

MAINE ONLY APPLICATION INSTRUCTIONS

Please check the box next to the type of transaction you need:

☐ **New Applicant** or ☐ **Additional Decal(s)**

1. **Federal ID Number**- Enter your Federal Employers Identification Number (FEIN) if you are incorporated.
Social Security- Enter your Social Security Number (SSN) or *personal* FEIN number if you are not incorporated.
2. **Legal Name of Applicant**- If incorporated, use incorporated name. (*ex. Joe Black Trucking Inc*) If not incorporated, use customer's legal name. (*ex. Joseph Black*) **(Do not use a trade name or a DBA as your legal name!)**
3. **Mailing Address**- Enter your *mailing* address.
4. **E-Mail Address**- Enter your e-mail address (if applicable).
5. **DOT # (required)**- Enter your DOT number.
6. **Telephone # (required)** - Enter your current telephone number.
7. **Fax Number**- Enter your fax number (if applicable).
8. **Physical Location**- Enter your *physical* address. **(No PO Box #'s)**
9. **Type of Ownership**- Place an X in the box that applies.
10. **Type of Vehicles**- Place an X in the box that applies.
11. **Lease Vehicles**- Place an X in the boxes that best describe your lease option, if applicable.
12. **Decals**- Enter the number of decals you require and multiply by \$5.00.
13. **Signature**- Sign the application, put your title (ex: owner, president, etc) and date the application. Your application will ***not*** be accepted without a signature.
Note: If someone else is signing the application on your behalf, it must be accompanied by a Power of Attorney.
14. **Make checks payable to:** ***Secretary of State***