



Department of the Secretary of State

Bureau of Motor Vehicles
Division of Title Services

Catherine Curtis
Deputy Secretary of State

Shenna Bellows
Secretary of State

Valerie Grant
Director of Title Services

Dear Lienholder or Lessor,

Please find a copy of a Maine Application for Certificate of Title enclosed. This application is for a vehicle listing you as either the first lienholder or the lessor (owner).

The vehicle listed on this application is now registered in Maine. Before our office can issue a Maine title, we must obtain the current out-of-state title certificate for this vehicle.

If the title for the vehicle is in your possession, please forward it to us as soon as possible along with a photocopy of the attached application. Please do NOT release the lien on the title if you are remaining the lienholder of record. Please send the title and photocopied application to:

Bureau of Motor Vehicles
Title Services Division
Attention: Pending Clerk
29 State House Station
Augusta, ME 04333-0029

If you are unable to forward the title to us, please contact our office in writing via mail or fax at the address or fax number listed below. Please reference the CTA number in your correspondence. The CTA number is in the upper right-hand corner of the application.

Once we receive the title, the Bureau of Motor Vehicles will record the lien and owner information as shown on the attached copy. The Maine title will be mailed to the first lienholder or owner (if no lien).

Thank you for your kind attention to this matter.