



Maine Permanent Commission on
THE STATUS OF WOMEN

MePCSW Community Outreach Committee (COC)

Meeting Minutes

October 31, 2025

3:30-4:30 P.M.

MePCSW Committee Members in Attendance: Fatuma Hussein, Sue Mackey Andrews, Kate Easter, Darylen Cote, Jennifer Wilkey

MePCSW Committee Members Absent: Julie Mallett

Staff and Guests: Elinor Higgins (MePCSW ED)

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Facilitator: Fatuma Hussein and Sue Mackey Andrews, COC Co-Chairs

Welcome

Old Business and Public Comment

1. Review and approve meeting minutes from August 22nd meeting
 - a. Motion to approve: Darylen
 - b. Second: Sue
 - c. Vote: Adopted by unanimous approval
2. Any members of the public may introduce themselves and speak for 3 minutes
 - a. No members of the public present

New Business

1. Outreach planning – group reviewed a draft timeline for outreach between now and 2026.
 - a. Next step is to develop language to support Commissioners in leveraging their existing connections
 - b. Plan for a state wide webinar – looking at having this in February
 - c. Regional follow-up meetings
 - i. May need to vary in format depending on the region or community. Want to have these scheduled by the time the state wide webinar happens. Discussion about virtual and hybrid vs in-person format, as well as house parties and partnerships with community action agencies – particular focus on challenges of engaging rural women and immigrant women.
 - ii. Highlighted the purpose of the committee – thinking about how to build momentum and engagement with women and girls across different regions.
 - iii. Consideration about how to do outreach strategically while being mindful of capacity. Have meetings with regional players in advance of webinar to set up for success and participation

2. Next steps:

- a. Scheduled a follow-up meeting on Nov. 21st
- b. Plan to discuss outreach materials and messaging – plan to discuss regional meetings at the December 8th full MePCSW meeting