

Filing Fee \$15.00

**NONPROFIT CORPORATION**

**STATE OF MAINE**

**COMMERCIAL REGISTERED AGENT**

**STATEMENT OF  
APPOINTMENT or CHANGE**

\_\_\_\_\_  
Deputy Secretary of State

**A True Copy When Attested By Signature**

\_\_\_\_\_  
Deputy Secretary of State

\_\_\_\_\_  
(Name of Corporation as it appears on the records of the Secretary of State)

Pursuant to [5 MRSA §§105 & 108](#) the undersigned nonprofit corporation executes and delivers the following statement of appointment or change of a commercial registered agent.

**FIRST:** The name and address of the current registered agent appearing on the record in the Secretary of State's office:

\_\_\_\_\_  
(name of current registered agent)

\_\_\_\_\_  
(physical street address, city, state and zip code)

**SECOND:** The new CRA Public number is: \_\_\_\_\_

The name of the new CRA is: \_\_\_\_\_

**THIRD:** Pursuant to [5 MRSA §108.3](#), the registered agent listed above has consented to serve as the registered agent for this corporation.

**FOURTH:** (To be completed by foreign nonprofit corporations)

Jurisdiction of incorporation: \_\_\_\_\_

Date authorized to carry on activities in the State of Maine: \_\_\_\_\_

**Dated** \_\_\_\_\_

**\*By** \_\_\_\_\_  
(signature)

\_\_\_\_\_  
(type or print name and capacity)

\*This statement **MUST** be signed by any duly authorized officer. ([13-B MRSA §104.1](#))

Please remit your payment made payable to the Maine Secretary of State.

Submit completed form to: **Secretary of State**  
**Division of Corporations, UCC and Commissions**  
**101 State House Station, Augusta, ME 04333-0101**  
Telephone Inquiries: (207) 624-7752 Email Inquiries: [CEC.Corporations@Maine.gov](mailto:CEC.Corporations@Maine.gov)

## Customer Contact Cover Letter

Name of entity(s) on the submitted filings:

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**Optional special handling request(s):** (check only if applicable)

- Hold attested copy for pick up (will be required to pick up at our office in Augusta, Maine)
- 24-hour expedited filing (next business day) service: **\$50** additional filing fee per entity
- Immediate expedited filing (same business day): **\$100** additional filing fee per entity

**NOTE:** Only one expedite fee is required if filing multiple documents for the same entity/charter number at the same time.

**Payment can be made by check or money order** (payable to Maine Secretary of State) or by credit card. You may obtain a credit card voucher at <https://www.maine.gov/sos/cec/forms/credit.pdf>.

Total fee(s) enclosed: \$ \_\_\_\_\_

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(Name of contact person)

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(Daytime telephone number)

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(Contact email address for this filing)

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(Email address to use for annual report reminders)

Name and address of person **to return the attested copy** of the completed filing:

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(Name of attested copy recipient)

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(Firm or Company)

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(Mailing Address)

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(City, State & Zip)

**NOTE: Failure to provide a contact name and telephone number or email address will result in any erroneous filing(s) being returned to the filer by the Secretary of State's office.**

For questions regarding the above filing(s), please call or email our office at (207) 624-7752 or [cec.corporations@maine.gov](mailto:cec.corporations@maine.gov)

**Submit filings to:**

**Mailing Address if using US Postal Service**

Department of the Secretary of State  
Corporations, UCC and Commissions  
101 State House Station  
Augusta, ME 04333-0101

**Mailing Address if using FedEx/UPS**

Department of the Secretary of State  
Corporations, UCC and Commissions  
111 Sewall Street, 4<sup>th</sup> Floor  
Augusta, ME 04330