Welcome and introductions
- Susan Corbett – Director of the National Digital Equity Center
- Carol Woodcock – State Office Representative for US Senator Susan Collins
- Senator Lisa Keim – District 18, northern Oxford County
- Jessica Masse – Partner at Designlab
- Lee Umphrey – President of the Eastern Maine Development Corporation
- Lincoln Jeffers – Economic and Community Development Director at the City of Lewiston
- Phoenix McLaughlin – Staff from Department of Economic and Community Development
- Brian Ambrette – Staff from Governor’s Office of Policy Innovation and the Future
- (Former Maine Senate President Kevin Raye was having technical difficulties and was unable to introduce himself)

Suggested standing time for the subcommittee will be 9:00 – 10:00am on Fridays going forward, but this group can establish another time if preferred.

Can bring in as many industry experts as we wish. Could potentially establish additional meetings to get their input.

Idea of not having all subcommittee meetings at the same time for transparency’s sake is a good one.
- Common to have concurrent meetings in state government, though.

Can have two meetings, one focused on bringing in expertise, another for discussion work.

Some may have reached out to offer help the committee, whether to the members individually or to the Governor’s office. If there is anyone they would like to have speak to the group, we can build a list of people we would like to include.
- Will build out a list of resource people we can invite to our meetings depending on availability.

Need to have a repository for all of the documents we need. Will coordinate with overall committee staff to establish that.

Want to be able to prepare by reviewing good background research on the state of Maine’s infrastructure.

Peggy Schaffer and Nick Battista could be invited as our first speakers, as members of ConnectME board. They can offer helpful reports as well. We could start with them sometime next week.

Inviting the DOT commissioner would also be helpful.
- Getting an executive summary of the last transportation reauthorization plan would be a great start.
- There are also others within the department that can offer their perspectives.

We will establish a process for inviting experts.

Since banking is also part of this committee, we should look ahead to ensure that we invite experts on that topic as well.

Tech note: if host can let them mute and unmute themselves, that would be easier.
• On broadband: there have been many breakthroughs in satellite internet. There is a lot of focus on fiber, but in mountainous regions of Maine, that will not be practical. Would like to get an expert to speak about evolving technology.

• Next steps:
  o Invite Peggy Schaffer and Nick Battista to speak with the subcommittee
  o Share the contact information of the subcommittee members with the subcommittee
  o Send poll to establish best time for future meetings