



STATE OF MAINE
BUREAU OF MOTOR VEHICLES
Enforcement Services Division

To: Complainant

From: Enforcement Services Division

Our office is dedicated to assisting each of our customers in a professional manner. Our detectives will assess your case for any violations of law that may have taken place. After this, they will attempt to rectify the title issue for the vehicle you have purchased. Please remember that the private sale complaint service that may provide you with a title is a courtesy provided by our department for **Maine residents only. The vehicle must be physically located in the State of Maine, and available for inspection by one of our Detectives.** Your case may require a surety bond with a value amount set by the Secretary of State. If this is required, there will be additional costs to you to obtain a title. Our Detectives will work on your private sale complaint as their case load allows. This may only take a few weeks, or it may take several months. Every case is unique, and we cannot give you an estimate on how long it may take to close. **Although we are typically successful, we cannot guarantee that you will be issued a title upon completion of the investigation.** If you feel that this process is too complex or the timetable may be too long for your needs, you have the option to try and file for ownership in small claims court. We do not assist with the small claims court process. Our staff will contact you about your case if any additional information is needed.

You must provide the following materials to initiate a private sale complaint investigation:

- ☐ Prior title (if available);
- ☐ Copy of the bill of sale;
- ☐ Completed title application and fee (MVT-2 with \$33.00 for automobile) (MVT-2 MH and \$100.00 for manufactured housing/tiny home);
***Do not pay the extra \$10 rush fee, we cannot rush the investigation.**
- ☐ Completed **notarized** affidavit of ownership (MVT-55);
- ☐ Vehicle Identification Number Inspection Form (MVT-10);
***MVT-10 must be filled out by a licensed Maine inspection station or law enforcement officer.**
- ☐ Proof of contact attempts with the prior owner.

Failure to provide all requested documentation will result in the delay of your case. We will inform you of any deficiencies with your paperwork once it is received at our office. If we do not receive a response from you within 30 days to correct any deficiencies, your documents will be returned to the sender.

Documents should be submitted to the Bureau of Motor Vehicles Enforcement Services Division located at **101 Hospital Street, #29 State House Station, Augusta, ME 04333**. Should you have any questions, please do not hesitate to contact us at investigations.bmv@maine.gov, or 207-624-9000, EXT 52144. Please note, our office is not open to the public. A return envelope has been provided for your documents.



STATE OF MAINE
BUREAU OF MOTOR VEHICLES
Enforcement Services Division

PRIVATE SALE COMPLAINT PETITION

Today's Date _____

YOUR INFORMATION:

Last Name _____ First Name _____ Middle Name _____

Date of Birth _____ / _____ / _____ Maine Driver's License/ID # _____

(Circle One) Street or Mailing Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Home ☐ Cell ☐ Work ☐ Email Address _____

SELLER INFORMATION:

Last Name _____ First Name _____ Middle Name _____

Street or Mailing Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Email Address _____

VEHICLE INFORMATION:

Year _____ Make _____ Model _____ Color _____ Title Application CTA# _____

VIN # _____ Current Mileage _____

Date of Purchase _____ Mileage at Time of Purchase _____ Cost _____

Paid by: Cash ☐ Check ☐ Loan ☐ Other (Please Specify) _____

What location did you physically purchase the vehicle at? _____

Address _____ City _____ State _____

Have you spoken with the individual that you purchased the vehicle from about the issue? Yes ☐ No ☐

How did you contact them? In person ☐ by mail ☐ by phone ☐ by email ☐ by social media ☐

***Proof of contact attempts must be provided (e.g. copies of letters, emails, or screen shots).**

Have you hired a lawyer? Yes ☐ No ☐ Have you brought suit? Yes ☐ No ☐

Please provide a detailed description of your complaint. You cannot provide too much information on this form. To the best of your ability include names, dates, addresses, and any other information that will assist with the investigation of your complaint. Once the required documentation is received, you will be contacted by a staff member from this agency to discuss your complaint. Please sign and date this form on the lines provided at the bottom.

YOUR COMPLAINT IS:

[illegible]

Please use additional paper if more space is needed.

I make this complaint in all honesty and agree to cooperate with all phases of this investigation, including court testimony, if requested.

Signature _____ Date _____



Department of
the Secretary of State
Bureau of Motor Vehicles

Title

'AFFIDAVIT'

I _____ date of birth _____ currently
residing at _____ make the
following statement:

I am the true owner of a _____ VIN# _____
(YEAR & MAKE) (17 DIGIT NUMBER)

I purchased or legally received this vehicle (bill of sale or properly transferred title or
transfer form MVT-16) from _____ on this
date _____.

I further attest there are no prior outstanding liens against the vehicle and that I have been
unsuccessful in attempts to have the certificate of title or other documents transferred or
assigned because the prior owner cannot be located, has ignored the requests or refuses to
transfer or assign the documents to me.

I have attempted to contact the prior owner as evidenced by the attached certified letter,
which was returned to me.

I _____, therefore make application for a Certificate
of Title pursuant to 29A MRSA §655 with the Bureau of Motor Vehicles dated this
_____ day of _____, 20_____.

(Signature)

(Notary Public)

(My commission expires)

This form must be notarized.

**If the application is approved the following statement will be on your title,
'This certificate may be subject to the rights of a prior owner.'**



SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES

INSPECTION OF (VIN) VEHICLE IDENTIFICATION NUMBER
BY AUTHORIZED PERSON

An inspection of a Vehicle Identification Number (VIN) is required for all vehicles 25 model years and newer which were previously registered/titled in another country. An inspection of a VIN is also required whenever the Vehicle Identification Number of a vehicle is questionable.

- This form is NOT to be used to correct the VIN on a registration.
- Arrangements for inspection of a VIN must be made by the owner of a vehicle at no cost to the State of Maine.

ONLY THE FOLLOWING ARE AUTHORIZED BY THE SECRETARY OF STATE TO INSPECT VINS:

- Selected employees and agents of the Bureau of Motor Vehicles
- Law enforcement officers employed full-time
- Maine and New Hampshire licensed dealers (only if seller of vehicle)
- Maine official inspection stations (station number must be given)
- Military provost officers
- **For abandoned vehicle applications**, only law enforcement officers employed full-time are authorized to inspect the VIN.

Under penalties of false statement, the undersigned authorized person certifies to the following facts:

I certify that on _____ I personally viewed the vehicle described below at _____.

Year	Make	Model	Style	State & Plate # Where Last Registered	Location
CTA #					
VIN must be copied from 2 places on the vehicle; if motorcycle, need frame VIN.					
Public Vehicle Identification Number				Vehicle Identification Number on the Federal Sticker	
Owner's Name				Address	

Odometer Reading (no tenths)

☐ Actual ☐ In Excess ☐ Not Actual

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☐ miles ☐ kilometers ☐ hours

I further certify that:

Check One:

☐

To the best of my knowledge, information and belief, the Vehicle Identification Number shows no signs of alteration or having been tampered with.

OR

☐

The Vehicle Identification Number appears altered or tampered with.

Signature of Authorized Person

Date

Signature of Current Owner

Date

Please clearly print name of person signing above

Please clearly print name of person signing above

Name of Law Enforcement Agency or Inspection Station

Law Enforcement Officer Badge # or Inspection Station #

Law Enforcement Agency or Inspection Station Work phone #