

Medical Advisory Board
April 7, 2023 12:00 Noon
Meeting Minutes

Meeting conducted in person with Zoom attendees

- I. Call to order: MAB Chair, Dr. Taylor
 - A. Present in person: John Taylor, Robert Lodato, Daniel Potenza, Linda Schumacher-Feero, Thomas Morrione, Michelle Cloutier, Thea Fickett, Chris Ireland, Brendan Moody, Secretary Bellows
 - B. Attendance via Zoom: Kristen Silvia, Evan Savage
 - C. Absent: Jims Jean-Jacques, Larry Boivin
- II. Housekeeping Dir. Ireland
 - A. BMV Building Safety
 - i. Fire Drill Evacuation plan
 - B. Critical Incident notification
- III. Dr. Robert J. Dreher remembrance Thea Fickett
 - A. Served 37 years as MAB ophthalmologist
 - B. He was helpful in the FAP rule revision process for vision
 - C. Became a mentor for both Dr. Shumacher-Feero and Thea
 - D. Avid wildlife photographer and served as a colonel in the Army
 - E. A remembrance has been sent to his family on behalf of BMV MAB
- IV. Review of November 4, 2022 meeting minutes Dr. Taylor
 - A. Question about 12 month waiting period after a stroke or brain injury before individual could be considered for exceptional case review for vision
 - i. Addressed via email communication with Thea, Dr. Taylor and Dr. Feero
 - 1. Decision summary: If we received information from an occupational therapy driving evaluator, neurologist, or neuro-ophthalmologist advising they are stable and may return to driving, then we could consider a shorter interval.
 - ii. Minutes were accepted unanimously, as written
- V. Old business:
 - A. Rulemaking update Dir. Ireland
 - 1. Aiming for a 05/03/2023 Go-live for Functional Ability Profile (FAP) revision
 - 2. Working on approval signatures
 - i. Attorney General (AG) – new appointment
 - Will be providing an update in 2 weeks

- ii. After we receive the final AG signature, notification letters will be sent to providers including Medical Review website that has a link to the revised FAP and forms
 - Last revision we experienced wasted postage, we don't need to do a mass mailing of the books
 - Medical Review team has been working with internal coders to update electronic information in the BMV Medical Review app
 - iii. Thea and Dr. Feero assisted in communications with Secretary of State
 - iv. Document guide with highlights – perhaps we'll include this on our site along with provider training videos
 - 3. Feedback collected from the “open to public comment” period
 - i. No negative comments received
 - 4. Thea and Michelle working on training program for Medical Review team highlighting the FAP updates
 - 5. Process Improvement plan for next 3-5 year revision
 - i. Thea maintained FAP with tracked changes to add notes and topics for review
 - ii. We could send a survey to providers on the mailing list to facilitate feedback
 - iii. Michelle and team to collect examples for review
 - iv. Last FAP revision 12/31/2016
 - v. In future we'll see more of data driving the changes – Dr. Morrione
 - Evidence based in terms of crash cause
 - vi. Let's consider looking at how effective the revised FAP is for later discussion
- B. CPAP recall Dr. Keaney
- 1. Perhaps end the recall extension in a couple months, 06/30/2023 and include guidance for remaining recall issues
 - i. Patients that wanted the new devices should've received them by now
 - ii. We're still getting requests for CR24 extensions for various reasons and Medical Review has been granting requests by clinicians
 - 2. Thea will work with Dr. Keaney
- C. Meeting Process Thea Fickett
- 1. General guide drafted by Secretary of State for remote access since pandemic – law was passed
 - i. Public meetings including remote participation must make role call accessible to the board members and the public
 - 2. Discussion about the feasibility of joining MAB meeting virtually when needed and advantages of members attending in person to engage more productive outcomes
- D. Medical cognitive conditions versus dementia
- 1. Other medical FAP category
 - i. Mild cognitive impairment or decline

- ii. Medical Review staff is communicating back to providers to get more information for cognitive impairment related diagnosis but often the result is no match for existing FAP diagnosis and patient may become uncooperative in participating in additional tests
 - This presents a problem for example when clinician requests a road test but there's no diagnosis
 - 2. Resolution is not needed today. Let's consider revisiting this topic later.
 - 3. Thea to provide Dr. Morrione a subset of samples for review
 - i. Trend in demographic or specialty? Perhaps volume of patients that have difficulty logistically getting to geriatric appointments.
 - ii. Tends to be from Family Practice
 - iii. Medical Review staff can track examples
 - E. Modernization The Secretary and Dir. Ireland
 - 1. Paper doesn't make sense for a lot of industries
 - i. Some electronic systems in place. Examples: E-titling, electronic lean
 - ii. Still have high volume of paper to reduce
 - 2. Perhaps we consider adding this topic to the strategic plan
 - 3. We're working on setting up a fax electronic configuration system to reduce paper
 - i. Medical Review has 3 fax machines and we've procured function to submit the document as a pdf that could potentially go to a patient EHR
- VI. New business:
- A. Provider outreach training sessions Dir. Ireland
 - i. Kicked off 04/20/2023 with a visit to the New England Rehabilitation Hospital (Dr. Morrione and Dr. Savage facility). Chris joined Thea in delivering presentation of the new FAP updates.
 - ii. Webinar with Maine Association of Social Workers – mental health and substance abuse
 - iii. 05/06/2023 Maine Academy of Family Physicians in Portland
 - iv. 05/12/2023 Maine Society Surgeons in Freeport
 - v. Working with Maine Board of Licensure to include new FAP link in their Spring newsletter
 - B. Vision exceptional case program Thea Fickett and Dr. Shumacher-Feero
 - i. We want to develop an ad hoc subcommittee of the MAB to review vision exceptional cases
 - Led by MAB representative Dr. Feero
 - Secretary of State will put some guidelines in place
 - Recruiting in process
 - 3 eye care specialists: likely two ophthalmologists and one optometrist
 - Reaching out to Maine Optometry Association and Society of Eye Physicians

- 4 case subject candidates agreed to participate in the exceptional program
- There are 100 individuals that are potentially qualified for the program based on query of drivers suspended for peripheral vision since 2016 when last FAP went into effect

C. Acknowledgements by Secretary of State

- i. Thank you to the MAB board for supporting FAP revision process
- ii. Thank you to Dr. Shumacher-Feero for accepting reappointment to MAB
- iii. Thea recognition and thank you – flowers presented
 - Recognized for rule drafts, research, public communications and organization
 - Thea thanks MAB for collaboration and making her job possible as well as BMV: Chris, Larry, Brendan, Michelle for support

D. MAB Member updates

Thea Fickett

1. Member contact information
 - i. Reminder for members to review their contact information and forward any changes to Thea Fickett, as this is posted publicly
2. Membership terms
 - i. There are no expiring terms between now and the next meeting
3. Mileage sheets

VII. Open Discussion:

A. Mid-level providers beyond physicians

1. Can we include them in MAB?
 - i. Advanced practice registered nurse (APRN), nurse practitioners, etc.
2. There's option for other medical professionals to be added and appointed by Secretary of State
 - i. The Secretary is open to discussion and consideration of mid-level providers
3. Let's consider revisiting this topic later
 - i. Can we do a query of volume of providers with their credentials?
 - Family Practice and Sleep Medicine seem to show highest volume
 - ii. CR24 and vision form draft update

B. Electronic Health Record

1. Can we integrate BMV forms?
 - i. The Secretary is interested in exploring an option to centralize BMV forms into electronic medical record system
2. This would enable healthcare providers to access within the same system they're already working in and so it would be less likely to get missed
3. They could also populate the form electronically for ease and legibility purposes
4. CR24 form is not yet integrated in electronic health record (EHR) systems
 - i. However, Workers Comp form is a state form and is available in EHR (but data is currently transmitted via fax)

VIII. Meeting Schedule:

- A. Next Meeting Dates: Friday, November 3, 2023
Friday, April 5, 2024
- B. Time: 12:00 – 3:00 PM
- C. Location: BMV main office – 101 Hospital St., Augusta

IX. Adjournment: 2:00 PM

Meeting Handouts:

1. Agenda
2. Minutes: November 4, 2022
3. Summary of rule changes
4. Membership list