In Attendance: Rebecca Austin, Muriel Mosher, Jennifer Wilkey, Susan Mackey Andrews, Anne Gass
Participating Remotely: Kate Elmes, Bonnie Porta, Amy Fried, Ruth Kermish-Allen, Fatuma Hussein, Samantha Lott Hale
Absent: Meredith Strang Burgess, Jill Randall

Welcome & Introductions

Approve December 11, 2019 meeting minutes
Motion to approve minutes by Anne, seconded by Muriel, all in favor

Membership Update
Gov seats – Kate working on appointing Rebecca to DV seat, office has someone in mind for tribes.
Pres seats - Darlyene McQuirk Cote appointed to seat 12.
Rebecca will reach out to those with expired terms to see if they wish to remain on the commission.
Suggestions: 4-year terms to retain historical knowledge, overlap for continuity, a more formal onboarding

Report Updates
Discuss whether to keep each section the same length, adding demographic info to each section and the amount of focus on what can be accomplished this session vs looking ahead. Jennifer will design a layout draft, allowing for a quote in each section. Nikki will send her the logo for updates.

Did not review Economic Security or Freedom from Violence. Anne and Fatuma will pull together New Maine Women by the end of next week. Kelly close to uploading Health.
Wants to match length of other sections. Rebecca will check in with her.

Education
Amy will expand higher ed. Jen will check in with Ruth (off call) to expand K-12.
- Make simple recommendations recognizing women’s contributions across all subject areas.
- Only 40% of eligible children are enrolled in pre-K statewide. Sue will provide a map from DOE.
- What are the standards in ME for what is required to be taught in preschool and health education and the amount of time allotted to each? Who is doing the programming and the funding? Jennifer will follow-up on Health Ed.
- Adult Education is vital to rural populations, immigrants, and students throughout the state unprepared for college. However, it is often overlooked and poorly funded.
Report opening and closure
Opening is drafted. Need all sections uploaded before closing can be written. If all commissioners comfortable, acknowledge in the conclusion that ERA would uplift women and girls throughout the state.
• Upload missing sections by 1/29.
• Log in to add edits, questions & comments between 1/30-2/5.

Proposed meeting schedule for 2020 - Postponed until next meeting.

Next meeting date - Thursday, February 6, 2020 – 9:00-11:00am
Add a half hour to the next meeting to finalize content for visual styling.