**MAINE STATE ARCHIVES**

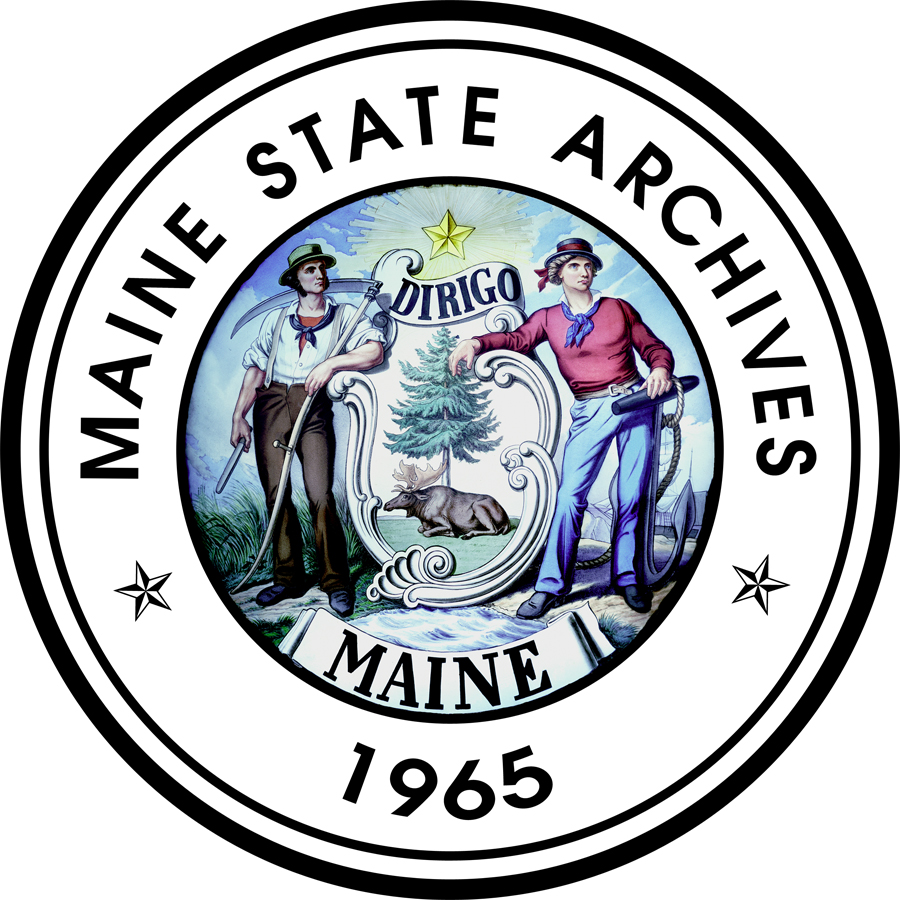
Records Center

284 State House Station, Augusta, ME 04333-0284

Tel. (207)287-5792

[recordscenter.archives@maine.gov](mailto:recordscenter.archives@maine.gov)

**REQUEST FOR REFERENCE SERVICE**



|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| I am requesting retention records.  I am requesting final disposition archival records. | | | | |
| Title of Agency or Court | | | Date of Request | |
| **Files Requested (file name and/or file number):** | | | **Box No.** | **Location No.** |
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| Name of Requestor | Access Card No. | Telephone | E-Mail | |
| Mail file requested to the address listed here: | | | | |
| Hold for pickup and call this number when file becomes available: | | | | |
| File requested by:  Email  Telephone  Visit  Mail | | | | |
| Type of Record:  Paper  Digital File  Microfilm  Microfiche  Other (please specify) | | | | |
| MSA/RM RRS/Rev. 3/2021 | | | | |