

# Maine Property Tax Institute 2025

*presented by:* The Property Tax Division of Maine Revenue Services

## Two one-day workshops from TEAM Consulting: **Valuation of Green Residential Buildings; and Valuation of Mobile Home Parks**

August 5-6, 2025 - Online - Cost: \$125

Instructor: Kevin D. Hayes, MAI, CAE, RES, CFE

### About the courses:

**Valuation of Green Residential Buildings** will provide guidance and suggestions on the processes and procedures used in the valuation of green residential buildings, including data collection and analysis. Students will learn what constitutes a green building, as well as the principles and materials used in their construction. Information from various areas of the U.S. will be used, including images and property characteristics of sales and listed properties.

**Valuation of Mobile Home Parks** is designed to provide historical and current data to assist in the valuation of manufactured home parks. The purpose of the workshop is to provide guidance and suggestions on the process of data analysis and valuation of manufactured home parks or communities. Information from various sources and areas of the United States are used to help establish processes and procedures. Some of the sources include links to the FannieMae database to find properties in your jurisdictions that have FannieMae loans and some appraisal information associated with the loan. Additional updated expense ratios and forms for collecting property characteristics for valuation purposes. All three approaches to value will be discussed and examples given.

### About the Instructor:



Mr. Hayes has nearly thirty-five years of real estate appraisal, consulting, and review experience. Kevin graduated from Florida Southern College with a Bachelor of Science in Business Administration. He is a Florida State-Certified General Real Estate Appraiser with the CAE and RES designations from the International Association of Assessing Officers (IAAO), MAI designation from the Appraisal Institute, and CFE from the Florida Department of Revenue. He joined the Pinellas County Property Appraiser's office in 2012 and currently serves as the Deputy of Appraisals, overseeing valuation of over 450,000 parcels. Mr. Hayes is an IAAO National Senior Instructor and an AQB Certified USPAP Instructor.

### Details:

- Each day goes from 9:00 am - 3:30 pm, with a half-hour lunch and two 15-minute breaks.
- **Cameras are required to remain on at all times during the course (excluding lunch and break times).**
- Completion of both workshops qualifies for 12 hours of advanced continuing education (6 hours for each workshop).
- Students should have a calculator, pencils, and paper.
- Course material (in pdf format) and a zoom link will be emailed to all students a few days before the class begins.
- Maine Revenue Services will email you a certificate of completion after the event.

### Registration:

- Registration is for both days. You will receive 6 hours of advanced continuing education credit for each day attended; however, the cost is the same for one or two days.
- If paying by check, please email a copy of this registration form to [cma.mrs@maine.gov](mailto:cma.mrs@maine.gov) in addition to mailing with the check, to ensure timely registration. Checks should be payable to Treasurer, State of Maine



# Invest. Learn. Advance.

# Maine Property Tax Institute 2025

August 5-6, 2025, 9:00 am - 3:30 pm

## Valuation of Green Residential Buildings; and Valuation of Mobile Home Parks

Name: \_\_\_\_\_ CMA #: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Employer/Affiliation: \_\_\_\_\_

Course Registration: ..... \$ 125.00
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☐ I will submit my payment by check.

*Note: If paying by check, please send a copy of this registration form to [cma.mrs@maine.gov](mailto:cma.mrs@maine.gov) in addition to mailing with the check, to ensure timely registration.*

*Checks should be made payable to: **Treasurer, State of Maine** and mailed to the address below.*

☐ I prefer to pay by credit card.

Completed registration and payment, must be received by Friday, August 1, 2025. Send registration and payment information to [cma.mrs.gov](mailto:cma.mrs.gov) or mail to:

Maine Revenue Services  
Property Tax Division  
Attn: Chief of Training and Certification  
P.O. Box 9106  
Augusta, ME 04332



Print

Clear Form

Questions? Call 207-624-5601 or email [cma.mrs@maine.gov](mailto:cma.mrs@maine.gov)