What is my base state for UCR?

(A) If your principal place of business as completed in Section 1 of the form is AK, AL, AR, CA, CO, CT, DE, GA, IA, ID, IL, IN, KS, KY, LA, MA, ME, MI, MN, MO, MS, MT, NC, ND, NE, NH, NM, NY, OH, OK, PA, RI, SC, SD, TN, TX, UT, VA, WA, WI or WV, you must use that state as your base state. If your principal place of business is not in one of these states, go to (B).

(B) If your principal place of business is not one of the states listed in (A) above but you have an office or operating facility located in one of the states listed in (A) above, you must use that state as your base state.

(C) If you cannot select a base state using (A) or (B) above, you must select your base state from (A) above that is nearest to the location of your principal place of business; or

(D) Select your base state as follows:
   a. If your principal place of business is in DC, MD, NJ, or VT or the Canadian Province of ON, NB, NL, NS, PE, or QC, you may select one of the following states: CT, DE, MA, ME, NH, NY, PA, RI, VA, or WV.
   b. If your principal place of business is in FL or a state of Mexico, you may select one of the following states: AL, AR, GA, KY, LA, MS, NC, OK, SC, TN, or TX.
   c. If your principal place of business is in the Canadian Province of ON, MB or NU, you may select one of the following states: IA, IL, IN, KS, MI, MN, MO, NE, OH, or WI.
   d. If your principal place of business is in AZ, HI, NV, OR, or WY or the Canadian Province of AB, BC, MB, NT, NU, SK, or YT or a state of Mexico, you may select one of the following states: AK, CA, CO, ID, MT, ND, NM, SD, UT, or WA.

Change of Base State
- If you selected your base state using (C) or (D) above and your principal place of business has moved to a qualified state in (A) or (B) above, you may at the next registration year change your base state to a state listed in (A) or (B).

Section 1. – General Information
- Enter all identifying information for your company. The owner and DBA name should be identical to what is on file for your USDOT number (See http://safer.fmcsa.dot.gov/CompanySnapshot.aspx). Enter the principal place of business address that serves as your headquarters and where your operational records are maintained or can be made available.

Section 2. – Classification (Definitions)
- “Motor carrier” means a person providing motor vehicle transportation for compensation.
- “Motor private carrier” means a person who provides interstate transportation of property in order to support its principal line of business.
- “Broker” means a person, other than a motor carrier, who sells or arranges for transportation by a motor carrier for compensation.
- “Freight forwarder” means a person who arranges for truck transportation of cargo belonging to others, utilizing for-hire carriers to provide the actual truck transportation, and also performs or provides for assembling, consolidating, break-bulk and distribution of shipments.
- “Leasing company” means a person or company engaged in the business of leasing or renting for compensation motor vehicles without drivers to a motor carrier, motor private carrier, or freight forwarder.

Section 3. – Fees Due-Brokers and Leasing Companies
- Brokers and leasing companies pay the lowest fee tier. If your company is also a motor carrier (whether private or for-hire) you will skip this section of the application.

Section 4. – Number of Motor Vehicles– Motor Carrier & Motor Private Carrier
- Check the appropriate box indicating where you obtained the vehicle count for the numbers you entered into the table in this section. If you select Option B, and your fleet count using this method is less than any of the fees listed below, you must use that state as your base state.
- Enter all vehicles that you own or that are assigned to you for the calendar year. Do not include any owned or rented motor vehicle that was not in use for your business on June 30, 2018.
- If your company is also a motor carrier (whether private or for-hire) you will skip this section of the application.

Section 5. – Fee Table for Motor Carriers (For-Hire & Private) & Freight Forwarders
- This table is the approved UCR fees you will pay dependent upon the number of vehicles reported in Section 4. This fee may change from year to year. Contact your base state if you do not have the fee table for the correct registration period.

Section 6. – Fee Due for Motor Carrier (For-Hire & Private) & Freight Forwarders
- Enter the amount due for the total number of vehicles calculated in Section 5.

Section 7. – Certification
- The owner or an individual who authorized to sign on behalf of the owner or owners must sign this form. This certification indicates that the information is correct under penalty of perjury.