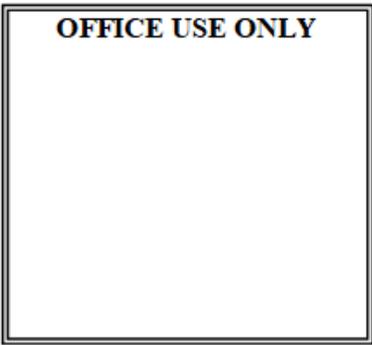




State of Maine
Office of the Secretary of State



Notarial Officer’s Notice to Perform
Electronic and/or Remote Online Notarizations

On July 1, 2023, the Revised Uniform Law on Notarial Acts (“RULONA”), Public Law 2021, chapter 651, took effect, allowing a notarial officer who receives approval by the Secretary of State to perform electronic and remote notarizations.

Before any notarial officer can perform an electronic or remote notarization, they must first submit a notice to the Secretary of State and have that notice accepted as complete in accordance with the requirements set forth in RULONA and in the Secretary of State’s rules. Please complete this entire form and answer all the questions completely.

Please select the type of notarization you are seeking approval to perform: (select one or both)

Electronic Notarization Approval

Remote Notarization Approval

I am applying as a:

Notary Public

Other Notarial Officer

Commission expiration date: _____

Title of Notarial Officer: _____

Legal Name of Notarial Officer (first, middle, last, suffix) _____
(Type or print legal name)

Home Address:

(Physical location - street, city/town, state, and zip code):

Contact Information:

Contact E-mail address:

Mailing Address (if different):

Public Contact Telephone: (____) - _____

1. Name(s) of the technology provider(s) approved by the Secretary of State that you intend to use:

Please complete the following:

I hereby declare that the information contained in this notice is true and correct. I understand that an untrue or misleading statement or omission of a material fact in this notice could subject me to discipline, including the non-renewal, suspension, or revocation of any notary public commission I might hold.

I further certify that:

- I have read and understand the notary public laws set forth in 4 M.R.S. Chapter 39 and the Secretary of State's Rules Governing Notaries Public, Notarial Officers, Notarial Acts and the Procedures for Electronic and Remote Notarization, Chapter 700 regarding electronic and remote notarization.
- I have included with this notice the required certification from each technology provider that I intend to use, confirming that I have received the required training on the use of the technology and that I have been approved as a user of that technology.
- I have included with this notice an example of my electronic signature and official electronic stamp.
- I will not perform any electronic or remote online notarization until I have received approval by the Secretary of State.
- I will provide written notice to the Secretary of State of any change in technology providers and any changes to the information provided in this notice within 10 business days of making the change.

Signature of Notarial Officer:

(Signature)

Date: _____

(Printed Name)

Please submit this completed notice to:

Secretary of State
Division of Corporations, UCC and Commissions
101 State House Station
Augusta, ME 04333-0101
Telephone Inquiries: (207) 624-7752
Email Inquiries: CEC.Notaries@Maine.gov