



STATE OF MAINE  
 MAINE REVENUE SERVICES  
 INCOME/ESTATE TAX DIVISION  
 P.O. BOX 1060  
 AUGUSTA, MAINE 04332-1060

**PERSONAL WITHHOLDING ALLOWANCE VARIANCE CERTIFICATE**

Complete all sections of this form if you want to claim more personal allowances for Maine withholding purposes than what is allowed on Maine Form W-4ME. Once complete, send this form to Maine Revenue Services at the address above with a signed copy of your related Maine Form W-4ME.

First Name	MI	Last Name	Social Security No.
Address	City	State	Zip Code

Home Telephone Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Filing Status claimed on your last federal return

- Single                       Married filing jointly                       Married filing separately  
 Head of Household                       Qualifying widow(er)

Number of personal allowances you are eligible to claim for Maine withholding (Form W-4ME) \_\_\_\_\_

I request the following filing status for Maine withholding for tax year: \_\_\_\_\_

Marital Status \_\_\_\_\_                      Number of Personal Allowances \_\_\_\_\_

Reason for change \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Request Approved**                       **Request Rejected**

Reason (if request is rejected) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Official Signature                      Date

**NOTE:** This certificate is valid only for the year identified on the certificate. A certificate must be submitted each year for which a claim is made. The employee should provide the completed form to Maine Revenue Services for approval. Once reviewed, two copies of the certificate will be mailed to the employee: one for the employer; one for the employee's records.