

No Filing Fee

STATE OF MAINE

NOTIFICATION OF CHANGE IN HOME OFFICE ADDRESS BY MUNICIPALITY OR U.S. POSTAL SERVICE

(name of foreign entity)

Deputy Secretary of State
A True Copy When Attested By Signature
Deputy Secretary of State

The undersigned* executes and delivers for filing the following Change of Home Office Address:

FIRST: The old home office address as it appears on the record in the Secretary of State's office:
(street, city, state and zip code - old address)

SECOND: The new home office address:
(physical location, not P.O. Box - street, city, state and zip code)
(mailing address if different from above)

THIRD: The jurisdiction of organization/incorporation is _____ and the date on which the entity was authorized to transact business in the State of Maine is _____.

FOURTH: This change of address was duly authorized by (choose one):
Town/Municipality U.S. Postal Service

DATED _____ **By _____ (signature)
(type or print name and capacity)

- (1) *To be filed by a foreign corporation, limited liability company, limited partnership or limited liability partnership to change the address of its registered or principal office in its jurisdiction of incorporation/organization or wherever located.
(2) **This document MUST be signed by the municipal official or postmaster.

SUBMIT COMPLETED FORMS TO: CORPORATE EXAMINING SECTION, SECRETARY OF STATE, 101 STATE HOUSE STATION, AUGUSTA, ME 04333-0101 TEL. (207) 624-7752

Customer Contact Cover Letter

Name of entity(s) on the submitted filings:

Optional special handling request(s): (check only if applicable)

- Hold attested copy for pick up (will be required to pick up at our office in Augusta, Maine)
- 24-hour expedited filing (next business day) service: **\$50** additional filing fee per entity
- Immediate expedited filing (same business day): **\$100** additional filing fee per entity

NOTE: Only one expedite fee is required if filing multiple documents for the **same entity/charter number** at the same time.

Payment can be made by check or money order (payable to Maine Secretary of State) or by credit card. You may obtain a credit card voucher at <https://www.maine.gov/sos/cec/forms/credit.pdf>.

Total fee(s) enclosed: \$ _____

(Name of contact person)

(Daytime telephone number)

(Contact email address for ***this*** filing)

(Email address to use for annual report reminders)

Name and address of person **to return the attested copy** of the completed filing:

(Name of attested copy recipient)

(Firm or Company)

(Mailing Address)

(City, State & Zip)

NOTE: Failure to provide a contact name and telephone number or email address will result in any erroneous filing(s) being returned to the filer by the Secretary of State's office.

For questions regarding the above filing(s), please call or email our office at (207) 624-7752 or cec.corporations@maine.gov

Submit filings to:

Mailing Address if using US Postal Service

Department of the Secretary of State
Corporations, UCC and Commissions
101 State House Station
Augusta, ME 04333-0101

Mailing Address if using FedEx/UPS

Department of the Secretary of State
Corporations, UCC and Commissions
6 E. Chestnut Street, 5th Floor
Augusta, ME 04330