# PROPERTY TAX DIVISION

## COURSES APPROVED FOR ADVANCED ASSESSOR TRAINING

May 10, 2018; replaces April 19, 2018 publication

<table>
<thead>
<tr>
<th>Approval Date</th>
<th>Course</th>
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<tbody>
<tr>
<td>(R=retroactive)</td>
<td><strong>IAAO Courses, Forums, and Workshops</strong></td>
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- **R Course 101** – Fundamentals of Real Property Appraisal (30 hours ACE)
- **R Course 102** – Income Approach to Valuation (30 hours ACE)
- **R Course 112** – Income Approach to Valuation II (30 hours ACE)
- **R Course 201** – Appraisal of Land (30 hours ACE)
- **R Course 300** – Fundamentals of Mass Appraisal (30 hours ACE)
- **R Course 311** – Residential Modeling Concepts (30 hours ACE)
- **R Course 312** – Commercial/Industrial Modeling Concepts (30 hours ACE)
- **R Course 331** – Mass Appraisal Practices and Procedures (30 hours ACE)
- **R Course 332** – Modeling Concepts (30 hours ACE)
- **R Course 333** – Residential Modeling Applications (30 hours ACE)
- **R Course 400** – Assessment Administration (30 hours ACE)
- **R Course 402** – Property Tax Policy (30 hours ACE)
- **R Course 500** – Assessment of Personal Property (30 hours ACE)
- **R Course 501** – Personal Property Auditing – Basic to Advanced (30 hours ACE)
- **R Course 600** – Principles and Techniques of Cadastral Mapping (30 hours ACE)
- **R Course 601** – Cadastral Mapping - Methods & Applications (30 hours ACE)
- **R Forum 909** – The Appraisal of Commercial Properties in a Declining Market (7.5 hours ACE)
- **R Forum 910** – Valuation of Convenience Stores (7.5 hours ACE)
- **R Forum 911** – Valuation of Contaminated Properties (7.5 hours ACE)
- **R Forum 917** – How to Critique An Appraisal (7.5 hours ACE)
- **R Forum 931** – Reading and Understanding Leases (7.5 hours ACE)
- **R Forum 932** – Restructuring Income/Expense Statements (7.5 hours ACE)
- **R Forum 960** – Marshall & Swift Residential – Square Foot Method (7.5 hours ACE)
- **R Forum 962** – Marshall & Swift Commercial – Square Foot Method (7.5 hours ACE)
- **R Workshop 100** – Understanding Real Property Appraisal (15 hours ACE)
- **R Workshop 150** – Mathematics for Assessors (15 hours ACE)
- **R Workshop 151** – Uniform Standards of Professional Appraisal Practice (National) (15 hours ACE, 3.5 hours ECE)
- **R Workshop 155** – Depreciation Analysis (15 hours ACE)
- **R Workshop 157** – The Appraisal Uses of Excel Software (15 hours ACE)
- **R Workshop 158** – Highest and Best Use (15 hours ACE)
R Workshop 162 – Marshall & Swift Cost Approach (Residential) (15 hours ACE)
R Workshop 163 – Marshall & Swift Cost Approach (Commercial) (15 hours ACE)
R Workshop 171 – IAAO Standards of Professional Practice & Ethics (7 hours ACE, ECE, including 3.5 hours ECE)
R Workshop 181 – 7-Hour National USPAP Update for Mass Appraisal (7 hours ACE, including 3.5 hours ECE)
R Workshop 191 – 7-Hour National USPAP Update (7 hours ACE, including 3.5 hours ECE)
R Workshop 252 – Valuing Property Affected by Environmental Contamination (15 hours ACE)
R Workshop 257 – Fundamentals of Industrial Valuation (15 hours ACE)
R Workshop 260 – Valuation of Agricultural Land (18.5 hours ACE)
R Workshop 354 – Multiple Regression Analysis for Real Property Valuation (11.5 hours ACE)
R Workshop 403 – Property Tax Policy Alternatives and Modules (18.5 hours ACE)
R Workshop 452 – Fundamentals of Assessment Ratio Studies (18.5 hours ACE)
R Workshop 551 – Valuation of Machinery and Equipment (18.5 hours ACE)
R Workshop 552 – Basic Personal Property Auditing (18.5 hours ACE)
R Workshop 553 – Advanced Personal Property Auditing (18.5 hours ACE)
R Workshop 650 – Cadastral Mapping (15 hours ACE)
R Workshop 651 – Geographic Information Systems for Assessors (15 hours ACE)

Appraisal Institute Courses
R Basic Appraisal Principles (30 hours ACE)
R Basic Appraisal Procedures (30 hours ACE)
R General Appraiser Income Approach/Part 1 (30 hours ACE)
R General Appraiser Income Approach/Part 2 (30 hours ACE)
R Uniform Standards of Professional Appraisal Practice (National) (15 hours ACE)

Other Courses
8/2/16 Ethics and the Assessor (3.5 hours ACE, ECE – first conducted at the 2016 Maine Property Tax School)
5/10/17 Development of a Capitalization Rate (John Ryan, Instructor)
7/31/17 Evaluating Residential Construction (James Canestero, Instructor)
7/31/17 Investment Analysis for Income Properties (David Sawyer, Instructor)
8/1/17 Basic Construction Refresher (David Sawyer, Instructor)