



STATE OF MAINE
MAINE REVENUE SERVICE
P.O. BOX 1060
AUGUSTA, MAINE 04333-10

KIRSTEN LC FIGUEROA
COMMISSIONER
DEPARTMENT OF
ADMINISTRATIVE & FINANCIAL SERVICES

JANET T. MILLS
GOVERNOR

JEROME D. GERARD
EXECUTIVE DIRECTOR
MAINE REVENUE SERVICES

Reminder Regarding Electronic Schedules

February 2020

Maine Revenue Services is requiring a new electronic schedule spreadsheet for Licensed Special Fuel Supplier (SFS) tax returns beginning with the February 2020 period. The SFS returns will still be preprinted, mailed, and filed on paper. Please note that the SFS returns will be considered unfiled unless the electronic schedules are provided. Unfiled or incomplete returns may be assessed interest and penalties.

Please use the link below to access the new Excel schedule spreadsheet and instructions. This new blank preformatted spreadsheet will be the standard format for the SFS schedules. The information presently detailed on each schedule (1-10) will now be entered on a single tab on the spreadsheet. There will be an added column, as the schedule code will now be entered in Column A. The product code will now be entered in the Column B, and all the other columns move to the right one column. Please note that each column in the new template is blank and preformatted. The new schedule template and instructions are online at: www.maine.gov/revenue/fueltax/homepage.html.

In closing, the SFS tax returns will still be preprinted, mailed and filed on paper. All schedules should still be sent to Fuel.Tax@maine.gov. Please call Maine Revenue Services at 624-9693 with any questions. Thank you for your cooperation.