



# DEALER



TRAINING WORKBOOK

**Bureau of Motor Vehicles**

# Welcome to the Bureau of Motor Vehicles Dealer Training



**This workshop will assist you with:**

1. Completing required paperwork to apply for title on vehicles you sell to Maine residents.
2. Discuss and review the Bureau of Motor Vehicles laws and forms.
3. Discuss and review the Used Vehicle Buyer's Guide.
4. Discuss and review the Unsafe Motor Vehicle laws.
5. Answer your questions and concerns.

# Maine State Certificate of Title MVT-1

**As of January 1, 2010**

All 1995 **and newer** vehicles are subject to Maine Title requirements.

A vehicle 1994 **and older**, motorcycles/mopeds **under** 300 cc's, special/special mobile equipment and trailers 3000 lbs or less (empty weight) are exempt from Maine Title requirements.

# **Vehicles from other Title Jurisdictions?**

**New Hampshire ~ Title required for model year 2000 and newer.**

**Rhode Island ~ Title model year 2001 and newer**

**Vermont ~ 15 year Title State**

**Connecticut ~ 20 year Title State**

# Who and What is a Non-Lien Holding State?

Several States mail Titles **directly to owners**, even though a Title may list a lien holder.

**Kansas**

**Kentucky**

**Maine (From 1/1/91 to 10/1/96)**

**Maryland**

**Michigan**

**Minnesota**

**Missouri**

**Montana**

**New York**

**Oklahoma**

**South Dakota**

## Moving to the State of Maine from one of those Non-Lien Holding States?

A Title and released Lien must be in hand, if applicable, to sell, trade, or register a vehicle.

**Please, remember, the Lien Holder does not hold the Title in these states!**

If they do not have the Title, they must obtain a duplicate from that State before they can sell, register, or apply for Title in Maine.

# What is A Memorandum Titles?

A Memorandum Title is a non-negotiable title issued when the owner of a vehicle moves to a state that issues Memorandum Titles and the out of state title is held by the lienholder and not surrendered to that state at time of registration.

0514917

**CERTIFICATE OF TITLE**

**MASSACHUSETTS DEPARTMENT OF TRANSPORTATION**

TITLE NUMBER		VEHICLE IDENTIFICATION NUMBER		DATE OF ISSUE	
		19UUA66227A045117		07/27/2012	
		19UUA66227A045117			
MFRS. MODEL YEAR	MAKE	MODEL NAME	MODEL NO.	BODY STYLE/TYPE	NEW/USED
2007	ACUR	TL		SEDAN	USED
CYL. PASS. DRS.	PURCHASE DATE	ODOMETER READING	PREV. TITLE NO.		PREV. TITLE STATE
06 05 4	08/20/2010	75,452 75,452 ACTUAL MILEAGE			CT

MAILING ADDRESS ONLY:

**TITLE TYPE AND BRANDS**

TITLE TYPE: MEMORANDUM TITLE

BRAND: BRAND: BRAND: BRAND:

TITLE MESSAGE(S): MEMO NON-NEGOTIABLE NOT GOOD FOR RESALE

OWNER(S) NAME AND ADDRESS:  
DEGEN, ERICK M  
FR. ERICK  
TE.

1468-000134

FIRST LIENHOLDER: SECOND LIENHOLDER:

RELEASE OF FIRST LIEN: THE FIRST LIENHOLDER'S INTEREST IN THE VEHICLE DESCRIBED IN THIS CERTIFICATE IS HEREBY RELEASED. NAME: <i>Colby Nahral Best</i> AUTHORIZED SIGNATURE: <i>[Signature]</i> <input checked="" type="checkbox"/> X DATE RELEASED: <i>4/20/15</i>	RELEASE OF SECOND LIEN: THE SECOND LIENHOLDER'S INTEREST IN THE VEHICLE DESCRIBED IN THIS CERTIFICATE IS HEREBY RELEASED. NAME: <i>Chris Degen</i> AUTHORIZED SIGNATURE: <i>[Signature]</i> <input checked="" type="checkbox"/> X DATE RELEASED:
--	---

THE REGISTRAR OF MOTOR VEHICLES HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE FOR THE MOTOR VEHICLE DESCRIBED HEREIN HAS BEEN DULY FILED, PURSUANT TO THE PROVISIONS OF THE LAWS OF THE COMMONWEALTH OF MASSACHUSETTS, BASED ON THE STATEMENTS OF THE APPLICANT AND THE RECORDS ON FILE WITH THIS AGENCY, THE APPLICANT NAMED IS THE OWNER OF SAID VEHICLE.

THE REGISTRAR OF MOTOR VEHICLES FURTHER CERTIFIES THAT THE VEHICLE IS SUBJECT TO ANY SECURITY INTERESTS SHOWN HEREIN.

*Rachel Kaprielian*  
Rachel Kaprielian  
Registrar

CONTROL NO. F9755655  
NOT THE TITLE NUMBER

ALTERATION OR ERASURE VOIDS THIS TITLE. KEEP IN SAFE PLACE

REGISTRY OF MOTOR VEHICLES

VERIFY PRESENCE OF WATERMARK HOLD TO LIGHT TO VIEW

# Who issues Memorandum Titles?

**Connecticut**

**Kansas** (Trucks and  
Commercial Vehicles Only)

**Missouri**

**Pennsylvania**

**South Carolina**

**District of Columbia**

**Massachusetts**

**Ohio**

**Rhode Island** (as of 11/7/03)

**Texas**

**West Virginia**

*Remember, the State of Maine will not accept Memorandum Titles as proof of ownership!*

# Changes to the Maine State Certificate of Title MVT-1

Jan. 1, 1991 to Oct. 1, 1996

**CERTIFICATE OF TITLE**  
**STATE OF MAINE**

VEHICLE ID NUMBER YEAR MAKE MODEL BODY TITLE NUMBER  
NEW/USED PURCHASE DATE ISSUE DATE PRIOR TITLE ODOMETER

OWNER

SECRETARY OF STATE BUREAU OF MOTOR VEHICLES

**VOID IF ALTERED**

Certificate of Lien  
MVT-17

**CERTIFICATE OF LIEN**  
THIS IS NOT A TITLE

VEHICLE ID NUMBER YEAR MAKE MODEL BODY  
NEW/USED PURCHASE DATE ISSUE DATE PRIOR TITLE ODOMETER

FIRST LIEN HOLDER  
DATE

ADDITIONAL LIENS  
DATE

STATE OF MAINE  
SECRETARY OF STATE BUREAU OF MOTOR VEHICLES

CONTROL # 0816231

Feb. 1, 1999 to June 2015

**CERTIFICATE OF TITLE**  
**STATE OF MAINE**

VEHICLE ID NUMBER YEAR MAKE MODEL BODY TITLE NUMBER  
NEW/USED PURCHASE DATE ISSUE DATE PRIOR TITLE ODOMETER

OWNER

SECRETARY OF STATE BUREAU OF MOTOR VEHICLES

THIRD LIEN HOLDER  
FIRST RELEASE  
SECOND RELEASE  
THIRD RELEASE

Interest in this vehicle is released by:  
Signature Title Date

Interest in this vehicle is released by:  
Signature Title Date

Interest in this vehicle is released by:  
Signature Title Date

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW - KEEP IN A SAFE PLACE - NOT IN VEHICLE

CONTROL NUMBER L000000

**VOID IF ALTERED**

Oct. 1, 1996 to Jan 31, 1999

**CERTIFICATE OF TITLE**  
**STATE OF MAINE**

VEHICLE ID NUMBER YEAR MAKE MODEL BODY TITLE NUMBER  
NEW/USED PURCHASE DATE ISSUE DATE PRIOR TITLE ODOMETER

OWNER

SECRETARY OF STATE BUREAU OF MOTOR VEHICLES

ADDITIONAL LIENS  
DATE

Interest in this vehicle is released by:  
Signature Title Date

Interest in this vehicle is released by:  
Signature Title Date

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW - KEEP IN A SAFE PLACE - NOT IN VEHICLE

CONTROL NUMBER

**VOID IF ALTERED**

# Maine Certificate of Title issued January 1991 thru October 1996

**CERTIFICATE OF TITLE**  
**STATE OF MAINE**

VEHICLE ID NUMBER      YEAR      MAKE      MODEL      BODY      TITLE NUMBER

NEW/USED      PURCHASE DATE      ISSUE DATE      PRIOR TITLE      ODOMETER

OWNER

SECRETARY OF STATE            BUREAU OF MOTOR VEHICLES

ADDITIONAL LIENS      FIRST LIENHOLDER

*Liens cannot be released on this title. Use the Certificate of Lien or a Release of Lien form.*

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW - KEEP IN A SAFE PLACE - NOT IN VEHICLE

CONTROL NUMBER

**VOID IF ALTERED**

**MVT-1**

# CERTIFICATE of LIEN

- **Certificate of Lien (MVT-17) were issued from 1/1/91 to 10/1/96.**
- **Released with a MVT-12**
- **Must be properly signed off by the lien holder**
- **The information on this Certificate of Lien must match the Certificate of Title exactly.**

# Maine Certificate of Lien required for Titles issued January 1991 thru October 1996

**CERTIFICATE OF LIEN**

**THIS IS NOT A TITLE**

VEHICLE ID NUMBER \_\_\_\_\_ YEAR \_\_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ BODY \_\_\_\_\_

NEW/USED \_\_\_\_\_ PURCHASE DATE \_\_\_\_\_ ISSUE DATE \_\_\_\_\_ PRIOR TITLE \_\_\_\_\_ ODOMETER \_\_\_\_\_

**FIRST LIEN HOLDER**

DATE \_\_\_\_\_ I hereby release my/our lien.

Signature \_\_\_\_\_

Title \_\_\_\_\_ Release Date \_\_\_\_\_

**ADDITIONAL LIENS**

DATE \_\_\_\_\_ I hereby release my/our lien.

Signature \_\_\_\_\_

Title \_\_\_\_\_ Release Date \_\_\_\_\_

**STATE OF MAINE**

SECRETARY OF STATE  BUREAU OF MOTOR VEHICLES

This document certifies that the lien(s) shown above have been perfected in accordance with Maine law as shown by the records of the Secretary of State.

OWNER(S)

CONTROL#  
0816231

MVT-17

**AFFIDAVIT OF REPOSSESSION**

I, \_\_\_\_\_ (Name) of \_\_\_\_\_ (Lien holder) certify there was due from \_\_\_\_\_ (Debtor) a valid lien dated \_\_\_\_\_ on the vehicle described on the face of this certificate. I further certify that default having been made in the payment of the loan that the vehicle was lawfully repossessed on \_\_\_\_\_ (Date) under the terms of the security agreement and in full accord with pertinent Maine statutes.

(Signature) \_\_\_\_\_ (Title) \_\_\_\_\_

**NOTARY REQUIRED**

Before me personally appeared \_\_\_\_\_ who by me being duly sworn under oath, says the statements set forth above are true and correct. Sworn to and subscribed before me at this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_

Notary Public \_\_\_\_\_

**TRANSFER OF OWNERSHIP**

To be used only by the lien holder named on the face of this certificate to transfer the repossessed vehicle to a purchaser in Maine.

WARNING: Federal and Maine law require that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

The undersigned hereby certifies that the vehicle described in this certificate was transferred to (PRINT):

Name(s): \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (AND TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer appeared as zero again.)

I certify that the odometer reading is not the actual mileage.

**WARNING-ODOMETER DISCREPANCY**

Selling lien holder (PRINT): \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Printed name \_\_\_\_\_ Date \_\_\_\_\_

Seller's address (PRINT) \_\_\_\_\_ Zip \_\_\_\_\_

LIEN HOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)

Lien holder's name \_\_\_\_\_ Date of Lien \_\_\_\_\_

Lien holder's address \_\_\_\_\_ Zip \_\_\_\_\_

**BUYER(S): DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).**

Signature(s) of buyer(s) \_\_\_\_\_ Printed name(s) \_\_\_\_\_ Date \_\_\_\_\_

MVT-17

# Release of Lien

## MVT-12



Department of the Secretary of State  
Maine Bureau of Motor Vehicles

Maine Bureau of Motor Vehicles  
Vehicle Services – Title Section  
29 State House Station  
Augusta, ME 04333-0029

### RELEASE OF LIEN

Please type or print neatly

#### OWNER SECTION

TITLE NUMBER <b>8765432</b>
--------------------------------

YEAR <b>2018</b>	MAKE <b>TOYT</b>	MODEL <b>TACOMA</b>	VEHICLE IDENTIFICATION NUMBER <b>5TFSZ5AN3JX084629</b>
OWNER'S LEGAL NAME <b>Richard &amp; Angela Smith</b>		OWNER'S STREET ADDRESS <b>99 Main Street</b>	
CITY <b>Augusta</b>		STATE <b>ME</b>	ZIP <b>04330</b>

#### LIEN HOLDER SECTION

The undersigned, as the holder of a lien or encumbrance on the motor vehicle named above, do state that this lien or encumbrance is now released and discharged.

LIENHOLDER'S NAME <b>Klondike Bank &amp; Trust</b>		LIENHOLDER'S STREET ADDRESS <b>981 Washington Street</b>	
PRINTED NAME OF AUTHORIZED AGENT <b>James Snowman</b>		CITY <b>Presque Isle,</b>	STATE <b>ME</b> ZIP <b>04769</b>
AUTHORIZED AGENT'S SIGNATURE <i>James Snowman</i>		AUTHORIZED AGENT'S POSITION <b>Loan Officer</b>	
DATE OF LIEN <b>01/07/17</b>	ACTUAL DATE OF RELEASE <b>09/07/17</b>	DATE SIGNED <b>09/22/17</b>	

(207) 624-9000 EXT. 52138 FAX: (207) 624-9254  
TTY Users call Maine Relay 711

MVT-12 Rev 1-2013



**An MVT-12 can be used by the Lien Holder to show a release of lien when it cannot be released on the face of the title or in the case where a Certificate of Lien has been lost or destroyed.**

**Authorized Agent information must be legible and position listed.**

**Once the Lien (s) is released by all Lien Holders, the Vehicle is Free of Encumbrances and able to be transferred.**

# Maine Certificate of Title issued October 1, 1996 thru January 31, 1999

**CERTIFICATE OF TITLE**

**STATE OF MAINE**

VEHICLE ID NUMBER      YEAR    MAKE    MODEL    BODY    TITLE NUMBER

NEW/USED    PURCHASE DATE    ISSUE DATE    PRIOR TITLE    ODOMETER

OWNER

**SECRETARY OF STATE**  **BUREAU OF MOTOR VEHICLES**

FIRST LIENHOLDER	Interest in this vehicle is released by: Signature _____ Title _____ Date _____
ADDITIONAL LENS	Interest in this vehicle is released by: Signature _____ Title _____ Date _____
SECOND RELEASE	Signature _____ Title _____ Date _____

**THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW - KEEP IN A SAFE PLACE - NOT IN VEHICLE**

CONTROL NUMBER

**VOID IF ALTERED**

**WARNING:** Federal and Maine law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

**ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):  
Name(s) \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:  
 I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer started at zero again.)  
 I certify that the odometer reading is not the actual mileage.

**WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Hand printed name(s) \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's signature \_\_\_\_\_ Hand printed name(s) \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's address (PRINT) \_\_\_\_\_ Zip \_\_\_\_\_

**LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)**

Lienholder's name \_\_\_\_\_ Date of Lien \_\_\_\_\_  
 Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_

**BUYER(S): DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).**  
 Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_

**RE-ASSIGNMENT BY LICENSED DEALER ONLY**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):  
 Name(s) \_\_\_\_\_  
 Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:  
 I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer started at zero again.)  
 I certify that the odometer reading is not the actual mileage.

**WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Hand printed name(s) \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's signature \_\_\_\_\_ Hand printed name(s) \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's address (PRINT) \_\_\_\_\_ Zip \_\_\_\_\_

**LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)**

Lienholder's name \_\_\_\_\_ Date of Lien \_\_\_\_\_  
 Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_

**BUYER(S): DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).**  
 Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_

**MVT-1      ANY FALSE STATEMENT IS A CRIMINAL OFFENSE  
ANY CHANGE OR ERASURE WILL VOID THIS TITLE.**

**MVT-1**

# Maine Certificate of Title issued February 1, 1999 to June 2015

**CERTIFICATE OF TITLE**  
**STATE OF MAINE**

VEHICLE ID NUMBER \_\_\_\_\_ YEAR \_\_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ BODY \_\_\_\_\_ TITLE NUMBER \_\_\_\_\_  
 NEW/USED \_\_\_\_\_ PURCHASE DATE \_\_\_\_\_ ISSUE DATE \_\_\_\_\_ PRIOR TITLE \_\_\_\_\_ ODOMETER \_\_\_\_\_

OWNER \_\_\_\_\_

**SECRETARY OF STATE**  **BUREAU OF MOTOR VEHICLES**

Address in this vehicle is possessed by \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 Address in this vehicle is possessed by \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 Address in this vehicle is possessed by \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW - KEEP IN A SAFE PLACE - NOT IN VEHICLE

CONTROL NUMBER  
**L000000**

**VOID IF ALTERED**

**WARNING:** Federal and Maine law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

**ASSIGNMENT OF OWNERSHIP**  
 The undersigned hereby certifies that the vehicle described in this title was transferred to (P/BMT):  
 Name(s) \_\_\_\_\_  
 Address \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
 City \_\_\_\_\_, State \_\_\_\_\_, Zip \_\_\_\_\_  
 Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**  
 I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:  
 In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer is not at same age.)  
 Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY**  
 Seller's signature \_\_\_\_\_, \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's signature \_\_\_\_\_, \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's address (P/BMT): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
 City \_\_\_\_\_, State \_\_\_\_\_, Zip \_\_\_\_\_

**LIENHOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)**  
 Lienholder's name \_\_\_\_\_  
 Lienholder's address \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
 City \_\_\_\_\_, State \_\_\_\_\_, Zip \_\_\_\_\_  
 Date of Lien \_\_\_\_\_

**BUYERS DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER.**  
 Signature of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_  
(Not printed names)

**RE-ASSIGNMENT BY LICENSED DEALER ONLY**  
 The undersigned hereby certifies that the vehicle described in this title was transferred to (P/BMT):  
 Name(s) \_\_\_\_\_  
 Address \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
 City \_\_\_\_\_, State \_\_\_\_\_, Zip \_\_\_\_\_  
 Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**  
 I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:  
 In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer is not at same age.)  
 Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY**  
 Seller's signature \_\_\_\_\_, \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's signature \_\_\_\_\_, \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's address (P/BMT): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
 City \_\_\_\_\_, State \_\_\_\_\_, Zip \_\_\_\_\_

**LIENHOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)**  
 Lienholder's name \_\_\_\_\_  
 Lienholder's address \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
 City \_\_\_\_\_, State \_\_\_\_\_, Zip \_\_\_\_\_  
 Date of Lien \_\_\_\_\_

**BUYERS DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER.**  
 Signature of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_  
(Not printed names)

**LIENHOLDER SECTION ONLY - AFFIDAVIT OF REPOSSESSION - LIENHOLDER SECTION ONLY**

I, \_\_\_\_\_, \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_  
 County of \_\_\_\_\_, State of \_\_\_\_\_, do hereby certify that there was due from \_\_\_\_\_ (Debtor) \_\_\_\_\_ (Creditor) a valid lien (and \_\_\_\_\_ (lien of Lien) on the motor vehicle described on the face of this certificate. I further certify that default having been made in the payment of the loan thereon.  
 Check One  the debtor voluntarily surrendered the possession of this motor vehicle to the undersigned lienholder on \_\_\_\_\_ (Date)  the undersigned lienholder seized this motor vehicle without process of the law on \_\_\_\_\_ (Date) under authority of the conditions of the loan contract.  
 The undersigned lienholder further certifies that the vehicle described herein was lawfully repossessed under the terms of the security agreement and in full accord with pertinent Maine Statutes.  
 Name of Lienholder \_\_\_\_\_ (Printed Name)  
 Signature \_\_\_\_\_ (Printed Signature)

**IMPORTANT NOTES:**  
 1. The fee must be released on the face of the title.

**THIS AFFIDAVIT MUST BE NOTARIZED**  
 Before me personally appeared \_\_\_\_\_ who by being duly sworn under oath says the statements set forth above are true and correct. Sworn to and subscribed before me at \_\_\_\_\_, Maine this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

Notary Public  
 My Comm. Expires \_\_\_\_\_  
 ANY FALSE STATEMENT IS A CRIMINAL OFFENSE  
 ANY CHANGE OR ERASURE WILL VOID THIS TITLE.

**MVT-1**

# Maine Certificate of Title Issued June 2015 to **Current Use**

**CERTIFICATE OF TITLE**  
**STATE OF MAINE**

SAMPLE

Secretary of State  Bureau of Motor Vehicles

FIRST LEASER	FIRST RELEASE	Interest in this vehicle is released by: Signature: _____ Title: _____ Date: _____
SECOND LEASER	SECOND RELEASE	Interest in this vehicle is released by: Signature: _____ Title: _____ Date: _____
THIRD LEASER	THIRD RELEASE	Interest in this vehicle is released by: Signature: _____ Title: _____ Date: _____

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW  
KEEP IN A SAFE PLACE - NOT IN VEHICLE

VOID IF ALTERED

**WARNING:** Federal and Maine law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and imprisonment.

**ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_  
 Address \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:

In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer stated at and again.)

Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Hand \_\_\_\_\_ Date \_\_\_\_\_  
 printed \_\_\_\_\_  
 Seller's address (PRINT) \_\_\_\_\_ Zip \_\_\_\_\_

**LIENHOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)**

Lienholder's name \_\_\_\_\_ Date of Lien \_\_\_\_\_  
 Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_  
**BUYERS: DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).**

Signatures of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_  
(print names)

---

**RE-ASSIGNMENT BY LICENSED DEALER ONLY**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_  
 Address \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:

In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer stated at and again.)

Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Hand \_\_\_\_\_ Date \_\_\_\_\_  
 printed \_\_\_\_\_  
 Seller's address (PRINT) \_\_\_\_\_ Zip \_\_\_\_\_

**LIENHOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)**

Lienholder's name \_\_\_\_\_ Date of Lien \_\_\_\_\_  
 Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_  
**BUYERS: DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).**

Signatures of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_  
(print names)

---

**LIENHOLDER SECTION ONLY - AFFIDAVIT OF REPOSSESSION - LIENHOLDER SECTION ONLY**

I, \_\_\_\_\_ of \_\_\_\_\_  
 certify that there was due from \_\_\_\_\_ Dollars  
 a valid lien dated \_\_\_\_\_ on the motor-vehicle described on the face of this certificate.

I further certify that default having been made in the payment of the loan that:

Check One  the debtor voluntarily surrendered the possession of this motor vehicle to the undersigned lienholder on \_\_\_\_\_ (Date)

the undersigned lienholder seized this motor vehicle without process of the law on \_\_\_\_\_ under authority of the conditions of the loan contract

The undersigned lienholder further certifies that the vehicle described herein was lawfully repossessed under the terms of the security agreement and in full accord with pertinent Maine Statutes.

(Name of Lienholder) \_\_\_\_\_ (Autograph Signature) \_\_\_\_\_

**IMPORTANT NOTES:**  
 1. The lien must be released on the face of the title

**THIS AFFIDAVIT MUST BE NOTARIZED**

Before me personally appeared \_\_\_\_\_ who by being duly sworn under oath says the statements set forth above are true and correct, sworn to and subscribed before me at \_\_\_\_\_  
 Maine this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

(Notary Public)

MVT-1 ANY FALSE STATEMENT IS A CRIMINAL OFFENSE.  
 ANY CHANGE OR ERASURE WILL VOID THIS TITLE.

MVT-1

# Sample Title

**CERTIFICATE OF TITLE**  
**STATE OF MAINE**

**SAMPLE**

Secretary of State  Bureau of Motor Vehicles

<b>FIRST LENHOLDER</b>		<b>FIRST RELEASE</b>		Interest in this vehicle is released by:
		Signature		
		Title		Date
				Interest in this vehicle is released by:
		Signature		
		Title		Date
				Interest in this vehicle is released by:
		Signature		
		Title		Date

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW  
KEEP IN A SAFE PLACE - NOT IN VEHICLE

VOID IF ALTERED

# Certificate of Origin MCO

**New vehicles and trailers, delivered in Maine by the manufacturer or franchise dealer, must execute and deliver to an agent or franchised dealer, a Certificate of Origin.**

**A Certificate of Origin or MCO is the birth certificate for a new vehicle.**

# Certificate of Origin MCO

**CERTIFICATE OF ORIGIN FOR A VEHICLE**



**DATE** JUNE 30, 2017      **INVOICE NO.** UE50750      0  
**VEHICLE IDENTIFICATION NO.** 1FMCU9GD2HUE50750      **YEAR** 2017      **MAKE** FORD  
**BODY TYPE** 105 ESCAPE SE 4WD 4DR      **SHIPPING WEIGHT** 3577 LBS.  
**H.P.(S.A.E.)** 15.48      **G.V.W.R.** 4760 LBS      **NO. CYLS.** 4      **SERIES OR MODEL** U9G7  
**NOMINAL TONNAGE**      1/2

**CERTIFIED FOR SALE IN CALIFORNIA**

I, the undersigned authorized representative of the company, firm or corporation named below, hereby certify that the new vehicle described above is the property of the said company, firm or corporation and is transferred to the purchaser named below to the following distributor or dealer.

**NAME OF DISTRIBUTOR, DEALER, ETC.**

**Cole-Whitney Ford Inc**

**P. O. BOX 190**  
**Lincoln ME 04457**

**11V613**

It is further certified that this was the first transfer of such new motor vehicle in ordinary trade and commerce.

**MEMO DATA**

-----  
**FINANCE SOURCE** 000001      **FORD MOTOR COMPANY**      B44768221

**Ford Motor Credit Co**  
**P. O. Box 1732, Room**  
**Dearborn MI**  
**48121**

BY Jonathan E. Osgood  
JONATHAN E. OSGOOD, SECRETARY (AGENT)

**DEARBORN, MICHIGAN**

CITY - STATE



**THIS DOCUMENT CONTAINS INVISIBLE FLUORESCENT FIBERS**

**ODOMETER DISCLOSURE FOR RETAIL SALE**

Each undersigned seller certifies to the best of his knowledge, information and belief under penalty of law that the vehicle is new and has not been registered in this or any state at the time of delivery and the vehicle is not subject to any security interests other than those disclosed herein and warrant title to the vehicle. FOR VALUE RECEIVED I TRANSFER THE VEHICLE DESCRIBED ON THE FACE OF THIS CERTIFICATE TO:

**DISTRIBUTOR-DEALER ASSIGNMENT NUMBER 1**

**NAME OF PURCHASER(S)** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is \_\_\_\_\_ No Tenths

**DEALER** \_\_\_\_\_ BY: \_\_\_\_\_  
NAME OF DEALERSHIP      DEALER'S LICENSE NUMBER      Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_ Notary Public

State of \_\_\_\_\_  
 County of \_\_\_\_\_  
USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION

**DISTRIBUTOR-DEALER ASSIGNMENT NUMBER 2**

**NAME OF PURCHASER(S)** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is \_\_\_\_\_ No Tenths

**DEALER** \_\_\_\_\_ BY: \_\_\_\_\_  
NAME OF DEALERSHIP      DEALER'S LICENSE NUMBER      Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_ Notary Public

State of \_\_\_\_\_  
 County of \_\_\_\_\_  
USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION

**DISTRIBUTOR-DEALER ASSIGNMENT NUMBER 3**

**NAME OF PURCHASER(S)** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is \_\_\_\_\_ No Tenths

**DEALER** \_\_\_\_\_ BY: \_\_\_\_\_  
NAME OF DEALERSHIP      DEALER'S LICENSE NUMBER      Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_ Notary Public

State of \_\_\_\_\_  
 County of \_\_\_\_\_  
USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION

**DISTRIBUTOR-DEALER ASSIGNMENT NUMBER 4**

**NAME OF PURCHASER(S)** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is \_\_\_\_\_ No Tenths

**DEALER** \_\_\_\_\_ BY: \_\_\_\_\_  
NAME OF DEALERSHIP      DEALER'S LICENSE NUMBER      Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_ Notary Public

State of \_\_\_\_\_  
 County of \_\_\_\_\_  
USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION

Federal Law requires you to state the odometer mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.  
 I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked. Odometer Reading \_\_\_\_\_ No Tenths.  The mileage stated is in excess of its mechanical limits.  The odometer reading is not the actual mileage. **WARNING ODOMETER DISCREPANCY**

Signature(s) of Seller(s) \_\_\_\_\_ Date of Statement \_\_\_\_\_ Date of Sale \_\_\_\_\_  
 Printed Name(s) of Seller(s) \_\_\_\_\_ Dealer's No. \_\_\_\_\_ Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_  
 Signature of Purchaser(s) \_\_\_\_\_ Notary Public  
 Printed Name(s) of Purchaser(s) \_\_\_\_\_  
 Company Name (if Applicable) \_\_\_\_\_ State of \_\_\_\_\_  
 Address of Purchaser(s) \_\_\_\_\_ County of \_\_\_\_\_  
USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION

**LIENHOLDER**

1st lien in favor of whose address is \_\_\_\_\_  
 2nd lien in favor of whose address is \_\_\_\_\_

**HOLD DOCUMENT UNDER BLACKLIGHT TO VERIFY AUTHENTICITY**

REV. 11/02

# Monroney Label (Window Sticker)

MIC-003134 AZ 71V 484 7A X X 1FADP3F24EL111685 FOCUS 1FADP3F24 EL111685 NA



Go Further  
ford.com

## VEHICLE DESCRIPTION FOCUS

2014 4-DOOR SEDAN SE  
5-PASSENGER  
2.0L I4 GDI ENGINE  
6-SPEED AUTOMATIC TRANSMISS

EL 111685

EXTERIOR RUBY RED TINTED CLEARCOAT  
INTERIOR CHARCOAL BLACK LEATHER SEAT

### STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

#### EXTERIOR

- AUTO HALOGEN HEADLAMPS
- EASY FUEL CAPLESS FILLER
- MANUAL FOLD/POWER INTEGRATED SPOTTER MIRROR

#### INTERIOR

- 2ND ROW FOLD FLAT SEATING
- AIR CONDITIONING
- CENTER CONSOLE W/ARMREST
- CRUISE CONTROL
- DUAL ILLUM VANITY MIRRORS
- FRONT FLOOR MATS
- ILLUMINATED ENTRY
- 1 TOUCH DOWN DRIVER WINDOW
- TILT/TELESCOPE STR COLUMN

#### FUNCTIONAL

- AM/FM SINGLE CD/MP3, 6SPKR
- ADVANCETRAC W/ESC
- COMPASS/TEMP/TRIP COMPUTER
- INTERMITTENT SPEED WIPERS
- POWER WINDOWS & LOCKS
- 12V POWERPOINT
- REAR WINDOW DEFROSTER
- SYNC W/MYFORD

#### SAFETY/SECURITY

- AIRBAG - DRIVER KNEE
- AIRBAGS - DUAL STAGE FRONT
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SIDE AIR CURTAIN
- LATCH CHILD SAFETY SYSTEM
- MYKEY
- REMOTE KEYLESS ENTRY
- SECURELOCK PASS ANTI THEFT
- TIRE PRESSURE MONITOR SYS

#### WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

#### INCLUDED ON THIS VEHICLE

(MSRP)

#### EQUIPMENT GROUP 201A

2040.00

- SE APPEARANCE PACKAGE
- AMBIENT INTERIOR LIGHTING
- FOG LAMPS
- LEATHER STEERING WHEEL
- LEATHER SHIFT KNOB
- PERIMETER ALARM
- SIRIUS SATELLITE RADIO
- REAR SPOILER

#### OPTIONAL EQUIPMENT

2014 MODEL YEAR

RUBY RED TINTED CLEARCOAT

395.00

17" DK STAINLESS PTD ALLOY WH

SELECT SHIFT (SS)

6 SPEED AUTOMATIC TRANSMISSION

1095.00

REVERSE SENSING SYSTEM

235.00

EXTERIOR PROTECTION PACKAGE

245.00

GASOLINE FFV

#### PRICE INFORMATION

(MSRP)

BASE PRICE

\$18,515.00

TOTAL OPTIONS

400.00

TOTAL VEHICLE & OPTION

23145.00

DESTINATION & DELIVERY

795.00

TOTAL BEFORE DISCOUNTS

23940.00

SYNC & SOUND DISCOUNT

- 490.00

TOTAL SAVINGS

- 490.00

## EPA DOT Fuel Economy and Environment

E85 Flexible-Fuel Vehicle Gasoline-Ethanol (E85)



**You save \$2,750**  
in fuel costs over 5 years compared to the average new vehicle.

**Annual fuel cost \$1,750**



Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 23 MPG and costs \$11,900 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.50 per gallon. This is a dual-fueled automobile. MPG is miles per gallon (city) equivalent. Vehicle emissions are a significant cause of climate change and smog.

**fuelconomy.gov**  
Calculate personalized estimates and compare vehicles

## GOVERNMENT 5-STAR SAFETY RATINGS



## IHS Ratings

**Top Safety Pick Award Winner**

**Frontal Offset GOOD**

**Side Impact GOOD**

**Rear Impact GOOD**

**Roof Strength GOOD**

The Institute rates vehicles Good, Acceptable, Marginal, or Poor based on performance.



RA1P ONE		<b>TOTAL MSRP \$23,450.00</b>
RA1P		
RA1P TWO	FINAL ASSEMBLY PLANT	This label is affixed pursuant to the Federal Automobile Information Disclosure Act, Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.
	MICHIGAN	
METHOD OF TRANSP.	ITEM #: 71-Z501 O/T 2	
RAIL	A095 A 7AX X 415 003134 10 10 13	

1FADP3F24EL111685

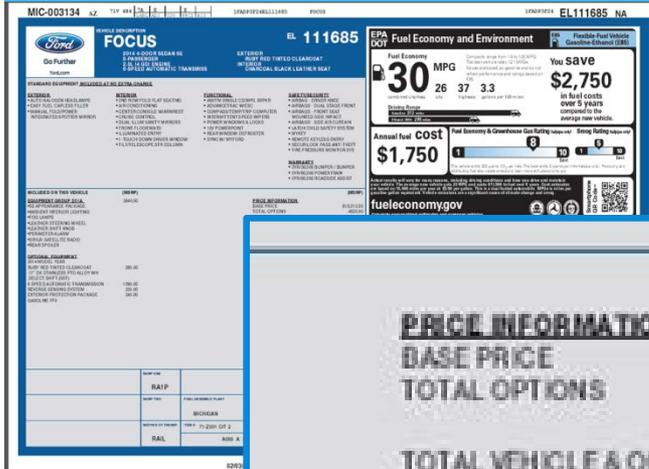
Extended Service Plan

Ford ESP is the only extended service plan honored at every Ford dealership in the U.S. and Canada. See your dealer for additional details or visit www.FordOwner.com for more information.

FORD CREDIT

Choose the vehicle you want. Whether you decide to lease or finance, you'll find the choices that are right for you. See your Ford Dealer for details or visit www.FordCredit.com.

# Monroney Label (Window Sticker)



Manufacturer  
Suggested Retail Price  
(MSRP) is calculated  
by using the

	(MSRP)
<b>PRICE INFORMATION</b>	
BASE PRICE	\$18,515.00
TOTAL OPTIONS	4630.00
<b>TOTAL VEHICLE &amp; OPTION</b>	<b>23145.00</b>
DESTINATION & DELIVERY	795.00
<b>TOTAL BEFORE DISCOUNTS</b>	<b>23940.00</b>
SYNC & SOUND DISCOUNT	- 490.00
<b>TOTAL SAVINGS</b>	<b>- 490.00</b>
<b>Total Vehicle Price</b>	<b>\$23,145</b>
<b>Less Destination</b>	<b>- \$795</b>
<b>Equals MSRP</b>	<b>\$22,350</b>

**Total Vehicle Price**

**Less The Destination Charge**

**EQUALS MSRP**

# Transfer of Ownership



**Are the keys all that's needed?**

# Transfer of Ownership MVT-1

**WARNING:** Federal and Maine law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

**ASSIGNMENT OF OWNERSHIP**  
The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):  
Name(s) \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**  
I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:  
 In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer started at zero again.)  
 Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Hand \_\_\_\_\_ Date \_\_\_\_\_  
Seller's signature \_\_\_\_\_ (printed \_\_\_\_\_ Date \_\_\_\_\_  
Seller's address (PRINT) \_\_\_\_\_ Zip \_\_\_\_\_

**LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)**  
Lienholder's name \_\_\_\_\_ Date of Lien \_\_\_\_\_  
Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_  
**BUYER(S) DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).**  
Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_  
Hand printed name(s) \_\_\_\_\_

**RE-ASSIGNMENT BY LICENSED DEALER ONLY**  
The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):  
Name(s) \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**  
I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:  
 In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer started at zero again.)  
 Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Hand \_\_\_\_\_ Date \_\_\_\_\_  
Seller's signature \_\_\_\_\_ (printed \_\_\_\_\_ Date \_\_\_\_\_  
Seller's address (PRINT) \_\_\_\_\_ Zip \_\_\_\_\_

**LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)**  
Lienholder's name \_\_\_\_\_ Date of Lien \_\_\_\_\_  
Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_  
**BUYER(S) DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).**  
Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_  
Hand printed name(s) \_\_\_\_\_

**LIENHOLDER SECTION ONLY - AFFIDAVIT OF REPOSSESSION - LIENHOLDER SECTION ONLY**  
I, \_\_\_\_\_ of \_\_\_\_\_ (State) \_\_\_\_\_ (Address) \_\_\_\_\_  
certify that there was due from \_\_\_\_\_ (Debtor) \_\_\_\_\_ (Debtor) \_\_\_\_\_ (Address) \_\_\_\_\_  
a valid lien dated \_\_\_\_\_ (Date of Lien) \_\_\_\_\_ on the motor-vehicle described on the face of this certificate.  
I further certify that default having been made in the payment of the loan that:  
Check One  the debtor voluntarily surrendered the possession of this motor vehicle to the undersigned lienholder on \_\_\_\_\_ (Date) \_\_\_\_\_  
 the undersigned lienholder seized this motor vehicle without process of the law on \_\_\_\_\_ (Date) \_\_\_\_\_ under authority of the conditions of the loan contract.  
The undersigned lienholder further certifies that the vehicle described herein was lawfully repossessed under the terms of the security agreement and in full accord with pertinent Maine Statutes.  
(Name of Lienholder) \_\_\_\_\_ (Authorized Signature) \_\_\_\_\_

**IMPORTANT NOTES:**  
1. The lien must be released on the face of the title.

**THIS AFFIDAVIT MUST BE NOTARIZED**  
Before me personally appeared \_\_\_\_\_ who by being duly sworn under oath says the statements set forth above are true and correct. Sworn to and subscribed before me at \_\_\_\_\_  
Maine this \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_\_  
Notary Public \_\_\_\_\_

MVT-1 ANY FALSE STATEMENT IS A CRIMINAL OFFENSE  
ANY CHANGE OR ERASURE WILL VOID THIS TITLE.

**Verify vehicle ownership!**

**Initiate vehicle transfers for vehicles 1995 and newer on the reverse side of the Title (MVT-1)**

**Purchaser(s) name and Address and date of the sale**

**Accurate current mileage**

**Seller(s) name, signature(s), address and date of the sale**

**Lienholder's information**

**Signature of purchaser(s)**

# Transfer of Ownership

## MVT-16

SECRETARY OF STATE BUREAU OF MOTOR VEHICLES		STATE OF MAINE TRANSFER OF OWNERSHIP		5550625	
THIS FORM NOT VALID FOR TRANSFER OF OWNERSHIP UNLESS ACCOMPANIED BY PRIOR TITLE					
YEAR <b>2018</b>	MAKE <b>TOYT</b>	MODEL <b>TACOMA</b>	VEHICLE IDENTIFICATION NUMBER <b>5TFSZ5AN3JX084629</b>	BODY TYPE <b>PK</b>	
<p><b>WARNING:</b> Federal and Maine law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.</p>					
<b>ASSIGNMENT OF OWNERSHIP</b>					
The undersigned hereby certifies that the vehicle described in this form was transferred to (PRINT):					
Name(s) <b>Richard &amp; Angela Smith</b>			Date of Sale <b>01/07/17</b>		
Address <b>99 Main Street, Augusta, Maine</b>			Zip <b>04330</b>		
<b>ODOMETER DISCLOSURE STATEMENT</b>					
I state that the odometer now reads <u>78</u> (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:					
<input type="checkbox"/> I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (the odometer started at zero again.)					
<input checked="" type="checkbox"/> I certify that the odometer reading is not the actual mileage. <b>WARNING-ODOMETER DISCREPANCY</b>					
Seller's signature <i>Alan Churchill, Office Manager</i>		Hand printed name(s) <b>Alan Churchill</b>		Date <b>01/07/17</b>	
Seller's signature <b>Exceptional Auto</b>		Hand printed name(s) <b>Exceptional Auto</b>		Date	
Seller's address (PRINT) <b>45 Second Street, Randolph, Maine</b>			Zip <b>04345</b>		
<b>LIEN HOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)</b>					
Lien holder's name <b>Klondike Bank &amp; Trust</b>			Date of Lien <b>01/07/17</b>		
Lien holder's address <b>981 Washington Street, Presque Isle, Maine</b>			Zip <b>04769</b>		
<b>BUYER(S): DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).</b>					
Signature of buyer(s) <i>Richard Smith</i>		Hand printed name(s) <b>Richard Smith</b>		Date <b>01/07/17</b>	
Signature of buyer(s) <i>Angela Smith</i>		Hand printed name(s) <b>Angela Smith</b>		Date <b>01/07/17</b>	
ANY FALSE STATEMENT IS A CRIMINAL OFFENSE.			ANY CHANGES OR ERASURES WILL VOID THIS FORM.		
MVT-16 (7-01)					

To be a valid transfer, the MVT-16 must be accompanied by a Title.

# NEW vs USED

**“Used motor vehicle” means a motor vehicle that has been registered at least once or is not covered by a manufacturer's new car warranty.**

29-A M.R.S.A. § 851, section 4, paragraph 12

# Application for Certificate of Title MVT-2

**How much does an Application for Title cost?**

**The Application fee is \$33 (6-8 weeks)**

**An additional \$10 for an EXPEDITED (RUSH).  
(10-12 work days from date application is received at main office)**

**How soon after a Dealer makes a sale or lienholder finances a vehicle should a Title Application be submitted to BMV?**

**Dealerships and Financial Institutions must submit an application to Motor Vehicles within 30 days of the sale or start of approved lien.**

**After 30 days, there is a \$50 late fee per application and this violation is a misdemeanor in Title 29A, section 664 ~ a Class E offense.**

# Application for Certificate of Title MVT-2

CTA Number

Title Fee \$33

Rush (+ \$10)

Forward white original copy plus supporting documents to Bureau of Motor Vehicles.  
PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED.  
IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE  
BUREAU OF MOTOR VEHICLES  
VEHICLE SERVICES-TITLE SECTION  
29 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0029  
207-624-9000 EXT. 52138

**APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)**  
 Check if supplemental application - (\$33.00 fee required)  
 Check if rush requested - (Additional \$10.00 fee required)

**CTA G 123456**

**FEE \$33.00**

**NOT A CERTIFICATE OF TITLE**

**INSTRUCTIONS:** Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy, for used vehicle, attach last previous certificate of title.

<b>OWNER INFORMATION</b>	1. Name(s): Last, First, Middle Initial (conjunctive "or" not permitted)		2. Date(s) of birth (MDY)		3. Telephone	
	a. _____ Joint ownership <input type="checkbox"/>		a. _____		b. _____	
<p>If more than one owner, common ownership will be assumed unless joint ownership box checked.</p>	4. Mailing address-No. & Street (if P.O. Box, # 6. must be completed)				5. MSRP	
	City _____ State _____ Zip Code _____		<input type="checkbox"/> New: Recorded on Monrooney Label <input type="checkbox"/> Used: Recorded on prior title <input type="checkbox"/> Not required		<p>MSRP equals the total vehicle price minus the destination charge on new vehicles requiring the Monrooney label. If the vehicle is used, list the MSRP if recorded on previous Maine title. DO NOT attach Monrooney label to application.</p>	
	6. Legal residence, if other than mailing address					
	7. If a leased vehicle, name and address of lessee				\$ _____	
<b>VEHICLE INFORMATION</b>	8. Year	9. Make	10. Model	11. Vehicle identification number		12. Body type
	13. New <input type="checkbox"/> Used <input type="checkbox"/> Rebuilt <input type="checkbox"/>	14. Purchase date Mo./Day/Year	15. Previous title no.		16. State of origin	17. Other data BMV USE
	18. Current odometer reading		19. Mileage stated is		20. If not actual	
	DO NOT ESTIMATE - NO TENTHS <input type="checkbox"/> KM <input type="checkbox"/>		<input type="checkbox"/> Actual mileage <input type="checkbox"/> In excess of mechanical limits <input type="checkbox"/> Not actual - odometer discrepancy		<input type="checkbox"/> Odometer changed <input type="checkbox"/> Odometer broken <b>MUST FILE MVT-32</b>	
<b>LIEN INFORMATION</b>	21. First lien holder's name if vehicle financed. If no lien, state "None."					22. Date of lien Mo./Day/Year
	<p>The lien holder is the institution or person financing the vehicle. Title will be mailed to the first lien holder, otherwise it will be mailed to the vehicle owner.</p>					
	23. Address-No. & Street			City	State	Zip Code
	24. Second lien holder's name			25. Date of lien Mo./Day/Year		
<b>SELLER INFORMATION</b>	27. Name and address of seller				28. Place if, if a Maine licensed dealer	
					<input type="checkbox"/> D <input type="checkbox"/> UC <input type="checkbox"/> MC	
<b>SIGNATURE OF SELLER IF A DEALER</b>	25. The undersigned hereby certifies that the vehicle described was sold to the owner(s) named and further certifies that the information shown is true and correct to the best of my knowledge, information and belief.					
	Signature of dealer's representative				Official title	Date
<b>SIGNATURE(S) OF OWNER(S)</b>	30. The undersigned hereby certify that all liens against the vehicle described are listed above and that information contained herein is true and correct to the best of my / our knowledge and belief. If representing a company, I further certify that I have been authorized by the company to sign on their behalf.					
	Authorized person may sign for a company				Date	
<b>READ PENALTY BEFORE SIGNING</b>	Signature(s) of owner(s) as named in block #1. All owners must sign. Power(s) of attorney must accompany this form, if under age 18 parent or guardian must also sign.					
	If owner is a company, authorized representative sign here.				Official title	Date
<b>PENALTY</b>	A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime.					

**MSRP INSTRUCTIONS**

**SENT TO SECRETARY OF STATE**

DATE \_\_\_\_\_  
INITIAL \_\_\_\_\_

**MUNICIPAL AGENT VALIDATION**

FEE PD. \$ \_\_\_\_\_

**BMV USE:**  
DO NOT WRITE IN THIS SPACE

R \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

L  O

DATE \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

MVT-2 (06/11) MOTOR VEHICLE COPY

\* V 6 8 3 2 8 0 \*

# Application for Certificate of Title MVT-2

**Line #1**  
Last Name,  
First Name,  
Middle Initial  
of owners

**Line #2**  
Date of Birth

**Line #3**  
Telephone Number  
Check Joint  
Ownership and  
the survivor owns  
the vehicle  
without any  
question!

If there are  
multiple titled  
owners, but Joint  
Ownership is not  
checked, **Common  
Ownership** is  
established.

Forward white original copy plus supporting documents to Bureau of Motor Vehicles.

PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED.  
IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE  
BUREAU OF MOTOR VEHICLES  
VEHICLE SERVICES-TITLE SECTION  
29 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0029  
207-625-9000 EXT. 52138

MAINE

APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)  
 Check if supplemental application (\$33.00 fee required)  
 Check if rush requested - (Additional \$10.00 fee required)  
 CTA G 123456

THIS IS NOT A CERTIFICATE OF TITLE

1. Name(s): Last, First, Middle Initial (conjunction "or" not permitted)  
**Smith, Richard L**  
**Smith, Angela S**  
 Joint ownership

2. Date(s) of birth (MM/DD)  
**11/29/56**  
**02/25/64**

3. Telephone  
**207-555-1234**

4. Mailing address: No. & Street (P.O. Box, P.S. must be completed)  
 City State Zip Code

5. MSRP  
 New: Recorded on prior title  
 Used: Recorded on prior title  
 Not required

6. Legal residence, if other than mailing address

7. If a leased vehicle, name and address of lessee

8. Year 9. Make 10. Model 11. Vehicle identification number 12. Body type

13. New  Used   
 14. Purchase date Mo./Day/Year  
 15. Previous title no. 16. State of origin 17. Other data  
 (Rebuilt  BMV USE)

18. Current odometer reading  
 M.  K.  KM.  M. Mileage stated is:  
 Actual mileage  In excess of mechanical limits  
 Not actual - odometer discrepancy  Not actual - odometer broken  
 DO NOT ESTIMATE - NO TENTHS MUST FILE MVT-32

19. Mileage stated is:  
 Actual mileage  In excess of mechanical limits  
 Not actual - odometer discrepancy  Not actual - odometer broken

20. If not actual  
 Odometer changed  Odometer broken

21. First lien holder's name if vehicle financed. If no lien, state "None."  
 22. Date of lien Mo./Day/Year

23. Address-No. & Street City State Zip Code

24. Second lien holder's name 25. Date of lien Mo./Day/Year

26. Address-No. & Street City State Zip Code

27. Name and address of seller 28. Plate # if a Maine licensed dealer  
 D  UC  MC

29. The undersigned hereby certifies that the vehicle described was sold to the owner(s) named and further certifies that the information shown is true and correct to the best of my knowledge, information and belief.

30. The undersigned hereby certify that all liens against the vehicle described are listed above and that information contained herein is true and correct to the best of my knowledge and belief. If representing a company, I further certify that I have been authorized by the company to sign on their behalf.

Authorized person may sign for a company

Signature(s) of owner(s) as named in block #1. All owners must sign. Power(s) of attorney must accompany this form, if under sign 18 percent or greater must also sign.

If owner is a company, authorized representative sign here.

A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime.

SENT TO SECRETARY OF STATE  
 DATE  
 INITIAL  
 MUNICIPAL AGENT VALIDATION  
 FEE PD. \$  
 BMV USE: DO NOT WRITE IN THIS SPACE  
 R  
 DATE  
 APPROVED BY:

MVT-2 (06/11) MOTOR VEHICLE COPY

# Application for Certificate of Title MVT-2

**Line #4 Mailing Address, (Street Name & Number)**

**Line #6 Please complete, so the Title Section has required information to locate lien owner if required.**

**Line #7 Complete if this is a leased vehicle.**

Forward white original copy plus supporting documents to Bureau of Motor Vehicles.

PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED. IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE  
BUREAU OF MOTOR VEHICLES  
VEHICLE SERVICES-TITLE SECTION  
29 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0029  
207-624-9000 EXT. 52138

**FEE \$33.00**

**APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)**  
 Check if supplemental application (\$33.00 fee required)  
 Check if rush requested - (Additional \$10.00 fee required)  
**CTA G 123456**

**THIS IS NOT A CERTIFICATE OF TITLE**

**INSTRUCTIONS:** Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy, for used vehicle, attach last previous certificate of title.

<b>OWNER INFORMATION</b>	1. Name(s) Last, First, Middle Initial (and suffix if permitted) <b>Smith, Richard L</b> a. <b>Smith, Angela S</b> b. <b>PO Box 54</b> City <b>Augusta</b> State <b>ME</b> Zip Code <b>04330</b>	2. Date(s) of birth a. <b>11/29/56</b> b. <b>08/25/64</b>	3. Telephone <b>207-555-1234</b>	
<b>VEHICLE INFORMATION</b>	4. Making certificate of title (if not new, a, b, c, d, e, f, g, h, i, j, k, l, m, n, o, p, q, r, s, t, u, v, w, x, y, z, aa, ab, ac, ad, ae, af, ag, ah, ai, aj, ak, al, am, an, ao, ap, aq, ar, as, at, au, av, aw, ax, ay, az, ba, bb, bc, bd, be, bf, bg, bh, bi, bj, bk, bl, bm, bn, bo, bp, bq, br, bs, bt, bu, bv, bw, bx, by, bz, ca, cb, cc, cd, ce, cf, cg, ch, ci, cj, ck, cl, cm, cn, co, cp, cq, cr, cs, ct, cu, cv, cw, cx, cy, cz, da, db, dc, dd, de, df, dg, dh, di, dj, dk, dl, dm, dn, do, dp, dq, dr, ds, dt, du, dv, dw, dx, dy, dz, ea, eb, ec, ed, ee, ef, eg, eh, ei, ej, ek, el, em, en, eo, ep, eq, er, es, et, eu, ev, ew, ex, ey, ez, fa, fb, fc, fd, fe, ff, fg, fh, fi, fj, fk, fl, fm, fn, fo, fp, fq, fr, fs, ft, fu, fv, fw, fx, fy, fz, ga, gb, gc, gd, ge, gf, gg, gh, gi, gj, gk, gl, gm, gn, go, gp, gq, gr, gs, gt, gu, gv, gw, gx, gy, gz, ha, hb, hc, hd, he, hf, hg, hh, hi, hj, hk, hl, hm, hn, ho, hp, hq, hr, hs, ht, hu, hv, hw, hx, hy, hz, ia, ib, ic, id, ie, if, ig, ih, ii, ij, ik, il, im, in, io, ip, iq, ir, is, it, iu, iv, iw, ix, iy, iz, ja, jb, jc, jd, je, jf, jg, jh, ji, jj, jk, jl, jm, jn, jo, jp, jq, jr, js, jt, ju, jv, jw, jx, jy, jz, ka, kb, kc, kd, ke, kf, kg, kh, ki, kj, kk, kl, km, kn, ko, kp, kq, kr, ks, kt, ku, kv, kw, kx, ky, kz, la, lb, lc, ld, le, lf, lg, lh, li, lj, lk, ll, lm, ln, lo, lp, lq, lr, ls, lt, lu, lv, lw, lx, ly, lz, ma, mb, mc, md, me, mf, mg, mh, mi, mj, mk, ml, mm, mn, mo, mp, mq, mr, ms, mt, mu, mv, mw, mx, my, mz, na, nb, nc, nd, ne, nf, ng, nh, ni, nj, nk, nl, nm, nn, no, np, nq, nr, ns, nt, nu, nv, nw, nx, ny, nz, oa, ob, oc, od, oe, of, og, oh, oi, oj, ok, ol, om, on, oo, op, oq, or, os, ot, ou, ov, ow, ox, oy, oz, pa, pb, pc, pd, pe, pf, pg, ph, pi, pj, pk, pl, pm, pn, po, pp, pq, pr, ps, pt, pu, pv, pw, px, py, pz, qa, qb, qc, qd, qe, qf, qg, qh, qi, qj, qk, ql, qm, qn, qo, qp, qq, qr, qs, qt, qu, qv, qw, qx, qy, qz, ra, rb, rc, rd, re, rf, rg, rh, ri, rj, rk, rl, rm, rn, ro, rp, rq, rr, rs, rt, ru, rv, rw, rx, ry, rz, sa, sb, sc, sd, se, sf, sg, sh, si, sj, sk, sl, sm, sn, so, sp, sq, sr, ss, st, su, sv, sw, sx, sy, sz, ta, tb, tc, td, te, tf, tg, th, ti, tj, tk, tl, tm, tn, to, tp, tq, tr, ts, tt, tu, tv, tw, tx, ty, tz, ua, ub, uc, ud, ue, uf, ug, uh, ui, uj, uk, ul, um, un, uo, up, uq, ur, us, ut, uu, uv, uw, ux, uy, uz, va, vb, vc, vd, ve, vf, vg, vh, vi, vj, vk, vl, vm, vn, vo, vp, vq, vr, vs, vt, vu, vv, vw, vx, vy, vz, wa, wb, wc, wd, we, wf, wg, wh, wi, wj, wk, wl, wm, wn, wo, wp, wq, wr, ws, wt, wu, wv, ww, wx, wy, wz, xa, xb, xc, xd, xe, xf, xg, xh, xi, xj, xk, xl, xm, xn, xo, xp, xq, xr, xs, xt, xu, xv, xw, xx, xy, xz, ya, yb, yc, yd, ye, yf, yg, yh, yi, yj, yk, yl, ym, yn, yo, yp, yq, yr, ys, yt, yu, yv, yw, yx, yy, yz, za, zb, zc, zd, ze, zf, zg, zh, zi, zj, zk, zl, zm, zn, zo, zp, zq, zr, zs, zt, zu, zv, zw, zx, zy, zz)	5. MSRP a. <b>38,915</b> b. <b>38,915</b>	6. MSRP INSTRUCTIONS MSRP equals the total vehicle price minus the destination charge on new vehicles requiring the Monroey label. If the vehicle is used, list the MSRP if recorded on previous label to application.	7. MSRP Amount <b>38,915</b>
<b>LIEN INFORMATION</b>	8. Make 9. Model 10. Year 11. Vehicle identification number 12. Body type	13. New <input type="checkbox"/> Used <input type="checkbox"/> 14. Purchase date Mo./Day/Year 15. Previous title no. 16. State of origin 17. Other data 18. Current odometer reading 19. Mileage stated is a. Actual mileage <input type="checkbox"/> b. In excess of mechanical limits <input type="checkbox"/> c. Not actual - odometer discrepancy <input type="checkbox"/> 20. If not actual a. Odometer changed <input type="checkbox"/> b. Odometer broken <input type="checkbox"/> 21. First lien holder's name if vehicle financed. If no lien, state "none." 22. Date of lien Mo./Day/Year	SENT TO SECRETARY OF STATE DATE INITIAL MUNICIPAL AGENT VALIDATION	
<b>SELLER INFORMATION</b>	23. Address-No. & Street City State Zip Code 24. Second lien holder's name 25. Date of lien Mo./Day/Year 26. Address-No. & Street City State Zip Code 27. Name and address of seller 28. Plate # if a Maine licensed dealer	FEE PD. \$ BMV USE: DO NOT WRITE IN THIS SPACE R DATE APPROVED BY:		
<b>SIGNATURE OF SELLER IF A DEALER</b>	29. The undersigned hereby certifies that the vehicle described was sold to the owner(s) named and further certifies that the information shown is true and correct to the best of my knowledge, information and belief. Signature of dealer's representative Official title Date			
<b>SIGNATURE(S) OF OWNER(S)</b>	30. The undersigned hereby certify that all liens against the vehicle described are listed above and that information contained herein is true and correct to the best of my / our knowledge and belief. If representing a company, I / further certify that I have been authorized by the company to sign on their behalf. Authorized person may sign for a company Signature(s) of owner(s) as named in block #1. All owners must sign. Power(s) of attorney must accompany this form. If under sign 18 parent or guardian must also sign. Date			
<b>READ PENALTY BEFORE SIGNING</b>	If owner is a company, authorized representative sign here. Official title Date			
<b>PENALTY</b>	A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime.			

MVT-2 (06/11) MOTOR VEHICLE COPY

**Line #5 MSRP ~ Fill in the appropriate amount (Total vehicle price less destination charge equals total) if this is a new vehicle or the MRSP has been listed on prior Title. Otherwise check mark "not required".**

# Application for Certificate of Title MVT-2

**Lines #8 - #17**  
**Vehicle Information:**  
**Year, Make, Model, VIN, Body Type, Condition, Purchase Date, Previous Title Number, State of Origin**

Forward white original copy plus supporting documents to Bureau of Motor Vehicles.

PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED. IF PRINTING USE BALL-POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE  
 BUREAU OF MOTOR VEHICLES  
 VEHICLE SERVICES-TITLE SECTION  
 29 STATE HOUSE STATION  
 AUGUSTA, MAINE 04333-0029  
 207-624-9000 EXT. 52139

FEE \$33.00

INSTRUCTIONS: Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy; for used vehicle, attach last previous certificate of title.

THIS IS NOT A CERTIFICATE OF TITLE

APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)  
 Check if supplemental application (\$33.00 fee required)  
 Check if rush requested - (Additional \$10.00 fee required)

CTA **G 123456**

OWNER INFORMATION  
 1. Name (Last, First, Middle Initial, or "not permitted")  
**Smith, Richard L**  
**Smith, Angela S**  
 2. Date of Birth (MM/DD/YY)  
**11/29/56**  
**08/25/64**  
 3. Telephone  
**207-555-1234**  
 4. Address (Street, P.O. Box, #2, must be completed)  
**PO Box 54**  
**Augusta ME 04330**  
 5. State  
**ME**  
 6. Zip Code  
**04330**  
 7. If a leased vehicle, name and address of lessor  
**99 Main Street, Augusta, ME 04330**  
 8. MSRP Amount  
**38,915**  
 9. MSRP  
 New/Recorded on Monroney Label  
 Used/Recorded on prior title  
 Not required

LIEN INFORMATION  
 10. Year  
**2018**  
 11. Make  
**TOYT**  
 12. Model  
**TACOMA**  
 13. Vehicle identification number  
**5TFSZ5AN3JX084629**  
 14. Body  
**PK**  
 15. Previous title no.  
**MCO**  
 16. State of origin  
**ME**  
 17. Filter date (MM/DD/YY)  
**01/07/17**  
 18. Condition  
 Actual mileage  
 In excess of mechanical limits  
 Not actual - odometer discrepancy  
 19. Mileage stated is  
 Actual mileage  
 In excess of mechanical limits  
 Not actual - odometer discrepancy  
 20. If not actual  
 Odometer changed  
 Odometer broken  
 MUST FILE MVT-32

SENT TO SECRETARY OF STATE  
 DATE \_\_\_\_\_  
 INITIAL \_\_\_\_\_

MUNICIPAL AGENT VALIDATION

SELLER INFORMATION  
 21. First lien holder's name if vehicle financed. If no lien, state "None"  
 22. Date of lien Mo./Day/Year  
 23. Address No. & Street City State Zip Code  
 24. Second lien holder's name Date of lien Mo./Day/Year  
 25. Address No. & Street City State Zip Code  
 26. Name and address of seller  
 27. Plate #, if a license licensed dealer  
 28. Plate #, if a license licensed dealer  
 29. The undersigned hereby certifies that the vehicle described was sold to the owner(s) named and further certifies that the information shown is true and correct to the best of my knowledge, information and belief.  
 Signature of dealer's representative Official title Date  
 30. The undersigned hereby certifies that all liens against the vehicle described are listed above and that information contained herein is true and correct to the best of my / our knowledge and belief. If representing a company, I further certify that I have been authorized by the company to sign on their behalf.  
 Signature of owner(s) as named in block #1. All owners must sign. Power(s) of attorney must accompany this form. If owner age 18 years or greater must sign here. Date  
 Authorized person may sign for a company  
 Signature of owner(s) as named in block #1. All owners must sign. Power(s) of attorney must accompany this form. If owner age 18 years or greater must sign here. Date  
 If owner is a company, authorized representative sign here. Official title Date  
 A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime.

READ PENALTY BEFORE SIGNING

PENALTY

MVT-2 (06/11) MOTOR VEHICLE COPY

**Lines #18 - #20**  
**Current Odometer**

**DO NOT GUESS**  
**be accurate!**

**If it is not actual, state that and submit an MVT-32 Odometer Information form with this application.**

# Application for Certificate of Title MVT-2

Lines #21 - #26

Lien Information

Forward white original copy plus supporting documents to Bureau of Motor Vehicles.  
PLEASE TYPEWRITE OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED.  
IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE  
BUREAU OF MOTOR VEHICLES  
VEHICLE SERVICES-TITLE SECTION  
29 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0029  
207-624-9000 EXT. 52138  
FEE \$33.00

APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)  
 Check if supplemental application (\$33.00 fee required)  
 Check if rush requested - (Additional \$10.00 fee required)  
CTA G 123456

THIS IS NOT A CERTIFICATE OF TITLE

**INSTRUCTIONS:** Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy, for used vehicle, attach last previous certificate of title.

OWNER INFORMATION	1. Name(s), Last, First, Middle, Initial (surnames "or" not permitted): a. <b>Smith, Richard L</b>		2. Date(s) of birth (MM/DD): 11/29/56		3. Telephone: 207-555-1234	
	b. <b>Smith, Angela S</b>		08/25/64			
VEHICLE INFORMATION	4. Mailing address (if different from 1. a. & b. must be completed): City: <b>Augusta ME 04330</b>		5. MSRP: <input checked="" type="checkbox"/> New; Recorded on Monroney Label <input type="checkbox"/> Used; Recorded on prior title <input type="checkbox"/> Not required		MSRP equals the total vehicle price minus the destination charge on new vehicles requiring the Monroney label. If the vehicle is used, list the MSRP if recorded on previous Maine title. DO NOT attach Monroney label to application.	
	6. Legal residence, if other than mailing address: 7. If a leased vehicle, name and address of lessee: <b>95 Chestnut Street, Augusta, ME 04330</b>		MSRP Amount <b>38,915</b>			
	8. Year: <b>2018</b>	9. Make: <b>TOYOTA</b>	10. Model: <b>TACOMA</b>	11. Vehicle identification number: <b>5TFSZ5AN3JX084629</b>		12. Body type: <b>PK</b>
	13. New: <input checked="" type="checkbox"/> Used: <input type="checkbox"/> Purchase date (Mo./Day/Year): <b>01/07/17</b>	14. Previous title no.: <b>MCO</b>	15. State of title: <b>ME</b>	17. Other data: BMV USE		
18. Current odometer reading: <b>78</b>		19. Mileage stated is: <input checked="" type="checkbox"/> Actual mileage <input type="checkbox"/> In excess of mechanical limits <input type="checkbox"/> Not actual - odometer discrepancy	20. If not actual: <input type="checkbox"/> Odometer changed <input type="checkbox"/> Odometer broken MUST FILE MVT-32		SENT TO SECRETARY OF STATE DATE: _____ INITIAL: _____	
21. First lien holder's name if vehicle financed. If no lien, state "None": <b>Klondike Bank &amp; Trust</b>		22. Date of lien (Mo./Day/Year): <b>01/07/17</b>		MUNICIPAL AGENT VALIDATION		
23. Address-No. & Street: <b>981 Washington Street Presque Isle ME 04769</b>		24. Second lien holder's name:		25. Date of lien (Mo./Day/Year):		
26. Address-No. & Street:		26. State:		26. Zip Code:		
27. Name and address of seller: <b>Exceptional Auto 45 Second Street, Randolph, ME 04345</b>		28. Plate no. (if used): <b>9002</b>		FEE PD. \$ _____ MV USE: DO NOT WRITE IN THIS SPACE		
SIGNATURE OF SELLER IF A DEALER: <i>Alan Churchill</i> Office Manager 01/07/17		30. The undersigned hereby certifies that the vehicle described was sold to the owner(s) named and further certifies that the information contained herein is true and correct to the best of my / our knowledge, information and belief.		DATE: _____		
SIGNATURE(S) OF OWNER(S): <i>Richard Smith Angela Smith</i> 01/07/17		30. The undersigned hereby certify that all liens against the vehicle described are listed above and that information contained herein is true and correct to the best of my / our knowledge and belief. If representing a company, I further certify that I have been authorized by the company to sign on their behalf.		DATE: _____		
READ PENALTY BEFORE SIGNING		If owner is a company, authorized representative sign here.		APPROVED BY: _____		
PENALTY		A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime.				

MVT-2 (06/11) MOTOR VEHICLE COPY \* 6 8 3 2 8 0 \*

Line #30

Signatures of Owners

All owners listed in block one must sign.

Lines #27 - #29

Seller Information

Remember to include your Dealer License # and check Dealer Type Box

# Odometer Information

## MVT-32

**ODOMETER INFORMATION**

SECRETARY OF STATE  
BUREAU OF MOTOR VEHICLES  
VEHICLE SERVICES – TITLE SECTION

Year <b>2018</b>	Make <b>TOYO</b>	Vehicle Identification Number <b>5TFSZ5AN3JX084629</b>	Date of Purchase <b>01/01/17</b>
Owner's Name and Address <b>Richard &amp; Angela Smith 95 Chestnut St Augusta Me 04330</b>			

The odometer has:  five digits  
 six digits

I state that the odometer of this vehicle now reads (no tenths):            mi  km  hr

I further certify to the best of my knowledge (check one):

The odometer reading above reflects the actual mileage/kilometers/hours.

The odometer reading reflects the amount of mileage/kilometers/hours in excess of its mechanical limits. (The odometer has made one or more complete revolutions.)

The odometer reading is NOT the actual mileage/kilometers/hours. **WARNING - ODOMETER DISCREPANCY**  
If the odometer is not the actual mileage/kilometers/hours, odometer was (check one):

Replaced  Repaired  Was at one time inoperable (including disconnected)  Is still inoperable

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE TITLE WILL BE ISSUED:

What was the odometer reading when it stopped working or was replaced?            mi  km  hr

How many mi/km/hrs were driven while the odometer was not working?            mi  km  hr

If repaired or replaced, odometer was set at:            mi  km  hr

**CAUTION:** Maine law, Title-29-A subsection 2106-2 allows for the service, repair or replacement of an odometer, as long as the odometer reading remains the same after the service, repair or replacement. If the odometer is incapable of registering the same mileage after the service, repair, or replacement, the odometer must be adjusted to read zero and a notice provided by the Secretary of State must be attached to the left doorframe of the vehicle.  
**Failure to attach such notice to the left door frame is a Class D crime.**

Under penalties of false statement, I certify that the above information is true.

**01/01/17** *Henry Davis* **Henry Davis**  
Date Signature Printed Name  
**Davis Auto Repair** Dealer Name

- This form may be required even though the Application for Certificate of Title provides for odometer information.
- If the vehicle described was sold by a Maine licensed dealer to the owner shown, the dealer must sign this form. Otherwise, the current vehicle owner should sign this form.
- This form was not designed to replace any other odometer disclosure form which the seller may be required to give to the buyer of a vehicle.
- Odometer information is required by the Secretary of State so that the odometer reading of a vehicle may be shown on the Certificate of Title to the Vehicle.
- If "not actual" mileage is reported, reason boxes must be checked and mileage information questions must be answered.

101 Hospital Street, #29 State House Station, Augusta, ME 04333-0029  
Tel (207) 624-9000 ext. 52138 Fax: (207) 624-9254 TTY Users call Maine relay 711

MVT-32 ( Rev. 1-2013)

Odometer reading when stopped working

Miles driven while odometer not working

If Repaired/Replaced Odometer set at

MVT-32 is used when a questionable odometer reading occurs on the MVT-2 or when an odometer is non-functional and replaced.

# Affidavit of Repossession Reverse of Maine Title.

**WARNING:** Federal and Maine law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

**ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_  
Address \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:

In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer started at zero again.)

Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Hand printed \_\_\_\_\_ Date \_\_\_\_\_  
Seller's signature \_\_\_\_\_ printed \_\_\_\_\_ Date \_\_\_\_\_  
Seller's address (PRINT) \_\_\_\_\_ Zip \_\_\_\_\_

**LIENHOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)**

Lienholder's name \_\_\_\_\_ Date of Lien \_\_\_\_\_  
Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_  
**BUYERS: DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).**

Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_  
(Hand printed names)

---

**RE-ASSIGNMENT BY LICENSED DEALER ONLY**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_  
Address \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the Actual Mileage of the vehicle unless one of the following statements is checked:

In Excess: I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer started at zero again.)

Not Actual: I certify that the odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Hand printed \_\_\_\_\_ Date \_\_\_\_\_  
Seller's signature \_\_\_\_\_ printed \_\_\_\_\_ Date \_\_\_\_\_  
Seller's address (PRINT) \_\_\_\_\_ Zip \_\_\_\_\_

**LIENHOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)**

Lienholder's name \_\_\_\_\_ Date of Lien \_\_\_\_\_  
Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_  
**BUYERS: DO NOT SIGN BELOW UNTIL ALL SECTIONS ABOVE HAVE BEEN COMPLETED AND SIGNED. SIGNING BELOW INDICATES THAT YOU ARE AWARE OF THE ODOMETER DISCLOSURE STATEMENT MADE BY THE SELLER(S).**

Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_  
(Hand printed names)

---

**LIENHOLDER SECTION ONLY - AFFIDAVIT OF REPOSSESSION - LIENHOLDER SECTION ONLY**

I, \_\_\_\_\_ (Lienholder) of \_\_\_\_\_ (Address),  
certify that there was due from \_\_\_\_\_ (Debtor)  
a valid lien dated \_\_\_\_\_ on the motor-vehicle described on the face of this certificate.  
(Date of Lien)

I further certify that default having been made in the payment of the loan that:

Check One

the debtor voluntarily surrendered the possession of this motor vehicle to the undersigned lienholder on \_\_\_\_\_ (Date)

the undersigned lienholder seized this motor vehicle without process of the law on \_\_\_\_\_ (Date) under authority of the conditions of the loan contract.

The undersigned lienholder further certifies that the vehicle described herein was lawfully repossessed under the terms of the security agreement and in full accord with pertinent Maine Statutes.

\_\_\_\_\_  
(Name of Lienholder) \_\_\_\_\_  
(Authorized Signature)

**IMPORTANT NOTES:**

1. The lien must be released on the face of the title.

**THIS AFFIDAVIT MUST BE NOTARIZED**

Before me personally appeared \_\_\_\_\_ who by being duly sworn under oath says the statements set forth above are true and correct. Sworn to and subscribed before me at \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Notary Public)

MVT-1 ANY FALSE STATEMENT IS A CRIMINAL OFFENSE.  
ANY CHANGE OR ERASURE IS A VIOLATION.

# Affidavit of Repossession

## MVT-5

**AFFIDAVIT OF REPOSSESSION**  
*Attach to Certificate of Title*

Date: 08/05/17

I, James Snowman (Lien holder) of 981 Washington Street, Presque Isle, ME 04769 (Address)

certify that there was due from Richard & Angela Smith (Debtor) a valid lien dated 01/07/17 (Date of Lien) on the following described motor vehicle:

YEAR	MAKE	VEHICLE IDENTIFICATION NUMBER	CERTIFICATE OF TITLE NUMBER
2018	TOYT	5TFSZ5AN3JX084629	30258456

I further certify that default having been made in the payment of the loan that:

Check One:

The debtor voluntarily surrendered the possession of this motor vehicle to the undersigned lienholder on \_\_\_\_\_ (Date)

The undersigned lien holder seized this motor vehicle without process of the law on 08/05/17 (Date) under authority of the conditions of the loan contract.

The undersigned lien holder further certifies that the vehicle described herein was lawfully repossessed under the terms of the security agreement and in full accord with pertinent Maine Statutes.

Klondike Bank & Trust (Name of Lien holder) James Snowman Loan Officer (Authorized Signature)

**IMPORTANT NOTES:**

- The lien must be released on the face of the title.
- This form cannot be used to transfer ownership. Transfer ownership on the reverse of the title.

**THIS FORM MUST BE NOTARIZED**

Before me personally appeared, James Snowman who by being duly sworn under oath says the statements set forth above are true and correct. Sworn to and subscribed before me at, Presque Isle, Aroostook County (City/Town) Maine this 5th day of August, 2017

Mary T. O'Donnell (Signature of Notary or Attorney)

**INFORMATION ABOUT THE USE OF THIS AFFIDAVIT**

This affidavit is for use by lending institutions when a vehicle is repossessed. It should be completed and signed by an authorized representative of the lending institution and should also be notarized.

The lending institution should release the lien on the Certificate of Title and assign ownership to the purchaser in the space provided on the reverse side of the Certificate. This affidavit should then be stapled to the Certificate of Title and given to the purchaser.

A Certificate of Title may not be issued to the vehicle unless **both** the affidavit and the properly released and assigned Certificate of Title are surrendered to the Secretary of State with an application for a new Certificate of Title and the proper fee.

101 Hospital Street, #29 State House Station, Augusta, ME, 04330 -029 Tel. (207) 624-9000 Ext. 52138  
TTY Users call Maine relay 711

MVT-5 Rev. 01/2013

Notary Signature

MVT-5 may be submitted to show repossession instead of repossession being executed on reverse of title.

# Duplicate Certificate of Title

MVT-8

**\$33 Fee for the Duplicate plus \$10 Fee for RUSH.**

**Richard And Angela Smith found a car they really would like to buy at Exceptional Auto of Randolph, Maine, but Lost the Title. How can they close the deal without it? **But!** Prior title still shows active Lien on our system. They will acquired a signed Release of Lien (MVT-12) from Klondike Bank & Trust that indicated his loan was paid in full on his 2018 Toyota Tacoma.**

Request to re-issue a  
**Certificate of Title**

Call to verify information before filing.  
207-624-9000 ext. 52138  
TTY Users call Maine Relay 711

 **VEHICLE SERVICES - TITLE SECTION**  
BUREAU OF MOTOR VEHICLES  
29 STATE HOUSE STATION  
AUGUSTA, ME 04333-0290

Please type or print clearly on dark ink.  Fee: \$33.00  
**RUSH REQUEST Additional \$10.00 Fee**

In accordance with Chapter 7, Title 29A M.R.S.A., Section 661, I hereby apply for a replacement Certificate of Title. I (we) state under penalty of false statement, that the original title was: (if destroyed or illegible, remnants of title must accompany this form.)

**LOST**  **STOLEN**  **DESTROYED**  **ILLEGIBLE**

OWNER INFORMATION	1. NAME(S) LAST, FIRST, MIDDLE INITIAL <b>Smith, Richard</b>	2. DATE OF BIRTH <b>11/29/56</b>	3. HOME PHONE <b>207-555-1234</b>
	B. <b>Smith, Angela</b>	B. <b>08/25/64</b>	<b>207-555-1234</b>
4. OWNER'S CURRENT MAILING ADDRESS - NO. & STREET <b>PO Box 54 99 Main Street</b>			
CITY <b>Augusta</b>		STATE <b>ME</b>	ZIP CODE <b>04330</b>
VEHICLE INFORMATION	1. YEAR <b>2018</b>	4. MAKE <b>TOYOTA</b>	5. MODEL <b>TACOMA</b>
	6. VEHICLE IDENTIFICATION NUMBER <b>5TF5Z5AN3JX084629</b>		7. BODY TYPE <b>PK</b>
11. PURCHASE DATE		12. CURRENT ODOMETER READING GMI GMA DO NOT ESTIMATE - NO TENTHS	13. IF NOT AS PLACED: <input type="checkbox"/> ODOMETER CHANGED <input type="checkbox"/> ODOMETER BROKEN <input type="checkbox"/> ODOMETER DISCREPANCY MUST FILE MV-32
13. FIRST LIEN HOLDER'S NAME IF VEHICLE FINANCED, IF NO LIEN, STATE "NONE"			14. DATE OF LIEN MEY
15. ADDRESS - NO. & STREET CITY STATE ZIP CODE			
16. SECOND LIEN HOLDER'S NAME CITY STATE ZIP CODE			14. DATE OF LIEN MEY
17. ADDRESS - NO. & STREET CITY STATE ZIP CODE			
SIGNATURES			
17. I (we) CERTIFY THE ACCURACY OF ALL THE INFORMATION ABOVE		18. SIGNATURE <b>Richard Smith</b> <b>Angela Smith</b>	
18. LIENHOLDER'S SIGNATURE - IF APPLICABLE NAME POSITION DATE		19. DATE <b>01/07/17</b>	
PLEASE SEE INSTRUCTIONS			
Authorization for Mailing I (we) hereby certify that I (we) intend to transfer my (our) interest in the above vehicle to a Maine licensed dealer. I (we) authorize the Bureau of Motor Vehicles to forward the Certificate issued as a result of this application to the dealer named below. This section not for use by dealers outside of Maine or for private sales. This is not a transfer of ownership (use form MVT-16 to transfer.)			
20. DEALER'S NAME <b>Exceptional Auto 45 Second St, Randolph ME 04345</b>		21. ADDRESS <b>9002</b>	22. STATE <b>ME</b>
NAME <b>Alan Churchill Office Manager Alan Churchill</b>		POSITION <b>12/18/13</b>	DATE
Failure to provide ALL signatures, information or documents necessary may result in a delay in processing your application. Making a false statement on this form is a criminal offense. Never sign a blank form.			
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> APPLICATION RECEIVED: _____			
PTN: _____ APPROVED BY: _____			

MVT-8 Rev. 1-2013

Department of the Secretary of State  
Maine Bureau of Motor Vehicles

**RELEASE OF LIEN**  
Please type or print clearly

OWNER SECTION

LIEN HOLDER SECTION

The undersigned, as the holder of a lien or encumbrance on the motor vehicle noted above, do state that this lien or encumbrance is now released and discharged.

RELEASED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

NOTARIAL SECTION

NOTARY PUBLIC: \_\_\_\_\_ STATE: \_\_\_\_\_

001-00000000

# INFOR-ME

## A second way to obtain BMV Information:

- ❖ An Internet Service that provides 24 hour/ 7 days a week access.

<http://www.maine.gov/informe/>

- ❖ An “annual” Subscription Fee of \$100 and a \$5.50 look-up fee per Title record inquiry is available.



- ❖ InforME can be contacted at: (207) 621-2600  
or 1-877-212-6500

# INFOR-ME

## On-Line Duplicate Title

**\$46.00 Fee**

\$33.00 Title Fee

\$10.00 Rush Fee

\$3.00 Processing  
Fee

Maine.gov A secure, online service provided by the **Maine Bureau of Motor Vehicles**

### Motor Vehicle Title Replacement

This online service provides vehicle owners with the ability to purchase a duplicate Maine certificate of title for their vehicle when the original has been lost, misplaced, or damaged. If the certificate of title has a lien holder listed on it, the lien must first be released to use this service. The service is provided by a third party working in partnership with the State of Maine. The total amount of \$46.00 that you pay includes funds to develop, maintain and enhance the State's official web portal, Maine.gov, and Maine.gov online services like this one.

#### Who can use this service?

- **Maine Residents** with a valid driver's license number or State ID.
- **Vehicle owners** with a certificate of title that does not have a lien holder listed.

#### You cannot use this service if:

- A company is listed on the title.
- The vehicle is 1994, or older.

#### What you will need

- Your **vehicle year, VIN and mileage**
- The **name, date of birth and driver license number** of all owners recorded on the title
- A **Visa or MasterCard credit/debit card**

#### Get Help

- [Find answers](#) to frequently asked questions.
- Chat live with a [customer service representative](#).
- Contact [technical support](#).

[Request a Replacement Now](#)

#### Related Services

- [Title Record Search for Subscribers](#)
- [Motor Vehicle Registration Renewal](#)
- [Motor Vehicle Title Lien Release](#)

Questions about this Service? Contact the Bureau of Motor Vehicles at: (207) 624-9000 Ext: 52230 or email [titles.bmv@maine.gov](mailto:titles.bmv@maine.gov)

<b>Credits</b>  Copyright © 2014 All rights reserved.	<b>Information</b> <a href="#">Bureau of Motor Vehicles</a> <a href="#">Maine.gov</a> <a href="#">Site Policies</a>	<b>Support</b> <a href="#">Contact Us</a> <a href="#">Technical Support</a>	<b>Transaction Security</b> 
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# Request for Withdrawal

## MVT-3

**Richard & Angela discovered their recently purchased 2015 Ford Taurus had been in an accident and was not disclosed at the time of sale. They have brought the vehicle back to Exceptional Auto for a refund.**

1. Can Exceptional Auto cancel this transaction? If so, how?
2. Is the title fee refunded?

**Please note: If the vehicle has been registered to the applicant, the Application for Title (MVT-2) cannot be withdrawn.**

**REQUEST FOR WITHDRAWAL**

(Use this form to request the withdrawal of an application for Certificate of Title)

Date **01/10/17**

NOTE: If the vehicle is currently registered to the applicant listed below, the Application for Title cannot be withdrawn.

SECRETARY OF STATE  
BUREAU OF MOTOR VEHICLES  
VEHICLE SERVICES – TITLE SECTION

CTA # <b>G 123896</b>	Application submitted to Bureau of Motor Vehicles by: <b>Exceptional Auto</b>	Date Submitted <b>01/11/17</b>
Owner's Name as Listed on Application <b>Richard &amp; Angela Smith</b>	Year <b>2015</b>	Make <b>FORD</b>
Vehicle Identification Number <b>1FMCU23JX08762194</b>		

The undersigned request the withdrawal of an application for Certificate of Title as follows:

This request is made for the following reason:

**Click one**

Sale not finalized.

Vehicle being registered in another state **Undisclosed Information**

Other \_\_\_\_\_ (specify reason)

The undersigned authorize the Secretary of State to mail or deliver the documents submitted in support of this application to: (check one and indicate name and address if necessary.)

OWNER  DEALER  LIENHOLDER  OTHER

\_\_\_\_\_  
(specify name and address if other than shown on application)

\*\*\*\*\* The undersigned understands that fees submitted in payment of an application for Certificate of Title is \*\*\*\*\* forfeited when application is withdrawn. (Rules promulgated by the Secretary of State May 7, 1979)

Subscribed by me under penalties of false statement.

X Richard Smith Angela Smith  
Owner(s) sign here, (as listed on application). If multiple ownership, all owners must sign. An authorized representative may sign for a company owner.

X Alan Churchill Office Manager, Exceptional Auto  
Dealer sign here, (authorized representative), if application originated with dealer.

X James Snowman Loan Officer, Klondike Bank & Trust  
Lender sign here, (authorized representative), if vehicle is financed.

101 Hospital Street, #29 State House Station, Augusta, ME 04333-0029 Tel. (207) 624-9000 ext. 52138  
Fax: (207) 624-9254 TTY: Users call Maine Relay 711

MVT-3 Rev. 01-2013

# Inspection of Vehicle Identification MVT-10

SECRETARY OF STATE  
BUREAU OF MOTOR VEHICLES

**INSPECTION OF (VIN) VEHICLE IDENTIFICATION NUMBER  
BY AUTHORIZED PERSON**

An inspection of a Vehicle Identification Number (VIN) is required by the Maine Motor Vehicle Certificate of Title and Antitheft Act (29A MRSA Chapter 7) for all vehicles that are 1995 model year and newer which were previously registered/titled in another country. An inspection of a VIN is also required whenever the Vehicle Identification Number of a vehicle is questionable.

- This form is NOT to be used to correct the VIN on a registration.
- Arrangements for inspection of a VIN must be made by the owner of a vehicle at no cost to the State of Maine.

**ONLY THE FOLLOWING ARE AUTHORIZED BY THE SECRETARY OF STATE TO INSPECT VINS:**

- Selected employees and agents of the Bureau of Motor Vehicles
- Law enforcement officers employed full-time
- Maine and New Hampshire licensed dealers (only if seller of vehicle)
- Maine official inspection stations (station number must be given)

**For abandoned vehicle applications, only law enforcement officers employed full-time are authorized to inspect the VIN.**

Under penalties of false statement, the undersigned authorized person certifies to the following facts:

I certify that on 03/15/17 I personally viewed the vehicle described below at 45 Second Street Randolph ME

Year <b>2013</b>	Make <b>FORD</b>	Model <b>TAURUS</b>	Style <b>SD</b>	State & Plate # Where Last Registered <b>Maine</b>	Location <b>G 123896</b>
<b>VIN must be copied from 2 places on the vehicle; if motorcycle, need frame VIN.</b>					
Public Vehicle Identification Number <b>1FMCU23JX08762194</b>			Vehicle Identification Number on the Federal Sticker <b>1FMCU23JX08762194</b>		
Owner's Name <b>Richard &amp; Angela Smith</b>			Address <b>PO Box 54, Augusta ME</b>		

Odometer Reading (100 tenths)  
 Actual    In Excess    Not Actual  
 

4	4	5	2	7
---	---	---	---	---

 miles    kilometers    hours

I further certify that:

Check One:  To the best of my knowledge, information and belief, the Vehicle Identification Number shows no sign of alteration or having been tampered with.

OR

The Vehicle Identification Number appears altered or tampered with.

Shawn Niely   03/15/17   Richard Smith   03/15/17  
 Signature of Authorized Person   Date   Signature of Current Owner   Date

**Shawn Niely, State Inspection Agent**   **Richard Smith, Owner**  
 Please clearly print name of person signing above   Please clearly print name of person signing above

**Exceptional Auto #1687**  
 Name of Law Enforcement Agency or Inspection Station

**207-555-6528**  
 Law Enforcement Agency or Inspection Station Work phone #

101 Hospital Street, #29 State House Station, Augusta, ME 04323-0029 Tel: (207) 624-9000 Ext. 52138  
 Fax: (207) 624-9254 TTY Users call Maine Relay 711

MVT-10 Rev. 1-2013

✓ Required whenever the Vehicle Identification Number of a vehicle is questionable or a vehicle coming in from another country.

# Vehicles Coming Into Maine from Another Country

- ✓ MVT-2 ~ Title Application in the owner(s) name.
- ✓ Manufacturer's Certificate of Origin (MCRO), from Canada, a Canadian registration in the selling dealer's name.
- ✓ MVT-10 Vehicle Identification Statement
- ✓ A Bill of Sale
- ✓ ***Import Documents:***
  - A. Dept. of Transportation's HS-Form 7 Declaration
  - B. U.S. Customs Entry Form #7501, or CF-3299 or CF-368
  - C. Military documentation ~ DD 1252 & DD 788 or Only HS-Form 7
  - D. Bond or Bond release if question #3 has been answered on Declaration
  - E. Work order for odometer change, if one was done
- ✓ Required Title Fee

# Affidavit of Surviving Spouse

## MVT-22

AFFIDAVIT OF SURVIVING SPOUSE  
OR PERSONAL REPRESENTATIVE  
(Requires Notary or Attorney's signature)



SECRETARY OF STATE  
BUREAU OF MOTOR VEHICLES  
VEHICLE SERVICES – TITLE SECTION

The undersigned certifies that Angela Smith Date of Birth 08/25/64, the owner of a  
2018 TOYT Name of deceased owner 5TFSZ5AN3JX084629, died 09/10/17  
 Year Make Vehicle Identification Number Date

I/we further certify: (check appropriate items)

I am the surviving spouse of the deceased.

I have been appointed Personal Representative of the deceased's estate by the Probate Court.  
Attach a copy of the court appointment to this form.

I am the surviving joint owner of the vehicle. ("Joint ownership" is specified on the title).

NOTE: The following statements are valid for the transfer of a vehicle only if there is no surviving spouse, no surviving joint owner and no personal representative appointed by Probate Court; and a statement from Probate Court indicating no will has been probated accompanies this form.

I am the surviving common owner. (The vehicle title does not state "joint ownership").

I am an heir of the deceased.

Please state your family relation with the deceased here:  Child  Parent  Sibling  Other \_\_\_\_\_

Are there other persons living who had the same family relation with the deceased?  yes  no

I/we claim the deceased's interest in the vehicle. Attach reasons for your claim to this form.

The deceased  DID  DID NOT leave a will.

If a will provides for transfer of the vehicle, please indicate to whom \_\_\_\_\_

SECTION B

Check the appropriate item:

I/we will title this vehicle in my/our name(s).

I/we intend to transfer the vehicle described above to \_\_\_\_\_

Transfer must be accomplished on reverse of the title to this vehicle or use transfer form MVT-16.

09/28/17 Date Richard Smith Signature of Survivor or Personal Representative

NOTARIZATION

THIS FORM MUST BE NOTARIZED

Before me personally appeared Richard Smith who by me being duly sworn upon oath, says  
that the statement set forth above is true and correct.

Subscribed and sworn to before me this 28th day of September, 20 17. Notary Public for  
Kennebec County, State of Maine

Mary T. O'Donnell Signature of Notary or Attorney

**MVT-22 is used when the owner(s) of a vehicle has died.**

# Death of an Owner - Surviving Spouse

## Keeping Vehicle:

1. Title
2. MVT-22 completed by surviving spouse
3. MVT-2 in surviving spouse's name
4. No Fee for MVT-2 only if **prior title is Maine**  
**A \$33.00 fee if spouse is adding a name**
5. \$10.00 fee for a rush process

## Keeping Vehicle - Maine Title Lost:

1. MVT-8 in prior owner's name(s) signed by the surviving spouse
2. MVT-22 completed by surviving spouse
3. MVT-2 in surviving spouse's name
4. No Fee for MVT-2 and MVT-8  
**A \$33.00 fee for MVT-2 if spouse is adding a name**
5. \$10.00 fee for a rush process

## Selling Vehicle-Provide New Owner with the following:

1. Title
2. MVT-22 completed by surviving spouse
3. Transfer of ownership from surviving spouse to new owner

## Selling Vehicle - Maine Title Lost:

***Surviving spouse must obtain a title in their name first before selling.***

1. See instructions in **Keeping Vehicle – Maine Title Lost**
2. Provide new owner with the following:
  - Title in surviving spouse's name
  - Transfer of ownership from all owners named on new title to new owner

# Death of an Owner - Personal Representative

## Keeping Vehicle:

1. Title
2. Copy of personal rep's court appointment
3. MVT-2 in personal rep's name(s)
4. \$33.00 fee
5. Additional \$10.00 fee if rush request

## Selling Vehicle - Provide New Owner with the following:

1. Title
2. Copy of personal rep's court appointment
3. Transfer of ownership from personal rep(s) to new owner

## Keeping Vehicle – Maine Title Lost:

1. MVT-8 in prior owner's names(s) signed by the personal rep
2. Copy of personal rep's court appointment
3. MVT-2 in personal rep's name(s)
4. \$33.00 fee for MVT-2
5. Additional \$10.00 fee if rush request

## Selling Vehicle – Maine Title Lost:

***Personal Rep must obtain a title in their name first before selling.***

1. See instructions in **Keeping Vehicle – Maine Title Lost**
2. Provide new owner with the following:
  - Title in personal rep's name(s)
  - Transfer of ownership from all owners named on new title to new owner

# Death of an Owner - Joint Owner

## Keeping Vehicle:

1. Title
2. Copy of death certificate
3. MVT-2 in joint owner's name
4. No fee for MVT-2 **if surviving joint owner is surviving spouse**  
**A \$33.00 fee if surviving joint owner is not the surviving spouse or if another name is added**
5. Additional \$10.00 fee if rush request

## Keeping Vehicle – Maine Title Lost:

1. MVT-8 in prior owner's names signed by the surviving joint owner
2. Copy of death certificate
3. MVT-2 in surviving joint owner's name
4. No fee for MVT-2 and MVT-8 **if surviving joint owner is the surviving spouse**  
**A \$33.00 fee for MVT-2 & MVT-8 if surviving joint owner is not the surviving spouse or if surviving spouse is adding a name**
5. Additional \$10.00 fee for rush request

## Selling Vehicle - Provide New Owner with the following:

1. Title
2. Copy of death certificate
3. Transfer of ownership from surviving joint owner to new owner

## Selling Vehicle - Maine Title Lost:

***Surviving joint owner must obtain a title in their name first before selling.***

1. See instructions in **Keeping Vehicle – Maine Title Lost**
2. Provide new owner with the following:
  - a. Title in joint owner's name
  - b. Transfer of ownership from all owners named on new title to new owner

# Heirs of the Deceased-No Personal Representative Appointed by the Court

## Keeping Vehicle:

1. Title
2. MVT-22 completed by all immediate heirs
  - a. spouse
  - b. children
  - c. parent(s)
  - d. sibling(s)
3. Statement from probate court **no will probated**
4. Transfer of ownership (when required)
5. MVT-2 in heir's name(s)
6. \$33.00 fee
7. Additional \$10.00 fee for a rush request

## Selling Vehicle-Provide New Owner with the following:

1. Title
2. MVT-22 completed by all immediate heirs
  - a. spouse
  - b. children
  - c. parent(s)
  - d. sibling(s)
3. Statement from probate court **no will probated**
4. Transfer of ownership from heir(s) to new owner

## Keeping Vehicle- Maine Title Lost:

1. MVT-8 in prior owner's name(s) signed by all heirs
2. MVT-22 completed by all immediate heirs
  - a. spouse
  - b. children
  - c. parent(s)
  - d. sibling(s)
3. Statement from probate court no will probated
4. MVT-2 in heir's name(s)
5. Transfer of ownership (when required)
6. \$33.00 fee for MVT-2
7. Additional \$10.00 fee if rush request

## Selling Vehicle- Maine Title Lost:

***Heir(s) must obtain a title in their name(s) first before selling.***

1. See instructions in **Keeping Vehicle – Maine Title Lost**
2. Provide new owner with the following:
  - Title in heir's name(s)
  - Transfer of ownership from all owners named on new title to new owner

# **Application for Certificate of Salvage MVT-102**

## **Salvage Vehicle Dealers and Auctions**

**Legislation requires Insurance Companies to obtain Salvage Titles for total loss vehicles prior to transferring them.**

**The Secretary of State requires this application for a Salvage Title for any total loss, even if the owner retains the salvage.**

**Remember: The insurance company must act on the application within 30 days of its receipt.**

# Application for Certificate of Salvage MVT-102

CTA S Number

SECRETARY OF STATE  
BUREAU OF MOTOR VEHICLES  
VEHICLE SERVICES-TITLE SECTION  
29 STATE HOUSE STATION  
AUGUSTA, MAINE 04330-0029  
207-624-9999 EXT. 52136

APPLICATION FOR  
CERTIFICATE OF SALVAGE

THIS IS NOT A CERTIFICATE OF SALVAGE

CTA S 14258 C

Fee - \$23.00  
Rush Fee - Additional \$10.00

INSTRUCTIONS

Insurance Company or designee completes application if total loss settlement was made.  
Person or company acquiring salvage to be repaired or rebuilt for operation on the highway completes application if Certificate of Salvage was not previously issued.  
Exact, current odometer reading must be given.  
Attach properly assigned Certificate of Title to application and send to Bureau of Motor Vehicles with proper fee within 10 days of settlement of claim or acquisition of salvage.  
Fee payable to Secretary of State.

**Newport Insurance Company**

1. Applicant's Name: **A54321** 2. Date of Birth: \_\_\_\_\_  
 Claim Number: **A54321**  
 Mailing Address: **93 Pine Street** Telephone: **207-999-1234**  
 City: **Portland, Maine 04101** State: \_\_\_\_\_ Zip: \_\_\_\_\_

VEHICLE INFORMATION

4. Year: **12** 5. Make: **FORD** 6. Model: **TAURUS** 7. Vehicle Identification Number: **2FMZU7EF3CFB79954**  
 8. Body Type: **4DR** 9. Prior Title No.: **8765432** 10. State of Origin: **ME** 11. Date Claim Settled: **09/10/17**  
 12. Current Odometer Reading: **26,347**  MI.  KM.  
 Do Not Estimate - No Tenths  KM.

DESCRIPTION OF DAMAGE

14. Reason Vehicle Declared Salvage (check all applicable reasons):  
 Collision  Water Damage  Theft  Fire  Other \_\_\_\_\_  
 15. Areas of Damage:  
 Front  Top  Rear  Underside  
 Left Side  Right Side

PREVIOUS OWNER INFORMATION

16. Name of Prior Owner: **George M. MacAfee**  
 17. Address: **34 Spruce Street** City: **Augusta, ME** State: \_\_\_\_\_ Zip: **04330**  
 18. Date of Loss: **N/A** 19. Claim or Reference Number: \_\_\_\_\_

SIGNATURE OF APPLICANT

20. **William J. Newport, President** 09/10/17  
 Signature of Applicant Company Date

READ PENALTY BEFORE SIGNING

PENALTY

A PERSON WHO USES A FALSE DEFECTIVE TITLE OR ADDRESS, MAKES A MATERIAL FALSE STATEMENT, FAILS TO DISCLOSE A SECURITY INTEREST, OR CONCEALS ANY OTHER FACT IN AN APPLICATION FOR CERTIFICATE OF TITLE IS GUILTY OF A CLASS B CRIME. FURNISHING A GOVERNMENT DOCUMENT IS A CLASS B CRIME.

MVT-102 (08/01) SEND THIS COPY TO BUREAU OF MOTOR VEHICLES

# Certificate of Salvage Title

**CERTIFICATE OF TITLE**  
**STATE OF MAINE**

VEHICLE ID NUMBER 2FMZU7EF3CFB79954	YEAR 2012	MAKE FORD	MODEL TAURUS	BODY SD	TITLE NUMBER 95845856
NEW / USED USED	PURCHASE DATE 09/30/17	ISSUE DATE 10/25/17	PRIOR TITLE 8765432	ODOMETER 26347	ACTUAL MILEAGE

MAIL TO  
NEWPORT INSURANCE COMPANY  
93 PINE STREET  
PORTLAND ME 04101

OWNER(S) NAME AND ADDRESS  
NEWPORT INSURANCE COMPANY  
93 PINE STREET  
PORTLAND ME 04101  
CLAIM # A54321

\*\*\*\*\*  
\* CERTIFICATE \*  
\* OF SALVAGE \*  
\* COLLISION DAMAGE \*  
\*\*\*\*\*

Secretary of State  Bureau of Motor Vehicles

FIRST LIENHOLDER	Interest in this vehicle is released by: Signature: _____ Title _____ Date _____
SECOND LIENHOLDER	Interest in this vehicle is released by: Signature: _____ Title _____ Date _____
THIRD LIENHOLDER	Interest in this vehicle is released by: Signature: _____ Title _____ Date _____

THIS CERTIFICATE IS PRIMA FACIE PROOF OF OWNERSHIP ISSUED IN COMPLIANCE WITH STATE OF MAINE LAW  
KEEP IN A SAFE PLACE - NOT IN VEHICLE

L13823344

VOID IF ALTERED

- ❖ Collision Damage
- ❖ Water Damage
- ❖ Theft
- ❖ Fire Damage
- ❖ Comprehensive

# Affidavit of Rebuilt or Repaired Salvage Vehicle

## MVT-103



- If a vehicle has been declared a total loss by an insurance company or vehicle owner, an MVT-103 form **must** be completed by the repairer to list repairs on the vehicle.
- List the parts used to replace or repair the damaged ones as (N) new, (U) used, or (R) repaired.
- Copies of the bill of sale or invoice for new parts **must** be sent in with the MVT-103 form.
- When repairing the vehicle with used parts, list the VIN number from the “parts” vehicle, as well as the Title State, Title Number and Date Title Surrendered.
- If 1-4 component parts are replaced, the vehicle will be coded “Rebuilt” on the title.
- If 5 or more component parts have been replaced, “Rebuilt Salvage” will be coded on the title.
- If the vehicle has been declared totaled and no parts were replaced, but the vehicle was repaired, an MVT-103 **must** be completed by the repairer, “Repaired” will be coded on the title.

# Affidavit of Rebuilt or Repaired Salvage Vehicle

## MVT-103

AFFIDAVIT OF REBUILT OR REPAIRED SALVAGE VEHICLE



SECRETARY OF STATE  
BUREAU OF MOTOR VEHICLES  
VEHICLE SERVICES - TITLE SECTION

Final Vehicle Owner

Name: **Johnny Applebee**      Vehicle Make: **FORD**  
 Address: **126 Macintosh Lane**      Vehicle Model: **S-10**  
 City: **Augusta**      VIN: **1FUD346TUE3456435**  
 State: **ME**      ZIP **04330**      Phone: ( **207** ) **555-1234**      CTA#: **NN29656**      R

**Instructions for Part A:** Use Part A to list parts used in the repair of the salvage vehicle. In the "KEY" section beside each part listed indicate whether the component was replaced with a new part (N), or a used part (U), or if the part was repaired (R) instead of replaced. **Bills of sale for new components must accompany this form.** For used parts list VIN and title information below.

KEY N/U/R	PART	L-Left R-Right	VIN	TITLE STATE	TITLE NUMBER	DATE SURRENDERED
U	FENDER		123ABC456EFG78A9	ME	12356525	03/25/16
U	FRONT DOOR		456ABC123EFG89A9	ME	10549521	02/19/16
	REAR DOOR					
	QUARTER					
	AIRBAG (S)	Serial Number(s) for each new airbag				
	AIRBAG (S)	Record VIN if used airbag				
	COMPLETE FRONT CLIP	If a full clip is used, record VIN				
	COMPLETE REAR CLIP	If a full clip is used, record VIN				
N	ROOF	Need Bill of Sale/Invoice Attached				
N	HOOD	Need Bill of Sale/Invoice Attached				
R	TAILGATE/HH/LID					
R	CARGO BED					
	FRAME					
	ENGINE					
	TRANSMISSION					
	TRANSFER CASE					
	FRONT FORK (MC)					
	CRANKCASE (MC)					

No repairs made. (Please explain): \_\_\_\_\_

Date: **09/07/17**      Repairer's signature: *Kenneth Aranas*

Address: **156 Repair Road Augusta ME 04330**      Telephone: **(207) 555-8954**

I, the above signed, under penalties of false statement do certify the information in Part A is true and correct to the best of my knowledge.

101 Hospital Street, #29 State House Station, Augusta, ME 04333-0029  
Tel. (207) 624-9000 Ext. 52138 FAX: 624-9254 TTY Users call Maine relay 711

MVT-103 REV. 01/2013

If **USED** parts please enter title state, title number and date title surrendered for each used part

If **NEW** parts please attach bill of sale/invoice for each new part used

# Disposition of Salvage Vehicle MVT-103

Part B: (Reverse of MVT-103)

**Part B of the MVT-103 must be completed and mailed along with the title from any vehicle that has been:**

**Scrapped**

**Dismantled**

**Compressed**

**Destroyed**

**Note:** The MVT-103 must be used when surrendering titles.



# Certificate of Destruction

The Maine Bureau of Motor Vehicles will not title a vehicle that has been previously titled in another state as a Certificate of Destruction, Non-Repairable, Parts-Only, Junk, Scrap or equivalent brand.

The vehicle may be used as a “Parts” vehicle to repair other vehicles, but may not be titled in Maine.

# Special Circumstances

- **Minors** (under the age of 18) applying for a Maine title, are required to have a parent or legal guardian sign the bottom of the title application (MVT-2).
- A copy of the court order is required for emancipated minors.
- **Divorce Action:** The recipient of the vehicle **must** show the divorce decree with the signature of the Judge.
- **Name Change:** Changes due to marriage, divorce or personal preference are required to show a copy of the legal document stating such change.
- **Repossession:** Between Jan. 1, 1991 and Oct. 1, 1996 titles with liens were mailed to the lienholders. A lienholder may repossess (MVT-5) when named as lienholder on the certificate of title.

# Special Circumstances

- **Bankruptcy:** A Bankruptcy Court Trustee **must** complete the assignment to whom a titled vehicle is sold and include a copy of the court order bankruptcy indicating who has authorization to transfer the vehicle with the submitted title application.
- **Incapacitated Owner:** Two (2) witnessed signatures are required when the owner signs an X transferring title ownership of a vehicle, along with the title document, and copies of court appointed guardianship papers.
- **DSER ~ Department of Support Enforcement Regulations:** Delinquent child support. Once a Notice of Lien is sent to the delinquent party, DSER can start lien proceeding after 20 days of the notice. It may be necessary to call the Title section to verify this information.

# VIN Decoder

10<sup>th</sup> digit determines the model year of the vehicle

## SUPPLEMENTAL IDENTIFICATION FEDERAL MOTOR VEHICLE SAFETY CERTIFICATION LABEL

Since 1970, the U.S. Government has required motor vehicle manufacturers to display a **Safety Certification Label** on all motor vehicles distributed in the United States. Among the data required on the certifying label is the date of assembly and the **Vehicle Identification Number**. Shape and size of the labels, as well as the materials from which they are constructed, will vary among manufacturers. More common among domestic manufacturers is a paper label covered with a clear mylar type plastic. The label is bonded to the vehicle with a mastic compound. Construction is such that the label should destruct if removal is attempted. Some foreign manufacturers construct the certifying label out of thin metal and attach it with rivets. In either case, security against removal and replacement is not absolute. **The Vehicle Identification Number displayed on the certification label should serve as supporting identification evidence only and should not stand alone as positive vehicle identification.**

### VEHICLE MODEL YEAR

1980. . . . . A	1990. . . . . L	2000. . . . . Y
1981. . . . . B	1991. . . . . M	2001. . . . . 1
1982. . . . . C	1992. . . . . N	2002. . . . . 2
1983. . . . . D	1993. . . . . P	2003. . . . . 3
1984. . . . . E	1994. . . . . R	2004. . . . . 4
1985. . . . . F	1995. . . . . S	2005. . . . . 5
1986. . . . . G	1996. . . . . T	2006. . . . . 6
1987. . . . . H	1997. . . . . V	2007. . . . . 7
1988. . . . . J	1998. . . . . W	2008. . . . . 8
1989. . . . . K	1999. . . . . X	2009. . . . . 9

### 49CFR, Part 565

#### Docket NHTSA 2008-0022

Beginning with the 2010 Model Year, the year designators used in position 10 of the VIN will begin to repeat.

2010. . . . . A	2020. . . . . L	2030. . . . . Y
2011. . . . . B	2021. . . . . M	2031. . . . . 1
2012. . . . . C	2022. . . . . N	2032. . . . . 2
2013. . . . . D	2023. . . . . P	2033. . . . . 3
2014. . . . . E	2024. . . . . R	2034. . . . . 4
2015. . . . . F	2025. . . . . S	2035. . . . . 5
2016. . . . . G	2026. . . . . T	2036. . . . . 6
2017. . . . . H	2027. . . . . V	2037. . . . . 7
2018. . . . . J	2028. . . . . W	2038. . . . . 8
2019. . . . . K	2029. . . . . X	2039. . . . . 9

# FEE SCHEDULE

## MVT-29

### FEE SCHEDULE

APPLICATION FOR CERTIFICATE  
OF TITLE AND TITLE INFORMATION



SECRETARY OF STATE  
BUREAU OF MOTOR VEHICLES  
VEHICLES SERVICES - TITLE SECTION

\$40.00	Application for warranty title for antique auto, horseless carriage or classic vehicle.
\$33.00	For an assignment of a vehicle identification number (MVT-6).
\$33.00	(1) First application for title – no lien. (2) First application for title – one lien. (3) First application for title – two liens. (4) Application to perfect a first lien after an original lien-free title has been printed. (5) Adding a name after original title has been printed. (6) Application to perfect a second lien after an original title has been printed. (7) Application to change a lien holder or lien date – no change in ownership. (a) A lender pays off the first lien holder named on the title (b) Lien holder named on the title releases lien and rewrites the security agreement. (8) Change of name or address on one title (no change in ownership). (9) Application for a certificate of salvage. (9) Application for title <i>under Maine's abandoned vehicle law</i> : filed pursuant to Chapter 15, subchapter III. (10) Application for duplicate title. (11) Application for corrected title.
\$33.00	For an ordinary certificate of title issued upon surrender of a distinctive certificate.
\$ 5.00	Routine search of the records – no official certificate (fee for each VIN searched). An additional \$1.00 for "true copy" certificate.
\$10.00	<b>THERE IS AN ADDITIONAL FEE OF \$10.00 FOR EXPEDITED ISSUANCE OF ANY TITLE</b>
\$33.00	Search of the Title Records - Certified (fee for each name or VIN searched).
\$50.00	<b>If an application, certificate of title or other document required to be delivered to the Secretary of State is not delivered to the Secretary of State within 30 days, the Secretary of State shall collect \$50.00 as a penalty. (Title 29-A, §603)</b>
NO FEE	(1) Any owner of a vehicle who is exempt from registration fees is also exempt from the title fee. (2) Application for a surviving spouse upon transfer of ownership to the surviving spouse. (3) Applications for Federal, State, or Municipal vehicles.

101 Hospital Street, 929 State House Station, Augusta, ME 04333-0029  
Tel: (207) 624-9000 Ext. 52118 Fax: (207) 624-6254 TTY Users call Maine relay 711

MVT-29 (Rev. 1-2013)

**Auctions may sell vehicles to a licensed Dealer without the title in hand; but the Dealer cannot sell the vehicle until the title has been received.**

**A Dealership must possess a properly assigned Title before selling or displaying a vehicle for sale.**

**Refer to MVT-29 for accurate Fee rates.**

# FORM REQUEST SHEET

## MVT-44

### FORM REQUEST SHEET

TITLE SECTION  
BUREAU OF MOTOR VEHICLES  
29 STATE HOUSE STATION  
AUGUSTA ME 04333-0029



IMPORTANT NOTE:  
ORDER YOUR FORMS AT LEAST  
**TWO WEEKS IN ADVANCE**  
AND ORDER A MINIMUM OF A  
TWO WEEK SUPPLY.

GIVE STREET ADDRESS (**NOT PO BOX**) FOR PROPER DELIVERY.  
PLEASE TYPE OR PRINT NEATLY IN DARK INK.

NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

FORM NAME Please order in increments of 25 if a full package is not required	PACK QUANTITY	FORM NUMBER	TOTAL FORMS REQUESTED
APPLICATION FOR CERTIFICATE OF TITLE	100	MVT-2	
PRE-VALIDATED CERTIFICATE OF TITLE APPLICATIONS INCREMENTS OF 50 ONLY - MUST INCLUDE CHECK WITH ORDER	100	MVT-2A	
REQUEST FOR WITHDRAWAL	500	MVT-3	
AFFIDAVIT OF REPOSSESSION	500	MVT-5	
APPLICATION FOR NEW VEHICLE IDENTIFICATION NUMBER	500	MVT-6	
REQUEST FOR SEARCH OF THE RECORDS	500	MVT-7	
REQUEST FOR DUPLICATE CERTIFICATE OF TITLE	500	MVT-8	
INSPECTION OF VIN	500	MVT-10	
RELEASE OF LIEN	500	MVT-12	
TRANSFER AND REASSIGNMENT OF OWNERSHIP	500	MVT-16	
AFFIDAVIT OF SURVIVING SPOUSE/PERSONAL REPRESENTATIVE	500	MVT-22	
NOTICE TO SECRETARY OF STATE OF AN UNCLAIMED VEHICLE	500	MVT-28	
FEE SCHEDULE	500	MVT-29	
ODOMETER INFORMATION	500	MVT-32	
AFFIDAVIT OF OWNER OF AN ANTIQUE AUTO	500	MVT-34	
INFORMATION ON JOINT/Common OWNERSHIP	500	MVT-36	
FORM REQUEST SHEET	500	MVT-44	
ASSIGNMENT OF LIEN	500	MVT-48	
RELEASE OF LIEN NOTIFICATION	500	MVT-53	
APPLICATION FOR CERTIFICATE OF SALVAGE	250	MVT-102	
DISPOSITION OF SALVAGE VEHICLE	500	MVT-103	
NOTICE OF SALE — DEALER SALE ONLY	250	MVD-15	<input type="checkbox"/> REGULAR
PLEASE SPECIFY "REGULAR" OR "TRACKFEED"	2000/case	MVD-15A	<input type="checkbox"/> TRACKFEED

MVT-44 Rev 1-2013

(207) 624-9000 EXT. 52138 FAX (207) 624-9254 TTY Users call Maine relay 711

## STOCKROOM

(207) 624-9030



**Contacting  
Bureau of Motor Vehicles  
~ Dealer Section ~**

**QUESTIONS?**

- **CALL US AT:**

**(207) 624-9000 EXT. 52143**

**FAX**

**(207) 624-9126**

- **EMAIL:**

**[dealerlicensing.bmv@maine.gov](mailto:dealerlicensing.bmv@maine.gov)**

**Contacting  
Bureau of Motor Vehicles  
~ Office of Investigations ~**

**QUESTIONS?**

- **CALL US AT:**

**(207) 624-9000 EXT. 52144**

**FAX**

**(207) 624-9258**

- **EMAIL:**

**[investigation.bmv@maine.gov](mailto:investigation.bmv@maine.gov)**

**Contacting  
Bureau of Motor Vehicles  
~ Title Section ~**

**QUESTIONS?**

- **CALL US AT:**

**(207) 624-9000 EXT. 52138**

**FAX**

**(207) 624-9254**

- **EMAIL:**

**[titles.bmv@maine.gov](mailto:titles.bmv@maine.gov)**



*The End!*

**Please Remember to Call with Your Questions**



# Bureau of Motor Vehicles



2016

# Office of Investigations

# Office of Investigations

- Director
- Office Specialist I
- 12 Detectives 3 of which are supervisors.
- Assigned to different geographic locations and have Offices located in 8 of the 13 BMV Branches
- Central Office in Augusta
- 207-624-9000 Ext. 52144



# Detective's Duties

- Enforce Motor Vehicle and Criminal Codes
- Enforce the Used Car Information Act
- Enforce Rules of Secretary of State



# Some Facts about Investigations

- All certified Law Enforcement Officers
- Investigate and resolve about 2500+ cases annually
- Average \$250,000 in restitution to consumers
- Investigate and prosecute felonies, misdemeanors and infractions



# Primary Location

- Application and additional fees required.
- Lease if area is not owned by the dealer
- Land Use /Zoning approval

## Must meet the Following requirements:

- Business hours posted (Min 30hrs per week)
- 5,000 sq.´ Display area
- 400 sq.´ Repair Facility
- 64 sq.´ Office Space
- 12 sq.´ Sign



# Multiple Locations

## **Annex Location:**

- **Must meet the same requirements as the primary place of business**
- **Application and additional fees required.**
- **Lease if area is not owned by the dealer**
- **Land Use /Zoning approval**
- **Records may be kept at the primary location.**
- **No mileage limitation from primary location**



# Multiple Locations

## Secondary Location:

- Space enough to display at least two (2) vehicles.
- Sign that meets same requirements as primary
- Application and additional fees required
- Lease if area not owned by the dealer
- Land Use/Zoning form
- No mileage restriction from primary location, but must offer a warranty facility within 50 miles.



# Sales Promotion

**Minimum Notice Accepted ~ 48 Hours**

## Attended Sales Promotion:

1. Notify BMV of the proposed dates and locations of display.
2. Fees: \$ 50 for 7 days or less promotion.  
\$100 for an 8-60 day promotion.  
\$150 for more than 60 days, but less than 90 days promotion.
3. May be used in multiple locations.
4. Equipment and Trailer dealers are exempt from obtaining this permit unless they are displaying a motor vehicle or the display is more than 90 continuous days.

## Unattended Sales Promotion:

1. BMV ***must*** receive a written contract with the name of the sponsor and dealership.
2. Fees: \$ 50 for 7 days or less promotion.  
\$100 for an 8-60 day promotion.  
\$150 for more than a 60 day promotion.
3. Equipment and Trailer dealers are exempt from obtaining this permit unless they are displaying a motor vehicle or the display is more than 90 continuous days.



# Sales Promotion

**Minimum Notice Accepted~ 48 Hours**

**Attended and Unattended Sales Promotions require:**

- A completed **MVD-379 Zoning Form** from the town the promotion is occurring;
- A signed contract agreement with property owner.



# Sales Promotion

## Charitable Events

Charitable event permits will be  
**EXEMPT** from fees for  
Attended and Unattended Sales Promotions.

Organization and/or Sponsor information  
must be provided!  
The sponsor's name, location, and date (s)  
of the event being held.

**Minimum Notice Accepted ~ 48 Hours**



# Dealer License Renewals



## Mediation/Arbitration Fees:

Dealers **must** collect arbitration \$1 fee for every motor vehicle sold to a **retail** customer, including **new** and **used** vehicles. These fees **must** be paid for the 12 month period of the issued dealer's license.

Dealers **must** list the fee on the sales agreement separately.

## Exceptions:

Mobile homes and commercial vehicles with a G.V.W. of 8,500 lbs. or more.

**Remember: Notify the Dealer Section of any changes!**



# Keep Accurate Records

- Make copies of **ALL** *your* paperwork.
- Dealers must maintain a temporary plate log. The log must include voided plates!
- Keep white/pink copies of the NOS (Notice of Sales) organized and available.
- Dealership records **must** be kept for 5 years.



2016



**Remember: Keep a temporary plate log!**

# When not to sell vehicles

A licensed car dealer may not be open for business on the following days:



**Christmas**

**Easter**



**Sundays**



**Thanksgiving**



**Exemption from the Blue Law: Camping Trailers and new Motor Homes. Title 17 Section 3203 & 3203A.**

# **THE USED CAR INFORMATION ACT**

**10 MRSA §1474 THRU §1477**



# What does the Used Car Information Act do?

- Sets minimum warranties on used cars
- Sets disclosure standards on used cars



# The Used Car Information Act applies to:

- *USED* automobiles
- *USED* trucks under 10,000 lbs.



# The Used Car Information Act does not apply to:

- New vehicles
- Trucks over 10,000 lbs.
- Motorcycles



# Who is affected by the Used Car Information Act?

- All Dealers, whether licensed or unlicensed
- Dealers licensed in another state, doing business in Maine
- Finance Companies and banks who resell their own repossessed vehicles to the public



# The Only Exception to the Used Car Information Act

- Vehicles sold for a purpose other than transportation
  - A Parts Vehicle
  - A Junk Vehicle
- Evidence outside of the contract that contradicts this will be admissible



# Used Vehicle Buyer's Guide

- A combination of Disclosure and Warranty statement
- Originally two forms, then the Secretary of State went to the FTC and combined them
- The most important document the dealer has for protection



# USED VEHICLE BUYER'S GUIDE

IMPORTANT: Spoken promises are difficult to enforce. Ask the dealer to put all promises in writing. Keep this form.

VEHICLE MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ YEAR \_\_\_\_\_ VIN NUMBER \_\_\_\_\_

DEALER STOCK NUMBER (Optional) \_\_\_\_\_

PRIOR USE:  PERSONAL;  OTHER: \_\_\_\_\_

HOW ACQUIRED:  TRADE-IN;  OTHER: \_\_\_\_\_

MECHANICAL DEFECTS IF ANY KNOWN: \_\_\_\_\_

PRIOR SUBSTANTIAL DAMAGE TO BODY OR ENGINE IF ANY KNOWN: \_\_\_\_\_

IMPORTANT: THESE ARE THE ONLY PROBLEMS KNOWN TO THE DEALER. ASK IF YOU MAY GET AN INDEPENDENT INSPECTION BEFORE PURCHASE.

WARRANTY OF INSPECTABILITY

STATE LAW REQUIRES THAT THIS VEHICLE MEETS STATE INSPECTION STANDARDS AND HAS A VALID INSPECTION STICKER ISSUED WITHIN 60 DAYS OF THE SALE OF THIS VEHICLE.

NO EXPRESS WARRANTY EXCEPT THAT VEHICLE MEETS STATE INSPECTION STANDARDS

YOU WILL PAY ALL COSTS FOR ANY REPAIRS NOT RELATED TO MEETING STATE INSPECTION STANDARDS REGARDLESS OF ANY ORAL STATEMENTS ABOUT THE VEHICLE. THE DEALER ACCEPTS NO RESPONSIBILITY FOR REPAIRS EXCEPT THOSE NECESSARY TO PASS STATE INSPECTION.

DEALER EXPRESS WARRANTY

FULL  LIMITED WARRANTY: The dealer will pay \_\_\_\_\_% of the labor and \_\_\_\_\_% of the parts for the covered systems that fail during the warranty period. Ask the dealer for a copy of the warranty document for a full explanation of warranty coverage, exclusions, and the dealer's repair obligations. Under Maine law, "implied warranties" may give you even more rights and cannot be limited by the dealer while this express warranty is still in effect. For each repair the buyer will pay a deductible of \$ \_\_\_\_\_

SYSTEMS COVERED:	DURATION:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SERVICE CONTRACT. A service contract is available at an extra charge on this vehicle. Ask for details as to coverage, deductible, price, and exclusions. If you buy a service contract within 90 days of the time of sale Maine "implied warranties" cannot be limited by the dealer and may give you additional rights.

IMPLIED WARRANTIES

YES  NO  LIMITED TO DURATION OF EXPRESS WARRANTY

Maine's implied warranty law may give you additional rights. If the vehicle is still within its useful life and has not been abused, you may have the right to have the dealer repair defects in materials or workmanship that were not apparent when you bought the vehicle. Or you may be able to return the car if the dealer promised you it was fit for a particular use and it was not.

IMPORTANT INFORMATION

- PRIOR OWNERS NAME AND ADDRESS IS AVAILABLE FROM THE DEALER UPON REQUEST
- SEE THE BACK OF THIS FORM FOR ADDITIONAL INFORMATION, INCLUDING A LIST OF SOME MAJOR DEFECTS THAT MAY OCCUR IN USED MOTOR VEHICLES.

This form cannot be obtained through The Bureau of Motor Vehicles.

Office of Investigations



# The Disclosure Statement

---

## USED VEHICLE BUYER'S GUIDE

---

IMPORTANT: Spoken promises are difficult to enforce. Ask the dealer to put all promises in writing. Keep this form.

VEHICLE MAKE	MODEL	YEAR	<b>All VIN Digits</b> VIN NUMBER
<b>OPTIONAL</b>			
DEALER STOCK NUMBER (Optional)			

PRIOR USE:  PERSONAL;  OTHER: \_\_\_\_\_

HOW ACQUIRED:  TRADE-IN;  OTHER: \_\_\_\_\_

MECHANICAL DEFECTS IF ANY KNOWN: \_\_\_\_\_

PRIOR SUBSTANTIAL DAMAGE TO BODY OR ENGINE IF ANY KNOWN: \_\_\_\_\_

---

**IMPORTANT: THESE ARE THE ONLY PROBLEMS KNOWN TO THE DEALER. ASK IF YOU MAY GET AN INDEPENDENT INSPECTION BEFORE PURCHASE.**



# Disclosure

TRADE-IN / INCOMING DISCLOSURE		
CUSTOMER'S NAME		
MAKE:	MODEL:	YEAR:
MILEAGE:	TYPE:	COLOR:
VEHICLE IDENTIFICATION NUMBER:		
PRIOR SUBSTANTIAL DAMAGE TO BODY OR ENGINE: (INCLUDING AND THAT WAS REPAIRED)		
CUSTOMER SIGNATURE:		
DATE OF DISCLOSURE:		

- The dealer is required to have an incoming disclosure
  - \* Must be signed by the seller
  - \* Does not have to be on the UCBG



# Incoming Disclosure Exception

- Vehicle purchased by dealer at *out-of-state Dealer-Only* auction...

- Must state the it was purchased at  
“ **OUT-OF-STATE AUCTION**”

AND

the **VEHICLE HISTORY** is **UNKNOWN**



# What must be disclosed?

- The prior use of the vehicle
  - Daily Rental
  - Taxi
  - Police Car



# How was the vehicle acquired?

- Dealer Auction...Out of State
- Dealer Auction...In State
- Dealer Sale
- Trade-in
- Repossession



# Mechanical Defects that must be disclosed

- Major Mechanical defects
  - Engine
  - Transmission, etc.



# Odometer Replaced

- **Replaced or Repaired**
  - Must be set to zero
  - Or set to the actual mileage of the vehicle
- **if set to zero, Contact Office of Investigation:**
  - Must obtain a sticker to be put on the forward doorpost, driver's side
- Cannot be a junkyard odometer with mileage on it...



# Odometer Replaced

- Disclose the replaced odometer on the UCBG as a mechanical defect
- The title will be branded as odometer change if it is set to zero,
- “NOT ACTUAL MILEAGE”



# Disclosure of Prior Damage

- Fire
- Water
- Vandalism
- Collision
  - When the cost to repair is \$3000 or more AT RETAIL



# Repossessed Vehicle

- Is exempt from disclosure unless the dealer should be expected to know of damage



# What if the title is branded?

- The brand must be disclosed
  - Repaired
  - Rebuilt
  - Rebuilt Salvage
  - Odometer Replaced



# Buying, Selling and Repairing Salvage Vehicles

- The Used Car Buyers Guide must state “SALVAGE VEHICLE”
- *Failure to do so is a Class D Crime*



# The Warranty Statement

**WARRANTY OF INSPECTABILITY**

STATE LAW REQUIRES THAT THIS VEHICLE MEETS STATE INSPECTION STANDARDS AND HAS A VALID INSPECTION STICKER ISSUED WITHIN 30 DAYS OF THE SALE OF THIS VEHICLE.

**NO EXPRESS WARRANTY EXCEPT THAT VEHICLE MEETS STATE INSPECTION STANDARDS**

YOU WILL PAY ALL COSTS FOR ANY REPAIRS NOT RELATED TO MEETING STATE INSPECTION STANDARDS, REGARDLESS OF ANY ORAL STATEMENTS ABOUT THE VEHICLE, THE DEALER ACCEPTS NO RESPONSIBILITY FOR REPAIRS EXCEPT THOSE NECESSARY TO PASS STATE INSPECTION.

**DEALER EXPRESS WARRANTY**

FULL  LIMITED WARRANTY: The dealer will pay \_\_\_\_\_% of the labor and \_\_\_\_\_% of the parts for the covered systems that fail during the warranty period. Ask the dealer for a copy of the warranty document for a full explanation of warranty coverage, exclusions, and the dealer's repair obligations. Under Maine law, "implied warranties" may give you even more rights and cannot be limited by the dealer while this express warranty is still in effect. For each repair the buyer will pay a deductible of \$ \_\_\_\_\_.

SYSTEMS COVERED:


DURATION:


SERVICE CONTRACT. A service contract is available at an extra charge on this vehicle. Ask for details as to coverage, deductible, price, and exclusions. If you buy a service contract within 90 days of the time of sale Maine "implied warranties" cannot be limited by the dealer and may give you additional rights.

**IMPLIED WARRANTIES**

YES  NO  LIMITED TO DURATION OF EXPRESS WARRANTY

Maine's implied warranty law may give you additional rights. If the vehicle is still within its useful life and has not been abused, you may have the right to have the dealer repair defects in materials or workmanship that were not apparent when you bought the vehicle. Or you may be able to return the car if the dealer promised you it was fit for a particular use and it was not.

**IMPORTANT INFORMATION**

- PRIOR OWNERS NAME AND ADDRESS IS AVAILABLE FROM THE DEALER UPON REQUEST
- SEE THE BACK OF THIS FORM FOR ADDITIONAL INFORMATION, INCLUDING A LIST OF SOME MAJOR DEFECTS THAT MAY OCCUR IN USED MOTOR VEHICLES

Office of Investigations



# Safety Inspection

- Warranty that the vehicle will meet inspection standards **at the time of sale**
- Inspection sticker can not be more than 60 days old at time of sale!



# Warranty

- The **Minimum** is the Safety Inspection
- This cannot be waived by either party



# Warranty of Inspection

- This is NOT a 30 Day/1000 Mile Warranty
- It DOES mean that the vehicle
  - Legitimately passed inspection
  - Meets Inspection Standards on the date of sale



# No Express Warranty

- This block is checked when the only warranty given is the Inspection Warranty



# Dealer Express Warranty

- Full
  - This is the factory warranty
- Limited
  - Labor and parts percentage must be entered
  - Deductible must be entered



# Systems Covered

- This must be specific
  - Motor
  - Transmission
  - Rear end, etc.
  
- DO NOT USE “DRIVE TRAIN”, “POWER TRAIN” etc.



# Duration

- Duration of the warranty
- In miles
- In time



# Implied Warranty

- Applies to vehicles that are
  - less than 4 years old
  - still within the normal useful life, in mileage
  - “Warranty of Merchantability”



# Implied Warranty

- Used vehicles are the only consumer good sold in Maine that the seller is not required to sell with an implied warranty



# Implied Warranty

- Must be given if an express warranty is given, but it can be limited to the duration of the express warranty



# Service Contract

- If the dealer sells a Service Contract
  - check the Service Contract block
  - Check “Yes” or “Limited to the Duration of the Express Warranty”



# An Important Point

- The name and address of the prior owner must be given if requested
  - This does not violate any privacy laws





Below is a list of some major defects that may occur in used motor vehicles.

**Frame & Body**

Frame cracks, corrective welds, or rusted through  
Dogtracks — bent or twisted  
Frame

**Engine**

Oil leakage, excluding normal seepage  
Cracked block or head  
Belts missing or inoperable  
Knocks or missets related to camshaft  
filters and push rods  
Abnormal exhaust discharge

**Transmission & Drive Shaft**

Improper fluid level or leakage, excluding  
normal seepage  
Cracked or damaged case which is  
visible  
Abnormal noise or vibration caused by  
faulty transmission or drive shaft  
Improper shifting or functioning in any  
gear

Manual clutch slips or chatters

**Differential**

Improper fluid level or leakage excluding  
normal seepage  
Cracked or damaged housing which is  
visible  
Abnormal noise or vibration caused by  
faulty differential

**Cooling System**

Leakage including radiator  
Improperly functioning water pump  
Electrical System  
Battery leakage  
Improperly functioning alternator,  
generator, battery or starter

**Fuel System**

Fuel leakage  
Inoperable Accessories  
Gauges or warning devices  
Air conditioner  
Heater & Defroster

**Brake System**

Failure warning light broken  
Pedal not worn under pressure (DOT  
spec.)  
Not enough pedal reserve (DOT spec.)  
Does not stop vehicle in straight line (DOT  
spec.)  
Hoses damaged  
Drum or rotor too thin (Mfrs. Specs.)  
Lining or pad thickness less than min. inch  
Power unit not operating or leaking  
Structural or mechanical parts damaged

**Steering System**

Too much free play at steering wheel  
(DOT specs.)  
Free play in linkage more than 1/4 inch  
Steering gear binds or jams  
Front wheels aligned improperly (DOT  
specs.)  
Power unit belts cracked or slipping  
Power and fluid level improper

**Suspension System**

Bar joint axles damaged  
Structural parts bent or damaged  
Stabilizer bar disconnected  
Spring broken  
Shock absorber mounting loose  
Rubber bushings damaged or missing  
Radius rod damaged or rusting  
Shock absorber leaking or functioning  
improperly

**Tires**

Tread depth less than 2/32 inch  
Sizes mismatched  
Visible damage

**Wheels**

Visible cracks, damage or repairs  
Mounting bolts loose or missing  
Exhaust System  
Leakage

**Vehicle Returned to Manufacturer**

This vehicle has \_\_\_\_\_ has not \_\_\_\_\_ been returned to the manufacturer, its agent or authorized Dealer,  
for its non-conformity with express warranties. These non-conformities were: \_\_\_\_\_

**Notice of Breach of Warranty**

If a dealer fails to perform his obligation under the warranty, the purchaser shall give the dealer written  
notice of such failure before the purchaser initiates a civil action in accordance with 10 M.R.S.A. § 1476. This  
notice must be sent by registered or certified mail to the dealer's last known business address.

Dealer \_\_\_\_\_

Address \_\_\_\_\_

If you have a complaint about this vehicle, contact the following representative of the Dealer:

Name \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

**IMPORTANT:** The information on this form is part of any contract to buy this vehicle. Removal  
of this label before consumer purchase (except for purpose of test driving) is a violation of the  
Used Car Information Act (10 M.R.S.A. §§ 1471-1477) and the Rules promulgated by the Maine  
Secretary of State.

I HAVE READ AND RECEIVED A COPY OF THE BUYER'S GUIDE ON THIS VEHICLE.

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

# Vehicle Returned to Manufacturer

- This vehicle was accepted into a Lemon Law Arbitration Program

AND

- Was purchased back by the manufacturer



# Notice of Breach of Warranty

- The buyer must be told where to send notice of breach of warranty



# Signature!!



- If it isn't signed

it didn't happen!!



# Notice of Sale

## MVD-15

NEW  USED

STATE OF MAINE  
MOTOR VEHICLE DIVISION - NOTICE OF SALE  
1234 - 567

TEMPORARY PLATE NO. \_\_\_\_\_ EXPIRES 01/06/13  
TEMPORARY REGISTRATION VALID ONLY WHEN TEMPORARY PLATE ISSUED

MAKE <b>FORD</b>	YEAR & MODEL <b>12 TAURUS</b>	STYLE <b>4 DR</b>
VIN # <b>2FMZU7EF3CFB79954</b>	COLOR <b>BLACK</b>	MILEAGE AT TIME OF SALE <b>56,789</b>

**Daniel & Susan Roberts** 12/24/2013  
Name of Purchaser Date of Sale  
**95 Chestnut Street Augusta, ME 04330** 12/24/2013  
Address Delivery Date  
**George MacAfee** 56,789  
Name of person or dealer from whom you obtained this vehicle Mileage when purchased  
**34 Spruce Street Augusta, Maine**  
Address I hereby certify that the above information is true and correct to the best of my knowledge.

**Odometer Repaired at 56,477 miles**

Reason why no mileage change  
**Exceptional Auto**

**U 9002**  
Dealer Plate Number

By **Alan Churchill** Title **Office Manager**  
Seller (Trade Name of Dealer)

Mail WHITE COPY immediately to Bureau of Motor Vehicles, Dealer Section, Station 29, Augusta, Maine 04333  
YELLOW COPY to customer at time of sale. PINK COPY for Dealer Records.  
PLEASE TYPE OR PRINT IN INK

26,979

New American Printing (207) 773-7607  
FORM MVD-15 (Rev 10/01)

Office of Investigations



**Note: Use Legal Business Name, not DBA's**

# Notice of Sale MVD-15

NEW USED ( ) (X)		STATE OF MAINE	
MOTOR VEHICLE DIVISION - NOTICE OF SALE		EXPIRES 01/06/13	
TEMPORARY PLATE NO.	1234 - 567	TEMPORARY REGISTRATION VALID ONLY WHEN TEMPORARY PLATE ISSUED	
MAKE	FORD	YEAR	12 TAURUS
VIN #	2FMZU7EF3CFB79954	COLOR	BLACK
Name of Purchaser		MILEAGE AT TIME OF SALE	
Daniel & Susan Roberts		12/24/2013	
Address		Date of Sale	
95 Chestnut Street Augusta, ME 04330		12/24/2013	
Name of person or dealer from whom you obtained this vehicle		Delivery Date	
George MacAfee		56,789	
Address		Mileage when purchased	
34 Spruce Street Augusta, Maine		56,789	
I hereby certify that the above information is true and correct to the best of my knowledge.			
Reason why no mileage change		Odometer Repaired at 56,477 miles	
ExceptionalAuto		U 9002	
By Alan Churchill		Dealer Plate Number	
Saler (Trade Name of Dealer)		Title Office Manager	

FORM MVD-15 (Rev. 10/01)  
New Registration Printing (077) 775-2607  
2013

Mail WHITE COPY Immediately to Bureau of Motor Vehicles, Dealer Section, Station 29, Augusta, Maine 04333  
YELLOW COPY to customer at time of sale. PINK COPY for Dealer Records.  
PLEASE TYPE OR PRINT IN INK.

- Must be completed when issuing a temporary registration to a customer
- MVD-15 **must** be legible!
- The white and/or pink copy (s) **must** be kept for five (5) years.
- The yellow copy is given to the buyer.
- Please do not cross out, white out, write over, strike over, erase etc.  
**If an error occurs, please redo the form.**



# Temporary Registration Plates

- Dealers **must** keep a written record of temporary plates, including all destroyed or voided plates.
- Please do not share your inventory with other dealers. These plates have been assigned solely to your dealership.
- Only the Dealer Division at BMV can authorize expiration extensions beyond the valid 14 days.
- Temporary Plates cost \$1 each and can be obtained at any BMV Branch Office or the Stockroom.
- Temporary plates ordered by phone with a cc must be in increments of 25.
- **Please bring a copy of your Dealer License and Identification.**



# Record Keeping

- Signed copy of incoming disclosure
- Signed copy of Used Car Buyer's Guide
- Must be kept for five years



# Can a Dealer sell an UNSAFE vehicle?

YES...BUT

- Must have an “Unsafe Motor Vehicle” sticker
  - This does not mean there is no inspection
  - The inspection was done and it failed



# UNSAFE MOTOR VEHICLE

THIS CAR DOES NOT MEET MAINE'S INSPECTION LAWS AND IS UNSAFE TO DRIVE ON THE ROAD. THIS CAR WILL NEED TO BE REBUILT OR REPAIRED IN ORDER TO MEET MAINE'S INSPECTION LAWS AND BE SAFELY DRIVEN ON THE ROAD.

The following inspection report should be reviewed carefully before purchasing this vehicle:

Make \_\_\_\_\_ Year \_\_\_\_\_  
 Model \_\_\_\_\_ VIN \_\_\_\_\_

	PASS	FAIL	COMMENT*
A. Body components;	<input type="checkbox"/>	<input type="checkbox"/>	_____
B. Brakes;	<input type="checkbox"/>	<input type="checkbox"/>	_____
C. Exhaust system;	<input type="checkbox"/>	<input type="checkbox"/>	_____
D. Glazing;	<input type="checkbox"/>	<input type="checkbox"/>	_____
E. Horn	<input type="checkbox"/>	<input type="checkbox"/>	_____
F. Lights and directional signals;	<input type="checkbox"/>	<input type="checkbox"/>	_____
G. Rearview mirrors;	<input type="checkbox"/>	<input type="checkbox"/>	_____
H. Reflectors;	<input type="checkbox"/>	<input type="checkbox"/>	_____
I. Running gear;	<input type="checkbox"/>	<input type="checkbox"/>	_____
J. Safety seat belts;	<input type="checkbox"/>	<input type="checkbox"/>	_____
K. Steering mechanism;	<input type="checkbox"/>	<input type="checkbox"/>	_____
L. Tires;	<input type="checkbox"/>	<input type="checkbox"/>	_____
M. Windshield wipers.	<input type="checkbox"/>	<input type="checkbox"/>	_____
N. Catalytic Convertor	<input type="checkbox"/>	<input type="checkbox"/>	_____
O. Fuel filler neck restriction	<input type="checkbox"/>	<input type="checkbox"/>	_____

\_\_\_\_\_  
 Inspection Mechanic

\_\_\_\_\_  
 Mileage

\_\_\_\_\_  
 Buyers Signature

\_\_\_\_\_  
 Inspection Station #

\_\_\_\_\_  
 Date of Inspection

\_\_\_\_\_  
 Date of Sale

**THIS VEHICLE MUST BE TOWED FROM THIS LOCATION**

\*Voluntary comments by the inspecting mechanic

COPIES: WHITE-OWNER, CANARY-VEHICLE WINDOW, PINK-DEALER

Form UMV-38



2016

# Unsafe Vehicle

- **MUST NOT** be test driven
- **MUST NOT** be driven from the dealership
- **MUST NOT** be issued a 14 day plate
- **MUST NOT** have any inspection sticker
- **MUST BE TOWED FROM THE LOT**



# CAUTION!

- The Unsafe Vehicle Form **MUST**
  - be completed by a licensed inspection mechanic
  - at a licensed inspection station, and
  - be a true inspection



# When an “unsafe Motor Vehicle is sold...

- Complete the disclosure portion of the Buyer’s Guide

**USED VEHICLE BUYER'S GUIDE**

IMPORTANT: Spoken promises are difficult to enforce. Ask the dealer to put all promises in writing. Keep this form.

VEHICLE MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ YEAR \_\_\_\_\_ VIN NUMBER \_\_\_\_\_

DEALER STOCK NUMBER (Optional) \_\_\_\_\_

PRIOR USE:  PERSONAL;  OTHER: \_\_\_\_\_  
HOW ACQUIRED:  TRADE-IN;  OTHER: \_\_\_\_\_  
MECHANICAL DEFECTS IF ANY KNOWN: \_\_\_\_\_

PRIOR SUBSTANTIAL DAMAGE TO BODY OR ENGINE IF ANY KNOWN: \_\_\_\_\_

**IMPORTANT: THESE ARE THE ONLY PROBLEMS KNOWN TO THE DEALER. ASK IF YOU MAY GET AN INDEPENDENT INSPECTION BEFORE PURCHASE.**

WARRANTY OF INSPECTABILITY

STATE LAW REQUIRES THAT THIS VEHICLE MEETS STATE INSPECTION STANDARDS AND HAS A VALID INSPECTION STICKER ISSUED WITHIN 60 DAYS OF THE SALE OF THIS VEHICLE.

NO EXPRESS WARRANTY EXCEPT THAT VEHICLE MEETS STATE INSPECTION STANDARDS

YOU WILL PAY ALL COSTS FOR ANY REPAIRS NOT RELATED TO MEETING STATE INSPECTION STANDARDS, REGARDLESS OF ANY ORAL STATEMENTS ABOUT THE VEHICLE. THE DEALER ACCEPTS NO RESPONSIBILITY FOR REPAIRS EXCEPT THOSE NECESSARY TO PASS STATE INSPECTION.

DEALER EXPRESS WARRANTY

FULL  LIMITED WARRANTY: The dealer will pay \_\_\_\_\_% of the labor and \_\_\_\_\_% of the parts for the covered systems that fail during the warranty period. Ask the dealer for a copy of the warranty document for a full explanation of warranty coverage, exclusions, and the dealer's repair obligations. Under Maine law, "implied warranties" may give you even more rights and cannot be limited by the dealer while this express warranty is still in effect. For each repair the buyer will pay a deductible of \$ \_\_\_\_\_.

SYSTEMS COVERED:	DURATION:

SERVICE CONTRACT: A service contract is available at an extra charge on this vehicle. Ask for details as to coverage, deductible, price, and exclusions. If you buy a service contract within 90 days of the time of sale Maine "implied warranties" cannot be limited by the dealer and may give you additional rights.

**IMPLIED WARRANTIES**

YES  NO  LIMITED TO DURATION OF EXPRESS WARRANTY

Maine's implied warranty law may give you additional rights. If the vehicle is still within its useful life and has not been abused, you may have the right to have the dealer repair defects in materials or workmanship that were not apparent when you bought the vehicle. Or you may be able to return the car if the dealer promised you it was fit for a particular use and it was not.

**IMPORTANT INFORMATION**

- PRIOR OWNERS NAME AND ADDRESS IS AVAILABLE FROM THE DEALER UPON REQUEST
- SEE THE BACK OF THIS FORM FOR ADDITIONAL INFORMATION, INCLUDING A LIST OF SOME MAJOR DEFECTS THAT MAY OCCUR IN USED MOTOR VEHICLES.

– “Unsafe Vehicle” in the Mechanical Defects Section

- No Warranties

Office of Investigations



# The Dealer must...

- Remove any prior inspection sticker

AND

- Put his own inspection sticker on
- before displaying the vehicle for sale



# Possible Sanctions against Dealers

- Court Action
- Civil Penalties
- Private lawsuits
- Unfair Trade Practice Act

*any of which can result in  
revocation of dealer license*



# Any Questions on the UCBCG?



2016

# Use of Dealer Plates

- Directly connected with the business of
  - Buying
  - Selling
  - Testing
  - Adjusting
  - Servicing
  - Demonstrating
  - Exchanging





## Use of Dealer Plates

### New, Used Car or Motorcycle Dealer Plate

- These plates are issued to dealers to allow a customer to road test a vehicle.
- A business plate may be used by the owner or a sales representative, general manager, sales manager, or service manager who are employees on the dealers payroll full-time, but not in the dealer's immediate family or members of that person's household.





## Use of Dealer Plates

### New, Used Car or Motorcycle Family Plate:

- ✓ This is for the personal use of the dealer's immediate family, provided the dealer is married or has children, (under 18), that have a valid driver's license and reside full-time in the dealers residence.
- ✓ Must submit application identifying family members that will be using the family plate(s).
- ✓ Owners/Partners must hold at least 20% ownership in dealership.
- ✓ Only one (1) family plate is allowed per owner.
- ✓ Common law marriages do not apply.





## Use of Dealer Plates

### New, Used Car or Motorcycle Family Plate:

- ✓ Vehicle must be in the dealer's active inventory.
- ✓ **CAN NOT** be used for **employment** purposes i.e., mail carrier, Mary Kay, Real Estate Agent.
- ✓ Must have a dealer license for one (1) year to qualify.
- ✓ May not be used on a Motor Home.





## Use of Dealer Plates



### New, Used Car Service Plate:

1. These plates **can not** be used by a customer.
2. Its purpose is for the servicing and/or picking up parts.
3. A vehicle to which the service plate is attached, must have the name of the licensed dealership on the vehicle's side in letters at least 3 inches in height.
4. The use of this plate **can not** exceed 24,000 lbs.





## Use of Dealer Plates

### Equipment Dealer Plate:

- This plate is for the purpose of demonstrating/delivering equipment to customers.
- This plate can not be used on company vehicles
- This plate can not be used on equipment that is being rented or leased.
- If you are renting or leasing equipment, you must register these as special mobile equipment or special equipment.





## Use of Dealer Plates

### Equipment Service Plate:

- Truck use only.
- This plate is for the servicing of equipment and/or picking up parts. This can not be used by a customer.
- A vehicle to which the service plate is attached, must have the name of the licensed dealership on the vehicle's side in letters at least 3 inches in height.
- The use of this plate can exceed 24,000 lbs.





## Use of Dealer Plates

### Loaner Plate:

To be used by a customer for a period of 7 days while their vehicle is being repaired.

If the repairs are going to take more than 7 days you must contact this office for an extension of this plate, which **can not** exceed 30 days.

A loaner plate log **must** be maintained by the dealership listing name, address, make, model, VIN, plate number, the customer's vehicle make, model, VIN, and the effective date of the loaner assignment.

Please remember that the customers registration and any other credentials for the customers vehicle must be carried in the loaner vehicle.

This plate **can not** be used by the dealer or its employees.

A customer **can not** be charged a fee for the use of a vehicle with a loaner plate.

If a fee is charged then you **must** register the vehicles as short-term rental vehicles.





## Use of Dealer Plates

### Transporter Plate:

This plate is for repair facilities, body shops, banks, credit unions or other financial institutions, motor vehicle auction business, public or non-profit organizations.

This plate **can not** be used by a customer or for demonstration purposes.

It is merely to get a vehicle from point A to point B.





## Use of Dealer Plates



### Light Trailer and Heavy Trailer Plate:

This plate allows the movement of trailers from one point to another, i.e. from the manufacturer, auction site or place of purchase to your facility.

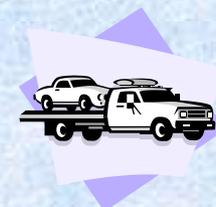
A trailer **can not** carry a load on a dealer plate.

A trailer dealer can obtain a permit to demonstrate with their dealer plate up to 10,000 lbs.





## Use of Dealer Plates



### Light Wrecker and Heavy Wrecker:

- \* These plates allows a dealer to transport a vehicle belonging to his dealership from point A to point B that may be deemed unsafe or wrecked or perhaps purchased at auction.
- \* These plates **can not** be used for roadside assistance or for “in rotation” calls for police departments.
- \* A wrecker by design is equipped with a hoist apparatus or special equipment designed and used for towing or carrying one wrecked or disabled vehicle.
- \* The light wrecker plate **can not** exceed 26,000 lbs.
- \* The heavy wrecker plate **can not** exceed 80,000 lbs.





# Experiment Plates

## Experiment:

Motor Vehicle Inventor ***must*** register an application with the Secretary of State as an Inventor.

Submit pictures of the experimental vehicle in development.

Submit a copy of the insurance policy.

Once approved, up to 2 plates will be issued to the inventor for an annual fee of \$20 for each plate issued.

The plates may be used on multiple vehicles, similar to dealer plates.

This plate is stamped **EXPERIMENT** and looks like a dealer plate.



# Permit to Demonstrate



- ❖ A request for a Permit to Demonstrate **must** be submitted with the complete VIN of the vehicle being demonstrated.
- ❖ Given **only** for seven (7) days and
- ❖ **Cannot** be used on leased or rented vehicles.
- ❖ This permit is **only** valid when a BMV official signs it.
- ❖ Processing fee: \$1.00
- ❖ **Cannot** be issued more than once to the person or business per vehicle.



**An issued permit allows the truck to show it can carry a load of goods.**



# 10K Laden Permit

- ❖ Maine dealers licensed as a new car, used car, or equipment, and a heavy trailer dealer can purchase a 10K permit to operate a laden vehicle over 10,000 pounds.
- ❖ The load must consist of only one (1) automobile, truck or truck tractor or multiple trailers or equipment that a dealer is licensed to sell.
- ❖ \$200 fee valid for 90 Days.



# Reduce or Increase Dealer Plates



## Reduction of Dealer Plates:

❖ A dealership must sell 12 vehicles in a 12 month period, if not, there will be a reduction of their dealer plates to; two (2) plates. The reduction includes family and service plates; for which the family plate would be required to be surrendered.

## Increase of Dealer Plates:

❖ Additional dealer business plates may be obtained once the Dealer Section at BMV verifies the total sales for a time period to calculate the number of business plates that a dealership may have.



# Loss of Dealer Plates

## MVD-374 & MVD-375

Please complete one of the following forms if a dealer plate becomes lost, mutilated, or destroyed and include \$5 per plate and \$0.50 per validation sticker.

If lost or stolen, you must notify local law enforcement.

Office of Investigations



2016

Lost Plate  
MVD-374

  
Department of  
the Secretary of State  
Bureau of Motor Vehicles

Matthew Dunlap  
Secretary of State

Patty A. Monemuli  
Deputy Secretary of State

Gary Hinley  
Director of Vehicle Services

**Notice of Loss Dealer Plates and Request for New Plates  
(Fee: Each Plate \$5.00 - With Validation Stickers \$5.50)**

Name of Dealership: \_\_\_\_\_  
Address: \_\_\_\_\_  
Dealer License Type & Number: \_\_\_\_\_ AND Letter of Plate \_\_\_\_\_  
Do you want the plate replaced:  Yes  No    Stickers Needed:  Yes  No

I hereby request a duplicate dealer plate for the dealership described above. I certify that the original plate was:  
 Lost  
 Stolen  
 Mutilated (i.e. bent, faded, etc.)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

I request that the fees be paid by credit card bearing the following information:  
 VISA or MasterCard \_\_\_\_\_

Credit Card Number: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_  
Name on Credit Card: \_\_\_\_\_

**Return To:** Bureau of Motor Vehicles, Attn: Dealer Section, 29 State House Station, Augusta, ME 04333

**Telephone:** (207) 624-9000 Ext. 52143    **Fax:** (207) 624-9037

Fee BMV Use	
New Plate Issued: _____	New Sticker Issued: _____
Date Issued: _____	Issued By: _____

MVD-374 Rev. 3-2013  
29 State House Station, Augusta, ME 04333-0029  
Tel: (207) 624-9000 ext. 52143 Fax: (207) 624-9037 TTY: (207) 624-9037

  
Department of  
the Secretary of State  
Bureau of Motor Vehicles

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**Notice of Loss Dealer Sticker and Request of Replacement Sticker  
Validation Sticker - \$0.50 per sticker**

Name of Dealership: \_\_\_\_\_  
Address: \_\_\_\_\_  
Dealer License Type & Number: \_\_\_\_\_    **Stickers Needed:** \_\_\_\_\_

I hereby request a replacement dealer sticker for the dealership described above. I certify that the original sticker was:  
 Lost  
 Stolen  
 Mutilated (i.e. bent, faded, etc.)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

I request that the fees be paid by credit card bearing the following information:  
 VISA or MasterCard \_\_\_\_\_

Credit Card Number: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_  
Name on Credit Card: \_\_\_\_\_

**Return To:** Bureau of Motor Vehicles, Attn: Dealer Section, 29 State House Station, Augusta, ME 04333

**Telephone:** (207) 624-9000 Ext. 52143    **Fax:** (207) 624-9037

Fee BMV Use	
New Sticker Issued: _____	Issued By: _____
Date Issued: _____	

MVD-375 Rev. 3-2013  
29 State House Station, Augusta, ME 04333-0029  
Tel: (207) 624-9000 ext. 52143 Fax: (207) 624-9037 TTY: (207) 624-9037

Lost Sticker  
MVD-375

**Thank you for your  
attention**

*from*



**The Office of  
Investigations**

