine Juvenile Code and Department of Corrections policies and procedures.

2. If the juvenile meets detention criteria under the Maine Juvenile Code and Department policy, it may be appropriate that the juvenile be detained, pending a detention hearing on the new offense, and prosecution commenced immediately.

3. When a juvenile being supervised under the provisions of the Interstate Compact has been arrested or charged with a new criminal offense, the Juvenile Community Corrections Officer shall complete a violation report, within five (5) business days detailing the circumstances surrounding the violation, the current status of the juvenile, and any pending court proceedings. The violation report shall be forwarded to the Maine Juvenile Compact Office for distribution to the sending state. The sending state shall determine what action shall be taken in response to the violation report.

Warrants of Arrest

1. Upon notification that a warrant of arrest has been issued by the sending state in response to a violation report, the supervising Juvenile Community Corrections Officer shall authorize the secure detention of the juvenile pending further proceedings. The supervising Juvenile Community Corrections Officer shall immediately notify the Regional Correctional Administrator, or designee, of the juvenile’s detention. The Regional Correctional Administrator, or designee, shall consult with the Compact Administrator, or designee, to determine if any further due process procedures are required pending the retaking process and final return of the juvenile to the sending state. The Maine Department of Corrections shall render assistance to the sending state to ensure the retaking and return process is completed effectively.

2. When the juvenile departs Maine, the Compact Administrator, or designee, shall notify the sending state that we shall be closing interest.

Procedure H. Administration of Pending Compact Cases

1. In order to maintain proper control of incoming and outgoing Compact requests, each Region shall maintain a "pending file." Requests for Supervision from other states shall be completed within thirty (30) calendar days from the time they are assigned to a Juvenile Community Corrections Officer for investigation.

2. If, within forty-five calendar (45) days from the date a request is forwarded to another state, an answer has not been received, an inquiry shall be forwarded, through the Compact Administrator, requesting the status of the investigation and emphasizing the need for an immediate answer.
3. Copies of all correspondence shall be maintained in the Regional and Compact Office files.

Procedure I. Out of State Travel Procedures

1. Travel within Continental United States: A Travel Permit shall be issued for any appropriate purpose, including, but not limited to, testing a proposed placement. A Travel Permit shall be issued for any visit that exceeds forty-eight (48) hours. The Travel Permit issued for testing a proposed placement shall not exceed ninety (90) days, with a referral packet to be forwarded to the receiving state’s Interstate Compact office within thirty (30) calendar days of the effective date of the Travel Permit. The client must sign a Travel Permit, and be given a copy. The original shall remain in the client’s file.

2. A Travel Permit is mandatory, regardless of the length of stay, for any juvenile committed to state custody; adjudicated of a sex offense, a violent offense that resulted in personal injury or death, or, if the offense was committed with a weapon. All Travel Permits shall be forwarded to the Maine Interstate Compact office for distribution.

3. The juvenile shall be instructed to call his/her Juvenile Community Corrections Officer in the event he is not able to return on the date specified in the travel permit.

4. Travel outside the United States:

Travel to foreign countries is not governed by the rules of the Interstate Compact for Juveniles. Any request to travel outside the United States should be scrutinized carefully and only granted after review by the Regional Correctional Administrator, or designee. The juvenile and family shall be informed that travel outside the United States is subject to the rules and regulations of the United States Federal Government and all applicable rules of the countries they wish to travel to.

VII. PROFESSIONAL STANDARDS

ACA

JPAS - 2-7107 Written policy, procedure, and practice require a minimum of monthly person-to-person contact between field staff and juveniles in placement other than their own homes and with the person(s) responsible for the care of the juveniles in placement, unless under interstate compact supervision. When the private placement facility is at least 500 miles (round trip) from the base station, bimonthly person-to-person contact is required. Telephonic contact between the probation officer and the juvenile in placement, as well as, the placement authority must be made at least twice during the month the juvenile will not be visited.
<table>
<thead>
<tr>
<th>POLICY NUMBER/TITLE</th>
<th>CHAPTER NUMBER/TITLE</th>
<th>PAGE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>JPAS - 2-7153</td>
<td>Written policy and procedure provide that all arrests, petitions, and alleged violations of conditions of field supervision are investigated immediately.</td>
<td>Page 16 of 16</td>
</tr>
<tr>
<td>JPAS - 2-7160</td>
<td>Written policy and procedure specify the types of action required to locate and recover absconders.</td>
<td></td>
</tr>
<tr>
<td>JPAS - 2-7161</td>
<td>Written policy and procedure provide that recovered absconders who have not committed new crimes, and who are not viewed as an undue risk to the public or themselves, may be restored to active supervision unless statutorily prohibited.</td>
<td></td>
</tr>
<tr>
<td>JPAS - 2-7171</td>
<td>Written policy and procedure govern the transfer of supervision of juveniles to and from other jurisdictions.</td>
<td></td>
</tr>
<tr>
<td>JPAS - 2-7172</td>
<td>Written policy and procedure provide that transfers of juvenile supervision to and from out-of-state jurisdictions are in accordance with the interstate compact on juveniles and other interstate agreements.</td>
<td></td>
</tr>
<tr>
<td>JPAS - 2-7173</td>
<td>A staff member is designated to act as liaison for the interstate compact on juveniles.</td>
<td></td>
</tr>
</tbody>
</table>